



TRI-COUNTY REGIONAL PLANNING COMMISSION

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 PEORIA, IL 61602
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Ways & Means Committee.....5:00 p.m., August 26, 2021
Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., August 26, 2021

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Mike Hinrichsen called the meeting to order at 5:35 p.m.

2. Roll Call

Introduced Rebecca Eisele as new accountant

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria.		x	Nate Parrott Morton	x	
Patrick Urich City of Peoria	x		Barry Logan Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Andrew Rand, Peoria Co.	x	
John Kahl East Peoria.		x	Don White Peoria Co.	x	
Mike Hinrichsen, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mark Luft City of Pekin.		x	Sharon McBride CityLink		x
Gary Manier, Washington		x	Karen Dvorsky, IDOT	x	
James Dillon West Peoria		x	.		

Staff: Eric Miller, Ray Lees, Rebecca Eisele, Ryan Harms, Gabriel Guevara, Michael Bruner, and Debbie Ulrich. Staff Virtual: Reema Abi-Akar, and Britney West. Others virtual: Doug Delille-IDOT, and Betsy Tracey- FHWA

3. Public Input-none

4. Motion to approve July 22, 2021, Commission minutes

Barry Logan moved to approve July 22, 2021, Commission minutes and Andrew Rand seconded. Motion carried.

5. Chairman report

Chairman Mike Hinrichsen welcomed everyone to meeting.

6. Executive Director report

Eric Miller reported on the following:

- Developer Blickenstaff had a conflict and hopefully can attend next month meeting and report on park.
- High speed passenger rail
- Lost Andrew Hendon GIS Specialist to City of Morton
- Sept. 8 Island Design Workshop will be virtual. This is an Army Corp of Engineers project
 - Russ Crawford asked if Chuck Thieling is still the lead and Eric Miller said yes.
- Greg Menold with Andrew Hendon leaving who is doing his work and Eric Miller said that Britney West is doing her best to fill in.

7. Ways and Means Report

a. Motion to approve July Financial Statements and Billings (Resolution 22-08)

- Greg Menold moved to approve July Financial Statements and Billings (Resolution 22-08) and Chuck Nagel seconded.

Eric Miller reported on the following

- End of month cash was \$685k. Net cash decrease from last month was \$29.2k. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts Receivable at the end of the month was \$358.5k and is composed of \$284.5k in federal funds, \$41.5k in state funds, and \$32.4k in local funds.
- Accounts Payable at the end of the month was \$27.6k, \$26.9k is direct pass-thru money for contract services and consultants included in AR. The other \$600 was for regular monthly bills.
- Total Billings for July were \$93.4k less direct pass-throughs of \$27.4k= operating revenue of \$65.9k for 21 regular working days and 1 paid holiday.
- Total Expenses for July were \$97.4k less direct pass-throughs of \$27.4k = operating expenses of \$69.9k.
- July results in a deficit of \$4k.
- Greg Menold asked about late charges on credit cards.
- Eric Miller explained a payment was not consistent with bills submitted so they sent back payment. Libby called bank and credit will be on next month bill. Motion carried.

8. Administration

a. Motion to approve for Salary Ranges for Full-Time and Part-Time employees (Resolution 22-05)

- Chuck Nagel moved to approve for Salary Ranges for Full-Time and Part-Time employees (Resolution 22-05) and Barry Logan seconded.
- Andrew Rand asked if CPI is up 5% why just a 3% raise?
- Eric Miller explained this is to retain employees and 3% was what was budgeted.
- Barry Logan said Personnel Committee said most employees are at mid-range. 3% is good and this is what we budgeted for.

- b. Motion to approve for Salary Increases of Full-Time and Part-Time Employees (Resolution 22-07)
- Greg Menold moved to approve Salary Increases of Full-Time and Part-Time Employees (Resolution 22-07) and Ron Talbot seconded.
 - Eric Miller explained the salary increases action to grant 3% which is budgeted.
 - Andrew Rand asked if we got true comparisons and Eric Miller said yes. Motion carried.

9. Planning

10. Transportation

- a. Motion to approve appointment of Jodi Scott to represent Advocates for Access on the Human Services Transportation Plan (HSTP) Urban Committee (Resolution 22-09)
- Russ Crawford moved to approve appointment of Jodi Scott to represent Advocates for Access on the Human Services Transportation Plan (HSTP) Urban Committee (Resolution 22-09) and Ron Talbot seconded.
 - Reema Abi-Akar updates she is the chair of HSTP Urban Committee and received Jodi Scott's nomination for Advocates for Access which is a 3-year term. Motion carried.
- b. Motion to approve TIP Amendments- C-23-01 and C-23-02 ITEP
- Ron Talbot moved to approve TIP Amendments C-23-01 and C-23-02 ITEPS and Don White seconded.
 - Ryan Harms updated C-23-01 and C-23-02 are various locations in the City of Chillicothe for construction of multi-use paths and on-road bike- ped accommodations. Motion carried.
- c. Motion to approve TIP Amendment- PEK-23-02 Stadium Drive
- Russ Crawford moved to approve TIP Amendment PEK-23-02 Stadium Drive and Ron Talbot seconded.
 - Ryan Harms updated this TIP Amendment is Stadium Drive from Court St heading north .47 miles to existing Pekin Park District trail in Pekin for construction of multi-use path. Motion carried.
- d. Motion to approve TIP Amendments- Greater Peoria Mass Transit
- Ron Talbot moved to approve TIP Amendments- Greater Peoria Mass Transit and Greg Menold seconded.
 - Ryan Harms updated on the several FY 22 TIPs for Greater Peoria Mass Transit District in the amount of \$18,573,800 Federal dollars and \$28,242,200 in State/Local funds totaling \$46,816,000. Motion carried.
- e. Motion to approve COVID Relief Funds for Highway Infrastructure
- Russ Crawford moved to approve COVID Relief Funds for Highway Infrastructure and Ron Talbot seconded.
 - Ryan Harms explained the scoring system. The subcommittee consisted of the following persons (Simon Alwan, Craig Fink, Andrea Klopfenstein, Amy McLaren, Eric Miller, and Conrad Moore). These funds were added to FY 22-24 projects already in the Transportation Improvement Program (TIP) and to identify and

program new, shovel-ready projects of regional significance. The (2) projects awarded the COVID Relief Funds are CH25 Santa Fe Trail Preservation in Woodford County in the amount of \$501,502 and Fischer Road Preservation in Creve Coeur in the amount of \$375,289, totaling \$876,701 and setting aside \$621,744 in future STBG funds to bring FY2023-2024 STBG projects to requested amounts being Court Street in Pekin in the amount of \$170,100, Freedom Parkway Phase 3 in Washington in the amount of \$212,244, and Pioneer Parkway and University Street in Peoria in the amount of \$239,400. Motion carried.

- f. Highway Safety Improvement Program (HSIP) Award Announcement- *Attachment*
- Michael Bruner explained the application he submitted for the Highway Safety Improvement Program (HSIP) and was awarded in the amount of \$3,000,000 for symmetrical guardrail improvements in the Tri County Region. Is in process of contacting IDOT to proceed with process. He then explained the HSIP Guardrail Participants and Budget.
 - Eric Miller added the application was for \$3.6 million and we got \$3 million. Eric Miller also said we will not be the lead agency on this project.

11. Updates

- a. 2020 Census update
- Michael Bruner reviewed the CENSUS 2020 results. A small population decrease for our region, which is common across most of Downstate Illinois. Peoria County down 2.5%, Tazewell County down 3% and Woodford County down 5%. Commissioners asked to have Census data emailed out to them.
- b. Call for Projects- FTA Section 5310 Funds
- Reema Abi-Akar explained the FTA Section 5310 Funds enhancement for seniors. Will be allocated \$316,000. These will be used for capital and operating projects. Applications are due October 1, 2021
- c. Agency updates (IDOT, Other)
- Doug Delille- IDOT updated on the online application for safe routes to school. Online application is due September 30th.
 - Betsy Tracey- FHWA had nothing to report

12. Other

- a. Discussion of meeting dates and times for Executive Board and Full Commission
- Chairman Mike Hinrichsen said that according to survey sent out the 1st Wednesday @ 9:00 a.m. is the majority choice.
 - Logan confirmed to have on 1st Wednesday of month @ 9:00 a.m.
 - Don White concurred. When will we start this, and Logan replied to Oct. 6th? Need to have a motion to vote on at next meeting.
 - Rand asked if there is always to get quorum? Greg Menold replied to Policy never had a problem with quorum
 - Ron Talbot said that if we don't get quorum, we can go back to 5:30 p.m.

- Don White said to have a motion on next month Commission meeting to change Commission meeting time and day to 1st Wednesday at 9:00 a.m.
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13. Adjournment

Andrew Rand moved to adjourn at 7:00 p.m. and Ron Talbot seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by:

Debbie Ulrich, Office Manager