



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**VIRTUAL MEETING**

**Ways & Means Committee.....4:30 p.m., July 23, 2020**  
**Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., July 23, 2020**

**AGENDA**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve of Full Commission (Executive Board) June 25, 2020 minutes**
- 5. Executive Director report**
- 6. Ways and Means Report**
  - a. Motion to approve June Financial Statements and Billings (Resolution 21-02)
  - b. Motion to approve Morton Community Bank signatories (Resolution 21-01)
- 7. Administration**
  - a. Motion to approve computer equipment purchase (Resolution 21-03)
  - b. 2020 Census Update
- 8. Planning**
  - a. Hanna City Trail presentation (Mayor Fred Winterroth)
  - b. Illinois River Planning Report
- 9. Transportation**
  - a. Illinois Transportation Enhancement Program (ITEP) Staff Presentation
  - b. Illinois Department of Transportation State Planning and Research (SPR) grant awards
  - c. PPUATS Report
- 10. GIS**
- 11. Executive Session**
- 12. Any action coming out of Executive Session**
- 13. Other**
- 14. Adjournment**

**August 2020 MEETING SCHEDULE**

PPUATS Policy	Wednesday, August 5, 2020	9:00 a.m.
Executive Board	Monday, August 17, 2020	5:15 p.m.
PPUATS Technical	Wednesday, August 19, 2020	9:00 a.m.
Ways & Means	Thursday, August 27, 2020	4:30 p.m.
Full Commission	Thursday, August 27, 2020	5:30 p.m.



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Ways & Means Committee.....4:30 p.m., June 25, 2020  
 Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., June 25, 2020

**Minutes**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Neuhauser called the meeting to order at 5:30 pm

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT		x	<b>Russ Crawford</b> Tazewell Co.	Via phone	
<b>Mike Hinrichsen</b> Woodford Co.	Via phone		<b>Joe Wolfe,</b> Tazewell Co.		x
<b>Eric Lind</b> Woodford Co.		x	<b>Brandon Hovey,</b> Tazewell Co.		x
<b>Ben Kingdon</b> Woodford Co.		x	<b>Tammy Stimson,</b> Tazewell Co.		x
<b>Michael Smith</b> Woodford Co.	Via phone		<b>Don Gorman,</b> Peoria Co.	Via phone	
<b>Roy Bockler</b> Woodford Co.		x	<b>Vacant</b> Peoria Co..		
<b>Russ Cotton,</b> Woodford Co.	Via phone		<b>Matthew Bender,</b> Peoria Co.	Via phone	
<b>Barry Logan</b> Woodford Co.	Via phone		<b>Vacant,</b> Peoria Co.		
<b>Sue Sundell</b> Tazewell Co.	Via phone		<b>Michael Phelan</b> Peoria Co..		x
<b>Tim Neuhauser</b> Tazewell Co.	x		<b>Paul Rosenbohm</b> Peoria Co..		x
<b>Greg Menold</b> Tazewell Co.	Via phone		<b>Donald White</b> Peoria Co.	Via phone	

Staff: Miller, Lees, and Harms. Via phone: Stratton, Hendon, and Bruner.

**3. Public Input-none**

**4. Motion to approve of Full Commission (Executive Board) May 28, 2020 minutes**

Crawford moved to approve Full Commission (Executive Board) May 28, 2020 minutes and Menold seconded. Motion carried.

**5. Executive Director report**

Miller reported on the following:

- Staff back in office. Will start Phase 4 tomorrow.
- Commission will be in person next month but still have the option of virtual
- TCRPC safety grant for \$3 million for guardrails

- Transportation Bill at Federal to expand the infrastructure beyond transportation as part of a \$1.5 trillion package. The 5-year, \$495 billion surface transportation bill has been changed as the Moving Forward act. This bill now includes water infrastructure, clean water, broadband, drinking water, pipelines, hydropower and dam safety, energy efficiency, healthcare infrastructure. This probably will not pass thru this year
- Lees updated on the Peoria Pool of Harvesting Asian Carp
- Miller mentioned the Fish Co-op of Illinois grant for \$1.8m to purchase, ice machine, and fish processing.
- Hinrichsen asked in EDC knows of this and Lees said yes.

## 6. Ways and Means Report

- a. Motion to approve May Financial Statements and Billings (Resolution 20-48)

Sundell moved to approve May Financial Statements and Billings (Resolution 20-48) and Smith seconded. Motion carried.

Stratton reported the following:

- Total cash was \$841,890. Overall, cash increased by \$48.8k. Our result of operations was \$5,499. Add 35.6k for the decrease in AR and 19.8k for the increase in AP. Then reduce cash by \$15.5k for deferred revenues which leaves us with \$3.4k add back due to changes in accruals and deferrals.
- Accounts receivables at end of month was \$484.9k which is down from April by \$35.6k. All funds are within budget and expected to be received.
- Accounts payables at end of the month was \$338.9k which is up from April by \$19.8k. All but about \$3.3k is direct pass-thru money for contract services and consultants.
- Total billings for May were \$240.2k less direct pass-throughs of \$162.6k = operating revenue of \$77.6k for 20 working days.
- Total expenses for May were \$234.7k less direct pass-throughs of \$162.6k = operating expenses of \$72.1k- well within our expected range.
- May results in a surplus of \$5.5k
- YTD surplus is \$46.5k

- b. Motion to approve FY2021 Budget (Resolution 20-49)

Cotton moved to approve FY2021 Budget (Resolution 20-49) and Crawford seconded. Motion carried.

Miller reported the additional funds of the Census grant of \$235,000 for FY2021

## 7. Administration

### 8. Planning

- a. Motion to approve Executive Director to enter contract with Village of Dunlap for Comprehensive Plan (Resolution 20-52)

Cotton moved to approve Executive Director to enter contract with Village of Dunlap for Comprehensive Plan (Resolution 20-52) and Crawford seconded. Motion carried.

Bruner updated this contract is for Comprehensive Planning support services for the Village of Dunlap. The proposal, budget, and scope of services includes the assignment of hours of Planning and IS staff to the Village of Dunlap for support services no to exceed \$10,000.

- b. Motion to approve Executive Director to enter into agreement for Illinois Department of Human Services 2021 Census funding (Resolution 20-53)

Logan moved to approve Executive Director to enter into agreement for Illinois Department of Human Services for 2021 Census funding (resolution 20-53) and Sundell seconded. Motion carried.

Bruner updated this is to authorize Executive Director to enter into agreement for Illinois Department of Human Services for up to \$235,294 in finding for the FY21 2020 Census grant program.

- c. Motion to approve Executive Director enter into agreement with selected marketing consultant pending 2021 Census grant award (Resolution 20-54)

Smith moved to approve Executive Director enter into agreement with selected marketing consultant pending 2021 Census grant award (Resolution 20-54) and Cotton seconded. Motion carried.

Bruner explained this is to continue marketing campaign.

## **9. Transportation**

- a. PPUATS Report

Harms updated on the following:

- LRTP has been approved by PPUATS Policy at June meeting
- The next LRTP is 2025-2050
- STBG Block grant has received 7 applications. Lake Island funded Rebuild Illinois

Miller said that Phil Salzer is going to make a request for alternate projects.

- b. Motion to approve FY21 Unified Work Program for transportation funds (Resolution 20-51)

- c. Crawford moved to approve FY21 Unified Work Program for transportation funds (Resolution 20-51) and Cotton seconded. Motion carried.

Harms updated the FY21 program was approved at Policy meeting.

- Waving match for FY21 PPUATS
- Additional staff member at later date of FY21

Miller added waiting for authorization to sign with IDOT

## **10. GIS**

- a. Motion to approve purchase of maintenance for GIS software from Environmental Systems Research Institute (ESRI) Resolution 20-50)

Sundell moved to approve purchase of maintenance for GIS software from Environmental Systems Research Institute (ESRI) (Resolution 20-50) and Menold seconded. Motion carried.

Hendon explained this is the purchase of maintenance for GIS software.

- b. Motion to approve Trimble VRS subscription renewal (Resolution 20-55)

Menold moved to approve Trimble VRS subscription renewal (Resolution 20-55)

Hendon said is to renew subscription for Trimble VRS network.

## **11. Executive Session**

## **12. Any action coming out of Executive Session**

## **13. Other**

- Crawford thanked Chairman Neuhauser for all his guidance as Chairman
- Neuhauser thanked staff for doing good job and making his job as Chairman pleasant and interesting.

## **14. Adjournment**

Adjourned at 6:15 p.m.

To: Members of the Commission  
 From Eric W. Miller, Executive Director  
 Date: July 20, 2020  
 Subject: Executive Director Report for July, 2020

Project	Activity	Status
<b>Administrative</b>		
Headlines		
	All TCRPC/PPUATS meetings have transitioned to in person and virtual	Ongoing
	Awarded two Federal State Planning and Research grants	Ongoing
	Active involvement in IDNR Asian Carp program	Ongoing
	Engagement with Stakeholders on Hanna City Trail application	Ongoing
	Engagement with Stakeholder on various Illinois Transportation Enhancement Program projects	Ongoing
Audit	Preliminary work with Auditors has begun	Complete
Personnel	Annual staff reviews ongoing	Complete
Financial Report	May results positive 8k	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Updated website.	Ongoing
<b>Planning issues</b>		
PLBA	Ongoing Discussions with Professor Tim Stark ICT Grant Recipient	Ongoing
	Prioritized CCP projects/work activities with Committee	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
	Participated in numerous meeting regarding IDNR Asian Carp Commercial Fishing program	Ongoing
	Participated in USACE calls regarding evaluation of McCluggage bridge Island	
	Learned Heartland Water Resources Council will undergo leadership changes	
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Village of Dunlap Comp Plan	Work has commenced	Ongoing
Beneficial Use of Dredge Material		
	Coordination with ADM and Better Earth Compost for dredge material pilot project	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract/ applied for Contract Extension	Ongoing
Watershed Planning	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood		complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
Developed COVID-19 dashboard for Woodford County Health Dept.		Ongoing
<b>PPUATS/ Transportation</b>		
FY 21 UPWP Development	Submitted final UPWP to IDOT	Ongoing
SPR Grant applications	Awarded grants on SPR applications- Activity based model and asset management expansion	complete
Transportation Improvement Program	Began working on FY 21 TIP Document	Complete
	Processed FY 20 TIP Amendments	Ongoing
STU project Selection	Call for Project complete Staff/Committee Review	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Highway Safety Improvement Program	awaiting decision on regional guardrail replacement grant application to IDOT	Ongoing
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
State Planning and Research Funding		
Digital ortho project	Project is finished	Complete
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Selected Consultant/ Kick off meeting held	Ongoing
GIS Planimetric data acquisition	RFP Developed and released	Ongoing
FY 19 Rural Planning Funds	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing

	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail- project completed pending Scheduled Committee Meeting	ongoing
FY19 State Planning Funds	Region wide Guardrail inventory- Complete	complete
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

**RESOLUTION 21-02**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JUNE**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for June 2020, and recommends that the Commission approve said reports.

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for June 2020 are approved.

Presented this 23rd day of July 2020

Adopted this 23rd of July 2020

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS**  
**June 30, 2020**

<b>ASSETS</b>	<b>JUNE 2020</b>	<b>MAY 2020</b>	<b>JUNE 2019</b>
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,530	1,530	1,515
11200 · Checking - PPUATS	72,881	85,422	85,400
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	26,059	28,304	27,575
Total Restricted Cash	119,708	134,495	133,728
Unrestricted Cash:			
10000 · Checking - Operations	675,727	707,395	659,352
Total Checking/Savings	795,434	841,890	793,080
13000 · Accounts Receivable	487,741	484,903	520,479
Other Current Assets			
15000 · Prepaid Expenses	20,294	21,917	23,537
Total Other Current Assets	20,294	21,917	23,537
Total Current Assets	1,303,469	1,348,710	1,337,097
Fixed Assets			
17100 · Computer Equipment	96,361	96,361	96,361
17200 · Office Furniture	54,533	54,533	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(179,878)	(179,982)	(179,982)
Total Fixed Assets	2,040	1,936	1,936
Other Assets			
19000 · Right of Use - Office Space	321,550	324,500	327,450
Total Other Assets	321,550	324,500	327,450
<b>TOTAL ASSETS</b>	<b>\$ 1,627,059</b>	<b>\$ 1,675,147</b>	<b>\$ 1,666,483</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	289,049	338,911	319,133
Other Current Liabilities			
21000 · Accrued Expenses	599	1,148	1,244
22100 · Accrued Payroll	23,585	23,182	23,182
22200 · Vacation/Personal Time	53,041	48,952	47,742
22300 · Unvested Retirement Account	26,346	28,631	27,549
22000 · Employer Liabilities	2,653	2,790	2,766
23100 · Deferred Revenue - PPUATS	51,466	53,548	66,099
23101 · Deferred Revenue - IDOT/PPUATS	1,288	2,575	3,863
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	10,374	10,374	10,374
23300 · Deferred Revenue - Woodford Co.	4,667	5,600	6,533
23400 · Deferred Revenue - Regional Server	-	750	1,500
23500 · Deferred Revenue - Village of Washburn	488	488	488
Total Other Current Liabilities	193,744	197,275	210,578
Total Current Liabilities	482,793	536,186	529,710
Long Term Liabilities			
29000 · Office Space Lease Liability	318,600	321,550	324,500
Total Long Term Liabilities	318,600	321,550	324,500
<b>Total Liabilities</b>	<b>801,393</b>	<b>857,736</b>	<b>854,210</b>
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	564,788	564,788	564,788
Net Income	54,428	46,173	41,035
Total Equity	825,666	817,411	812,273
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,627,059</b>	<b>\$ 1,675,147</b>	<b>\$ 1,666,483</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION  
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE  
JUNE 2020**

	Month of <u>JUNE 2020</u>	Month of <u>MAY 2020</u>	Current FY <u>To Date</u>	Previous FY <u>To Date</u>	Annual <u>FY20 Budget</u>	% Annual <u>FY20 Budget</u>
<b>Income</b>						
400010 · FHWA PL/FTA Fund	51,305	51,237	689,482	553,962	579,234	119.0%
400015 · PPUATS Matching	12,826	12,809	173,094	138,490	144,809	119.5%
400016 · IDOT Rural Planning			7,455	44,849	10,940	68.1%
400017 · FHWA SPR Fund - Federal	25,944	69,729	237,135	46,417	574,059	41.3%
400017 · FHWA SPR Fund - Local Match	3,451	15,586	53,872	-	25,065	214.9%
400020 · Regional/Local Funds	3,437	3,437	41,250	37,812	41,250	100.0%
400022 · Woodford County GIS	3,096		37,407	28,360	42,000	89.1%
400136 · Municipal GIS Support Services	-	4,411	8,132	892	500	1626.3%
400140 · Tazewell Co. Assessor	754	754	9,045	8,291	9,045	100.0%
400188 · City of El Paso GIS			75	-	1,000	7.5%
400200 · Interest Income	71	96	1,362	1,157	1,200	113.5%
400210 · Other			-	-	-	0.0%
400213 · Princeville Comprehensive Plan			7,673	-	10,000	76.7%
400214 · El Paso Comprehensive Plan			5,312	-	6,000	88.5%
400240 · Woodford County Planning			-	-	500	0.0%
400254 · Human Services Trans Plan	1,984	913	29,431	41,326	62,108	47.4%
400271 · Regional Server Partnership	750	750	9,000	8,250	9,000	100.0%
400276 · JARC/New Freedom			34,892	53,128	34,892	100.0%
400315 · GPSD GIS Staffing	1,575		21,000	26,550	28,000	75.0%
400320 · Regional Water Supply Plan	1,555	178	14,115	12,801	25,000	56.5%
400322 · Hazard Mitigation Plan			-	20,763	-	0.0%
400323 · Peoria Park District			-	-	-	0.0%
400325 · FTA 5310 Admin Fee	198	339	1,749	7,265	-	0.0%
400326 · Para-Transit Study	1,241	814	4,033	-	10,000	40.3%
400330 · IDOT State Planning	4,340	1,846	41,231	103,518	122,000	33.8%
400331 · HIS - 2020 Census	94,355	77,321	587,496		500,000	117.5%
<b>Total Income</b>	<b>\$ 206,881</b>	<b>\$ 240,219</b>	<b>\$ 2,014,240</b>	<b>\$ 1,133,832</b>	<b>\$ 2,236,602</b>	<b>90.1%</b>
<b>Expense</b>						
500010 · Advertising and Printing	106		446	1,160	3,000	14.9%
500015 · Contractual Services	124,378	162,493	1,015,054	203,753	1,182,109	85.9%
500015 · Community Events			783	-	500	156.6%
500020 · Copier	410	410	6,394	5,214	7,000	91.3%
500025 · Computer Software and Services	3,074	3,228	68,713	30,262	20,000	343.6%
500025 · Computer Hardware			4,980	-	60,000	8.3%
500030 · Equipment Maintenance			135	2,663	2,000	6.8%
500035 · Group Health Insurance	5,769	7,162	85,554	74,856	89,000	96.1%
500036 · General Insurance	619	619	7,358	6,895	7,324	100.5%
500038 · Workers Compensation	163	163	1,959	1,129	1,959	100.0%
500040 · Membership and Subscriptions	493	172	3,949	11,928	3,000	131.6%
500050 · Miscellaneous	27	46	3,614	1,708	1,000	361.4%
500070 · Office Supplies	1,051	94	5,158	4,780	5,500	93.8%
500080 · Postage			511	439	600	85.1%
500085 · Rent	2,950	2,950	35,299	31,335	35,298	100.0%
500086 · Retirement	2,413	2,413	29,398	26,484	28,289	103.9%
500090 · Telephone & Internet	694	684	8,229	4,981	8,229	100.0%
500100 · Training, Travel & Conferences	192	119	17,619	16,274	35,000	50.3%
500110 · Utilities	249	249	2,941	3,050	3,832	76.7%
500120 · Professional Services	-	655	25,142	39,741	43,500	57.8%
500130 · Space Costs	1,108	944	12,841	11,701	13,322	96.4%
510000 · Depreciation Expense	(104)	-	6,437	8,992	8,800	73.2%
520000 · Salaries	51,326	48,716	572,225	487,289	554,248	103.2%
520600 · Payroll Taxes	3,708	3,604	45,076	44,569	47,000	95.9%
<b>Total Expense</b>	<b>\$ 198,626</b>	<b>\$ 234,721</b>	<b>\$ 1,959,812</b>	<b>\$ 1,019,205</b>	<b>\$ 2,160,510</b>	<b>90.7%</b>
<b>Surplus/(Shortfall)</b>	<b>\$ 8,255</b>	<b>\$ 5,499</b>	<b>\$ 54,428</b>	<b>\$ 114,627</b>	<b>\$ 76,092</b>	<b>71.5%</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**STATEMENTS OF CASH FLOW**  
**JUNE 2020**

<b>OPERATING ACTIVITIES</b>	<u>JUNE '20</u>	<u>YTD</u>
Net Income	\$ 8,255	\$ 54,428
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	(104)	6,437
Effects of changes in operating assets and liabilities:		
13000 · Accounts Receivable	(2,837)	(309,084)
15000 · Prepaid Expenses	1,624	870
20000 · Accounts Payable	(49,862)	216,057
21000 · Accrued Expenses	(549)	(69)
22100 · Accrued Payroll	403	443
22200 · Vacation/Personal Time	4,089	8,859
22500 · Employer Liabilities	(2,422)	(5,743)
200071 · Deferred Revenue - PPUATS	(2,082)	6,668
200081 · Deferred Revenue - IDOT/PPUATS	(1,288)	1,288
200081 · Deferred Revenue - Walkability	-	10,374
200103 · Deferred Revenue - Woodford Co.	(933)	-
200104 · Deferred Revenue - Regional Server	(750)	-
200107 · Deferred Revenue - Village of Washburn	-	(75)
Net cash provided by Operating Activities	<u>\$ (46,455)</u>	<u>\$ (9,547)</u>
<b>INVESTING ACTIVITIES</b>		
100042 · Computer Equipment	-	-
190000 · ROU - Office Space	2,950	(321,550)
Net cash provided by Investing Activities	<u>2,950</u>	<u>(321,550)</u>
<b>FINANCING ACTIVITIES</b>		
390000 · Office Space Lease Liability	(2,950)	318,600
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	<u>(2,950)</u>	<u>318,600</u>
Net cash increase/(decrease) for period	(46,455)	(12,497)
Cash at beginning of period	<u>841,890</u>	<u>807,931</u>
<b>Cash at end of period</b>	<u><b>\$ 795,434</b></u>	<u><b>\$ 795,434</b></u>

**Tri-County Regional Planning Commission**  
**Check Listing by Bank Account**  
**June 2020**

Date	Num	Name	Memo	Amount
06/04/2020	1035	City of Pontiac	2020 Census Subrecipient	690.72
06/04/2020	1036	Heartland Parking 243651-240830	Parking validations	3.00
06/04/2020	1037	Heyl Royster	Legal fees	655.20
06/04/2020	1038	Toluca Public Library	2020 Census Subrecipient	368.91
06/04/2020	1039	Verizon Wireless	Internet & phones	316.10
06/04/2020	1040	Village of Dwight	2020 Census Subrecipient	11,692.89
06/04/2020	1041	Woodford Co Health Dept	2020 Census Subrecipient	7,272.36
06/05/2020	ACH	Staff	Payroll for 5/17/20 - 5/31/20	18,057.91
06/05/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities for 5/17/20 - 5/31/20	6,044.52
06/05/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities for 5/17/20 - 5/31/20	1,151.27
06/05/2020	ACH	CEFCU	Employee HSA Contribution	50.00
06/05/2020	ACH	A5.com Inc.	Website Hosting	19.95
06/05/2020	ACH	CAPCIL	2020 Census Subrecipient	9,833.91
06/05/2020	ACH	City of Canton	2020 Census Subrecipient	2,228.51
06/05/2020	ACH	City of East Peoria	2020 Census Subrecipient	699.20
06/05/2020	ACH	Cloudpoint Geographics Inc	Contractual Services	2,375.00
06/05/2020	ACH	DCC Marketing, LLC	2020 Census Subrecipient	60,479.05
06/05/2020	ACH	Facet	Computer software and support	1,050.00
06/05/2020	ACH	Fulton County	2020 Census Subrecipient	700.00
06/05/2020	ACH	Hanson	Contractual Services	829.36
06/05/2020	ACH	McLean County RPC	2020 Census Subrecipient	5,403.06
06/05/2020	ACH	mySidewalk Inc.	Contractual Services	25,000.00
06/05/2020	ACH	Quill Corporation	Office Supplies	17.49
06/05/2020	ACH	Stark County	2020 Census Subrecipient	2,637.87
06/05/2020	ACH	Unvested Retirement Savings	Unvested Retirement liabilities for 5/17/20 - 5/31/20	360.52
06/17/2020	ACH	Nationwide	Vested Retirement liabilities for 5/17/20 - 5/31/20	1,535.78
06/19/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities for 6/1/20 - 6/15/20	5,979.46
06/19/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities for 6/1/20 - 6/15/20	1,065.03
06/19/2020	ACH	CEFCU	Employee HSA Contribution	50.00
06/19/2020	1042	Heart of IL United Way	Payroll liability	19.50
06/19/2020	ACH	Nationwide	Vested Retirement liabilities for 6/1/20 - 6/15/20	4,505.81
06/19/2020	1043	Delta Dental	Monthly premium	195.39
06/19/2020	1044	Guardian	Monthly premium	442.47
06/19/2020	1045	Heartland Parking 243602	Employee Parking	935.00
06/19/2020	1046	Hinckley Springs	Office water	11.25
06/19/2020	1048	Lochmueller Group Inc	Contractual Services	2,657.11
06/19/2020	1049	TIAA Bank	Copier lease	410.26
06/19/2020	ACH	Unvested Retirement Savings	Unvested Retirement liabilities for 6/1/20 - 6/15/20	324.90
06/20/2020	ACH	Staff	Payroll for 6/1/20 - 6/15/20	15,579.98
06/23/2020	ACH	Amazon Business	Office Supplies	208.66
06/23/2020	ACH	Facet	Computer software and support	385.00
06/23/2020	ACH	Hanson	Contractual Services	6,476.45
06/23/2020	ACH	Quill Corporation	Office Supplies	206.37
06/23/2020	ACH	Transmap Corporation	Contractual Services	34,921.10
06/23/2020	ACH	United Healthcare	Monthly premium	7,343.56
06/23/2020	1050	City of Peoria	Rent	2,950.00

Tri-County Regional Planning Commission  
Check Listing by Bank Account  
June 2020

06/23/2020	1051	Comcast	Internet & phones	745.28
06/23/2020	1052	Heartland Parking 243602	Employee Parking	935.00
06/23/2020	1053	Morton Community Bank	Credit card charges	194.73
06/29/2020	ACH	IL Director of Employment Security	Payroll tax liabilities for Q2	104.96
06/30/2020	ACH	Morton Community Bank	Service Charge	12.19
			<b>TOTAL CHECKS</b>	<b>246,132.04</b>



**SCORECARD** Bonus Points Available 1,230

**Account Summary**

Billing Cycle		07/01/2020
Days In Billing Cycle		30
Previous Balance		\$194.73
Purchases	+	\$938.49
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$194.73-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$938.49**

**Credit Summary**

Total Credit Line	\$5,000.00
Available Credit Line	\$4,061.51
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at: (866) 317-0355  
Lost or Stolen Card: (866) 839-3485
- Go to [www.mycardstatement.com](http://www.mycardstatement.com)
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$938.49</b>
<b>MINIMUM PAYMENT</b>	<b>\$0.00</b>
<b>PAYMENT DUE DATE</b>	<b>07/26/2020</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Important Information About Your Account**

SCORECARD HAS GREAT GADGETS! REDEEM YOUR BONUS POINTS FOR AN ARRAY OF TOOLS, GADGETS AND ELECTRONICS FROM BRAND NAMES LIKE CRAFTSMAN, APPLE, COLEMAN, SAMSUNG, SONY AND MORE! REMEMBER TO SHOP THROUGH THE SCOREMORE MALL TO EARN EVEN MORE BONUS POINTS AT PARTICIPATING RETAILERS. START YOUR SHOPPING SPREE BY LOGGING IN AT [WWW.SCORECARDREWARDS.COM](http://WWW.SCORECARDREWARDS.COM)!

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/06	06/07	PBUS01	24431060158700852622842	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
06/06	06/07	PBUS01	24431060158700852710621	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
06/08	06/09	PBUS01	24388940160630129884630	2COCOM*MALWAREBYTES 888-2471614 GA	\$53.11
06/13	06/14	PBUS01	24692160165100325966244	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
06/13	06/16	PBUS01	24789300167913602093977	DIGITAL NEWSPAPER SUBSCRI 877-5782716 NY	\$4.99
06/16	06/17	PBUS01	24431060168700880643172	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$56.30
06/21	06/22	PBUS01	24692160173100725271112	LOGMEIN*GoToMyPC logmein.com MA	\$435.23

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

MORTON COMMUNITY BANK  
 721 W JACKSON  
 MORTON IL 61550-1537



**Account Number**  
 #### #### #### 1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
07/01/20	\$938.49	\$0.00	07/26/20

\$

TRI COUNTY REGIONAL PC  
 456 FULTON STREET  
 SUITE 401  
 PEORIA IL 61602

e-Statement

MAKE CHECK PAYABLE TO:



MORTON COMMUNITY BANK  
 PO BOX 4517  
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document. Please use blue or black ink to complete form

NAME CHANGE

Last [grid]

First [grid] Middle [grid]

ADDRESS CHANGE

Street [grid]

City [grid] State [grid] ZIP Code [grid]

Home Phone ( [grid] ) [grid] - [grid] Business Phone ( [grid] ) [grid] - [grid]

Cell Phone ( [grid] ) [grid] - [grid] E-mail Address [grid]

SIGNATURE REQUIRED

TO AUTHORIZE CHANGES Signature [line]

Cardholder Account Summary Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/25	06/26			PAYMENT - THANK YOU	\$194.73-
06/26	06/28	PBUS01	24492150178852568922940	AMERICAN PLANNING A 312-431-9100 IL	\$321.00

**Additional Information About Your Account**  
 MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO [WWW.MYCARDSTATEMENT.COM](http://WWW.MYCARDSTATEMENT.COM) TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.  
 YOU MAY SKIP THIS MONTH'S MINIMUM PAYMENT ON YOUR ACCOUNT. FINANCE CHARGES WILL CONTINUE TO ACCRUE.

ScoreCard Bonus Points Information as of 06/30/2020					
SCORE=CARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	292	938	0	0	1,230

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PBUS01 001	PURCHASE	G	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$938.49
<b>Cash</b>									
CBUS01 001	CASH	A	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
<sup>1</sup> FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

**RESOLUTION 21-01**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE FOUR PERSONS TO SIGN CHECKS ON BEHALF OF THE COMMISSION**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has checking accounts at Morton Community Bank, and

**WHEREAS**, it is Commission policy that every check written by the Commission have two signatories, and

**WHEREAS**, the Commission desires that four persons be authorized to sign checks written on behalf of the Commission, so that two persons are available at any one time to sign checks, and

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

The following persons are authorized to sign checks from all Commission accounts (Operating, Sweep, PPUATS, Retirement, MPO, and Flex) on behalf of the Commission:

- Donald White, Chairman of the Ways & Means Committee
- Ray Lees, Planning Program Manager
- Michael Hinrichsen, Chairman
- Eric Miller, Executive Director

Presented this 23rd day of July 2020

Adopted this 23rd day of July 2020

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Michael Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 21-03**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION FOR COMPUTER EQUIPMENT PURCHASES NOT TO EXCEED \$2,500.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, offers a wide range of services to its members which requires the use of up-to-date computer systems and hardware, and

**WHEREAS**, the Executive Director and staff evaluate the inventory of computer hardware/software and electronic tools at the beginning of every fiscal year to be sure that the Commission's systems can fulfil its mission, grants, and contracts, and

**WHEREAS**, staff has identified two computers that require replacing and two computers that require hardware replacements (e.g. hard drive) to extend their useful lives, and

**WHEREAS**, suitable replacements and hardware may be purchased for a total of \$2,500, and

**WHEREAS**, staff will follow the requirements and recommendations of the Commission procurement policy to ensure the most cost-effective pricing for each item, and

**WHEREAS**, adequate funding for the purchase of this equipment has been included in the "Equipment – Computer Hardware" line item of the FY 2021 budget.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes the Executive Director to purchase computer equipment for an amount not to exceed \$2,500.

Presented this 23rd day of July 2020

Adopted this 23rd day July 2020

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission