



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....5:00 p.m., August 26, 2021

Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., August 26, 2021

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

AGENDA

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve July 22, 2021 Commission minutes**
- 5. Chairman report**
- 6. Executive Director report**
- 7. Ways and Means Report**
 - a. Motion to approve July Financial Statements and Billings (Resolution 22-08)
- 8. Administration**
 - a. Motion to approve for Salary Ranges for Full-Time and Part-Time employees (Resolution 22-05)
 - b. Motion to approve for Salary Increases of Full-Time and Part-Time Employees (Resolution 22-07)
- 9. Planning**
- 10. Transportation**
 - a. Motion to approve appointment of Jodi Scott to represent Advocates for Access on the Human Services Transportation Plan (HSTP) Urban Committee (Resolution 22-09)
 - b. Motion to approve TIP Amendments- C-23-01 and C-23-02 ITEP
 - c. Motion to approve TIP Amendment- PEK-23-02 Stadium Drive
 - d. Motion to approve TIP Amendments- Greater Peoria Mass Transit
 - e. Motion to approve COVID Relief Funds for Highway Infrastructure
 - f. Highway Safety Improvement Program (HSIP) Award Announcement- *Attachment*
- 11. Updates**
 - a. 2020 Census update
 - b. Call for Projects- FTA Section 5310 Funds
 - c. Agency updates (IDOT, Other)
- 12. Other**
 - a. Discussion of meeting dates and times for Executive Board and Full Commission
- 13. Adjournment**

September 2021 MEETING SCHEDULE

PPUATS Technical	Wednesday, September 15, 2021	9:00 a.m.
Executive Board	Monday, September 20, 2021	5:15 p.m.
Ways & Means	Thursday September 23, 2021	5:00 p.m.
Full Commission	Thursday, September 23, 2021	5:30 p.m.



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Ways & Means Committee.....5:00 p.m., July 22, 2021
Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., July 22, 2021

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Hinrichsen called the meeting to order at 5:31 p.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria.		x	Nate Parrott Morton	x	
Patrick Urich City of Peoria		x	Barry Logan Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Andrew Rand, Peoria Co.		x
John Kahl East Peoria.	x		Don White Peoria Co.	x	
Mike Hinrichsen, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights	x		Greg Menold, Tazewell Co.		x
Mark Luft City of Pekin.		x	Sharon McBride CityLink	x	
Gary Manier, Washington	x		Karen Dvorsky, IDOT		x
James Dillon West Peoria	x				

Staff: Eric Miller, Ray Lees, Ryan Harms, Gabriel Guevara, and Debbie Ulrich. Staff Virtual: Reema Abi-Akar, Michael Bruner, and Andrew Hendon. Others virtual: Mike Vanderhoof- IDOT, and Betsy Tracey- FHWA

3. Public Input- none

4. Motion to approve June 24, 2021, Commission minutes

Barry Logan moved to approve June 24, 2021, Commission minutes and Russ Crawford seconded. Don White mentioned he was present at last month's meeting. Debbie Ulrich said she would correct. Motion carried.

5. Motion to approve June 24, 2021, Policy minutes

James Dillon moved to approve June 24, 2021, Policy minutes and Barry Logan seconded. Motion carried.

6. Chairman report

Mike Hinrichsen said he had nothing to add except to thank all for being a part of this.

7. Executive Director report

Eric Miller updated on the following:

- Kim Blickenstaff- park over I74, Interplay Project is not listed in LRTP. He wants to meet 1 on 1 and Executive Board thinks this lacks transparency and to have an open meeting with whole group. He said he will see if they are available at next month's meeting. Will put on agenda.
- Is in process of insurance brokers recommendation. Will bring back next month.
- Island Design workshop this fall.
- Peoria Heights is developing surveys for housing grant
- Port District at GPEDC has a 12-month contract with ACOE
- Ray Lees can schedule you to tour Carp processing plant.
- Orientation Manual should be completed next month. Mike Phelan complimented Michael Bruner and Gabriel Guevara on doing Public Hearings.
- Mike Phelan asked if the City of Peoria was contacted about the park project. Rick Powers from City of Peoria said it is on our radar. Mike Phelan asked if there was a presentation.
- Eric Miller said they are doing public outreach.

8. Ways and Means Report

a. Motion to approve June Financial Statements and Billings (Resolution 22-02)

Chuck Nagel moved to approve June Financial Statements and Billings (Resolution 22-02) and Gary Manier seconded.

Eric Miller reported on the following:

- End of month cash was \$714.2k. Net cash increase from last month was \$51k. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts Receivable at end of month was \$347.9k and is composed of \$272.8k in federal funds, \$43k in state funds, and \$32k in local funds.
- Accounts Payable at end of month was \$27k. \$7k is direct pass-thru money for contract services and consultants included in AR. The other \$1k was for regular monthly bills.
- Total Billings for June were \$85k less direct pass-through of \$7k = operating revenue of \$78.2k for 20 working days.

- Total Expenses for June were \$77.2k less direct pass-throughs of \$7k = operating expenses of \$70.2k
- June results in a surplus of \$8k.

Eric Miller added we are doing interviews for accounting position.

- Motion to approve Morton Community Bank signatories (Resolution 21-01)
Russ Crawford moved to approve Morton Community Bank signatories removing Donald White and replacing him with Greg Menold (Resolution 21-01) and Mike Phelan seconded. Motion carried.

9. Administration

- Motion to approve Executive Director to enter contract with R.K. Dixon for lease of copier for 5 years (Resolution 22-06)
Chuck Nagel moved to approve Executive Director to enter contract with RK Dixon for lease of copier for 5 years (Resolution 22-06) and Crawford seconded. Motion carried.

10. Planning

11. Transportation

- Motion to approve TIP Amendment- Project S-22-16 Lighting
Barry Logan moved to approve TIP Amendment- Project S-22-16 Lighting and James Dillon seconded.
 - Ryan Harms explained this is for high mast light tower replacement at Riverfront Dr. Spur east of Washington St. in East Peoria. Motion carried.
- Motion to approve TIP Amendment- Project PEO-23-01 Rock Island Greenway
Gary Manier moved to approve TIP Amendment- Project PEO-23-01 Rock Island Greenway and James Dillon seconded.
 - Ryan Harms said this is preliminary engineering, construction engineering, and construction of multi-use path on Park Ave. to Spring St. in Peoria. Motion carried.

12. GIS

- Motion to approve the purchase of maintenance for GIS Software from Environmental Systems Research Institute (ESRI) (Resolution 22-03)
Mike Phelan moved to approve the purchase of maintenance for GIS Software from Environmental Systems Research Institute (ESRI) (Resolution 22-03) and Ron Talbot seconded.
 - Andrew Hendon reported this is a subscription-based software which requires a maintenance contract to receive updates and technical support. Motion carried.
- Motion to approve TCRPC to renew Trimble VRS Network subscription (Resolution 22-04)
Mike Phelan moved to approve TCRPC to renew Trimble VS Network subscription (Resolution 22-04) and James Dillon seconded.
 - Andrew Hendon reported this is the renewal of the two Trimble VRS Network subscriptions that will continue to provide the accuracy needs for current data collection projects. Motion carried.

- Don White asked if this adds local revenue plus this should have article in newsletter.
- Russ Crawford added good to have in house capabilities of GIS.

13. Updates

a. Gray Area Study

Reema Abi-Akar this is for regions in urbanized areas not served by Public Services. The draft report is out to public until July 28th. We also were profiled at WCBU and are doing Midwest transit study.

b. COVID Relief Funds Call for Projects Submissions

Ryan Harms updated on the following:

- Chillicothe Cloverdale Rd. Preservation
- Creve Couer Fischer Rd. Preservation
- Woodford County CH25 Preservation
- Washington Freedom Pkwy Phase 3

Ryan Harms explained each COVID Relief Funds Call for Projects Submission's. They are all online for review. We will schedule the review process and put a recommendation to Commission for approval. The review committee consist of the 3 engineers for each county and Simon Alwan- IDOT.

- Barry Logan said the FY22-23 projects was distributed out further so they need to use these funds for projects that are new projects and not make current projects whole.
- Mike Hughes commented Ken Coulter engineer said the main road to school is bad. Please take that into consideration.
- Terry Keogel asked if committee can send back to Technical to look at and Ryan Harms said yes.

c. Agency updates (IDOT, Other)

Mike Vanderhood- IDOT, and Betsy Tracey had nothing to report.

14. Other

a. Discussion of meeting dates and times for Executive Board and Full Commission

Mike Hinrichsen explained the reasons for meeting dates and time changes for Executive Board and Commission is due to lack of quorums

- Barry Logan suggested 9 a.m. on 4th Thursday/ Don White and Gary Manier agreed.
- Russ Crawford said he is disappointed in quorum. We need to get everyone here.
- Mike Hughes agreed with 9 a.m. on Thursday
- John Kahl said the attendance was better at 9 a.m. Move back to 9a.m.
- Mike Phelan said the lack of participation is from workers of cities. The public needs to be considered not the staff for timing.
- Chuck Nagel prefers daytime.

After discussion, it was decided to send out to Commissioners on their opinion of options.

- b. Discussion of Proposed Strategic Plan process
Eric Miller explained the process to have 2-day meeting next year. Seeking national speaker so would like suggestions.

15. Adjournment

Adjourned at 7:00 p.m.

Submitted by:
Eric Miller, Executive Director

Transcribed by:
Debbie Ulrich, Office Manager

August 2021 MEETING SCHEDULE

Executive Board	Monday, August 16, 2021	5:15 p.m.
PPUATS Technical	Wednesday, August 18, 2021	9:00 a.m..
Ways & means	Thursday August 26, 2021	5:00 p.m.
Full Commission	Thursday, August 26, 2021	5:30 p.m.

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: August 16, 2021
 Subject: Executive Director Report for August, 2021

Project	Activity	Status
Administrative		
Headlines	Ongoing discussion regarding Interplay Park Concept in Peoria	Ongoing
	Attended meeting regarding Hi Speed Passenger rail for Peoria	Ongoing
	Hired new accountant	Ongoing
	Started Employee Recruitment for GIS Specialist	Complete
	Continued Strategic Planning preparation for Commission	Ongoing
	Continued project selection process for Covid Relief Funding for MPO	Ongoing
	Attended MPO Directors meeting and ILARC Meeting	
Audit	Beginning prep work for financial audit	Complete
Commission vendor selection	Scheduled Interviews for Health Insurance Broker	Ongoing
	Scheduled Interviews for General Liability Insurance Broker	Ongoing
	Developed RFQ's for Legal services	Ongoing
Personnel	Annual staff reviews ongoing	Ongoing
Financial Report		Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Content review of website.	Ongoing
Planning issues		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued Coordination with USACE regarding Island Design Workshop -Engineering with Nature national pr	Ongoing
	Discussion with members regarding organization	Ongoing
Village of Goodfield Comp Plan	Developed Scope of work	Ongoing
Village of Dunlap Comp Plan	Work has commenced	Ongoing
Village of Tremont Comp Plan	Work has commenced	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract/ applied for Contract Extension	Ongoing
Watershed Planning	Worked with Stakeholder in developing interest in Watershed plan for Kickapoo Creek	Ongoing
Village of Peoria Heights Housing grant assistance	Submitted grant to ILDCEO on behalf of Peoria Heights	
Online Collaboration Platform	Implementation of ARC Hub Citizen Engagement Platform	
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
Maintained COVID-19 dashboard for Woodford County Health Dept.		Ongoing
MPO/Transportation		
SPR Grant applications	Coordinate with IDOT on Execution of Contracts for SPR	complete
Transportation Improvement Program	Development of FY 22 Transportation Improvement Program	Complete
	Created web based TIP document application	
	Processed FY 21 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Highway Safety Improvement Program	Received Award letter from IDOT regarding Guardrail replacement application for HSIP \$3M	Ongoing
Special Transportation Studies		
Village of Morton bicycle Master Plan	Project Complete	Ongoing
City of East Peoria Riverfront Bikeway study	Project underway	Ongoing
Woodford County Pavement evaluation	Project Underway	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Consultant Selection process complete	Ongoing
Activity Based Travel Demand Model	Development of RFP and consultant scope of work	Ongoing
FY20 State Planning and Research Funding	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Draft report is under public review	Ongoing
GIS Planimetric data acquisition	Consultant is completing final edits, Under staff review	Ongoing
Public Participation Plan Update	adopted in June of 2021	Complete
Title VI Plan Update	adopted in June of 2021	Complete

RESOLUTION 22-08

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JULY

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for July 2021, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for July 2021 are approved.

Presented this 26th day of August 2021

Adopted this 26th day of August 2021

Michael Hinrichsen, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

Tri-County Regional Planning Commission
COMPARATIVE STATEMENTS OF ASSETS, LIABILITES, & NET ASSETS
As of July 31, 2021

	Jul 31, 21	Jun 30, 21	Jul 31, 20
ASSETS			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	597,991	627,679	590,452
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	51,232	51,231	60,318
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retirement	15,035	14,572	26,711
Total 11000 · Cash - Restricted	87,036	86,571	107,797
Total Checking/Savings	685,026	714,250	698,249
Accounts Receivable			
13000 · Accounts and Grants Receivable	358,504	348,412	539,223
Total Accounts Receivable	358,504	348,412	539,223
Other Current Assets			
15000 · Prepaid Expenses	19,622	20,369	20,745
Total Current Assets	1,063,153	1,083,031	1,258,217
Fixed Assets			
17100 · Computer Equipment	33,098	33,098	33,098
17200 · Office Furniture	23,019	23,019	23,019
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less Accumulated Depreciation	(87,141)	(86,984)	(85,257)
Total Fixed Assets	-	157	1,883
TOTAL ASSETS	1,063,153	1,083,188	1,260,100
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	27,625	27,686	244,617
Other Current Liabilities			
21000 · Accrued Expenses	1,126	991	1,990
21100 · Accounts Payable - Employee Expense Reports	122	123	141
22100 · Accrued Payroll	22,423	22,424	23,585
22200 · Accrued Vacation/Personal Time	60,458	65,073	50,874
22300 · Unvested Retirement	18,949	18,486	26,996
Total 22500 · Payroll Taxes and Withholdings	2,900	2,914	2,562
Total 22000 · Employer Liabilities	104,731	108,896	104,017
23100 · Deferred Revenue - PPUATS	29,837	29,837	29,837
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23250 · Deferred Revenue - Walkability Funds	-	10,975	10,374
23300 · Deferred Revenue - Woodford County	3,733	4,667	3,733
23400 · Deferred Revenue - Regional Server Partnership	-	-	8,250
23500 · Deferred Revenue - Village of Washburn	488	488	488
Total Other Current Liabilities	159,275	175,215	178,069
Total Current Liabilities	186,900	202,901	422,686
Total Liabilities	186,900	202,901	422,686
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	673,837	619,810	619,810
Net Income	(4,034)	54,027	11,153
Total Equity	876,253	880,287	837,413
TOTAL LIABILITIES & EQUITY	1,063,153	1,083,188	1,260,100

Tri-County Regional Planning Commission
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
 July 2021

	Jul 21	Jun 21	Current FY22 to Date	Previous FY21 to Date
REVENUE BY SOURCE AND PROJECT				
Direct Bill - GIS				
Greater Peoria Sanitary District	1,538	2,100	1,538	2,625
Woodford County Zoning	1,200	2,298	1,200	3,171
Direct Bill - Planning Contracts				
Tazewell Co Comm. Development Review	754	754	754	754
Village of Dunlap Land Use Plan	265	191	265	182
Village of Tremont Comprehensive Plan	1,241	1,670	1,241	-
Dues - County				
Peoria County	1,333	1,333	1,333	1,333
Tazewell County 11/21	1,054	1,054	1,054	1,171
Woodford County	933	933	933	933
Dues - GIS				
City Link	-	250	-	250
Logan County	-	250	-	250
Woodford County	-	250	-	250
IDHS				
2020 Census 12/2020	-	-	-	74,760
IDNR				
Water Supply Planning 6/21	2,911	3,059	2,911	102
IDOT - FTA				
HSTP 2050 6/21	-	12,780	-	2,807
HSTP 6/23	5,918	-	5,918	-
IDOT Special Planning & Research				
 Grey Area Study 3/22				
20% Match - State Planning Funds (1437)	-	1,190	-	-
80% Federal - SPR (1439)	-	4,761	-	-
 Rdwy Asset Mgmt 12/20				
 20% Local				
Bartonville 4.049%	-	-	-	336
City of Peoria 38.113%	-	-	-	3,166
East Peoria 9.725%	-	-	-	808
El Paso 3.408%	-	-	-	283
Germantown Hills 3.017%	-	-	-	251
Hanna City 2.212%	-	-	-	184
Pekin 11.902%	-	-	-	989
Peoria Hts 3.476%	-	-	-	289
Washington 6.147%	-	-	-	511
West Peoria 2.809%	-	-	-	233
Woodford County 15.142%	-	-	-	1,258
Total 20% Local	-	-	-	8,306
80% Federal - SPR (1439)	-	-	-	33,225
Total Rdwy Asset Mgmt 12/20	-	-	-	41,532

Tri-County Regional Planning Commission
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
 July 2021

	Jul 21	Jun 21	Current FY22 to Date	Previous FY21 to Date
IDOT State Planning Funds				
19T0058-1437 (SPF) 7/2020				
L RTP Tools	-	-	-	386
Total 19T0058-1437 (SPF) 7/2020	-	-	-	386
IDOT Unified Work Program				
FY20 UWP 12/20				
20% Match - PPUATS Funding-12/2020	-	-	-	8,392
PL-FTA - 80% Federal Funds (1009)	-	-	-	33,569
FY21 UWP 12/21				
20% Match - State Planning Funds (1437)	15,240	10,683	15,240	8,151
PL-FTA 80% Federal Funds (1009)	60,959	42,738	60,959	32,604
TCRPC				
MCB - Interest	12	12	12	41
USDOT				
5310 Admin				
FY20 and FY21	-	-	-	480
Paratransit Study				
20% PPUATS Match	-	-	-	121
80% Federal	-	-	-	486
TOTAL REVENUE	93,358	86,307	93,358	214,350
EXPENSE BY CATEGORY				
Computer Expenses	1,098	2,739	1,098	2,961
Contractual and Consulting Services	29,637	5,951	29,637	132,039
Depreciation	157	157	157	157
Employee Benefits	15,131	13,761	15,131	14,913
Office Administration	1,667	1,930	1,667	2,208
Miscellaneous Costs	2,000	311	2,000	2,251
Professional Fees	94	738	94	-
Facility Costs	3,627	3,657	3,627	3,540
Salaries and Wages	40,232	47,918	40,232	44,953
Travel and Training	3,750	60	3,750	175
TOTAL EXPENSE	97,392	77,221	97,392	203,197
SURPLUS / (SHORTFALL)	(4,034)	9,086	(4,034)	11,153

Tri-County Regional Planning Commission
Statement of Cash Flows

July 2021

	Jul 21	YTD
OPERATING ACTIVITIES		
Net Income	\$ (4,034)	\$ (4,034)
 Adjustments to reconcile Net Income to net cash provided by operations:		
 Effects of Changes in Operating Assets and Liabilities:		
13000 · Accounts and Grants Receivable	(10,092)	(10,092)
15000 · Prepaid Expenses	747	747
20000 · Accounts Payable	(174)	(174)
20010 · Credit Card Payable	12	12
20011 · MCB Credit Card	101	101
21000 · Accrued Expenses	134	134
21100 · Accounts Payable - Employees	(1)	(1)
22100 · Accrued Wages Payable	(0)	(0)
22200 · Accrued Compensated Absences	(4,615)	(4,615)
22300 · Unvested Retirement	463	463
22503 · FICA & Medicare	(1)	(1)
22520 · United Way	(13)	(13)
23250 · Walkability Funds	(10,975)	(10,975)
23300 · Woodford County	(933)	(933)
Net cash provided by Operating Activities	\$ (29,381)	\$ (29,381)
 17101 · Accum. Deprec. - Computers	 157	 157
Net cash provided by Investing Activities	157	157
Net cash increase (decrease) for period	(29,224)	(29,224)
Cash at beginning of period	714,250	714,250
Cash at end of period	\$ 685,026	\$ 685,026

Tri-County Regional Planning Commission
Check Listing by Bank Account
June 2021

Date	Num	Name	Memo	Amount
07/02/2021	ACH	Staff	Payroll 06/16/21 - 06/30/21	16,668.10
07/02/2021	ACH	CEFCU	Payroll Liabilities 06/16/21 - 06/30/21	50.00
07/02/2021	ACH	Nationwide	Retirement Liabilities 06/16/21 - 06/30/21	1,787.75
07/02/2021	ACH	Department of the Treasury	Payroll Liabilities 06/16/21 - 06/30/21	5,745.16
07/02/2021	ACH	Illinois Department of Revenue	Payroll Liabilities 06/16/21 - 06/30/21	1,062.64
07/02/2021	ACH	Unvested Retirement Account	Retirement Liabilities 06/16/21 - 06/30/21	231.45
07/12/2021	1160	Heart of IL United Way	Payroll Withholding	19.50
07/13/2021	ACH	Facet	Website & Computer Support	1,735.00
07/13/2021	ACH	Heartland Parking 243651-240830	Parking	23.00
07/13/2021	ACH	Heyl Royster	Contractual Services	738.00
07/13/2021	ACH	Quill Corporation	Office Supplies	243.22
07/13/2021	ACH	The Cleaning Source	Office Cleaning	179.00
07/13/2021	ACH	TIAA Bank	Copier Contract	422.21
07/13/2021	ACH	Heartland Parking 243651-240830	Parking	11.00
07/13/2021	ACH	Greater Peoria Family YMCA	Walkability	10,974.60
07/13/2021	ACH	Heartland Parking 243651-240830	Parking	15.00
07/13/2021	1161	City of Peoria	Rent	2,950.00
07/13/2021	1162	CityBlue	Printing Services	247.80
07/13/2021	1163	Morton Community Bank	Credit Card Payment	286.77
07/20/2021	ACH	Staff	Payroll 07/01/21 - 07/15/21	15,372.20
07/20/2021	ACH	CEFCU	Payroll Liabilities 07/01/21 - 07/15/21	50.00
07/20/2021	ACH	Nationwide	Retirement Liabilities 07/01/21 - 07/15/21	1,787.75
07/20/2021	ACH	Department of the Treasury	Payroll Liabilities 07/01/21 - 07/15/21	5,256.08
07/20/2021	ACH	Illinois Department of Revenue	Payroll Liabilities 07/01/21 - 07/15/21	982.69
07/20/2021	ACH	Unvested Retirement Account	Retirement Liabilities 07/01/21 - 07/15/21	231.45
07/26/2021	1164	Illinois Association of Regional Councils	Annual Training and Education	2,000.00
07/27/2021	ACH	Delta Dental	Dental Insurance - June and July	586.16
07/27/2021	ACH	Guardian	Vision and Life Insurance - June and July	904.38
07/27/2021	ACH	United Healthcare	Health Insurance - July and August	18,488.70
07/28/2021	ACH	Hanson	Contractual Services	117.54
07/28/2021	1165	Hinckley Springs	Water	26.43
07/29/2021	ACH	Comcast	Internet and Phones	654.48
07/29/2021	ACH	Facet	Website & Computer Support	985.00
07/29/2021	ACH	Heartland Parking 243602	Parking	850.00
07/29/2021	ACH	Quill Corporation	Office Supplies	8.29
07/29/2021	ACH	TIAA Bank	Copier Contract	463.72
07/29/2021	ACH	Verizon Wireless	Phones	308.71
07/29/2021	ACH	ESRI	ArcGIS Server Expense	12,492.00
07/29/2021	ACH	Trimble	FY22 VRS Subscription Renewal	3,300.00
07/29/2021	1166	APWA	2021 IL Chapter Conference - Member Sponsor	3,750.00
07/31/2021	ACH	Morton Community Bank	Service Charge	13.02
Register			Total Checks	112,018.80



SCORECARD Bonus Points Available 440

Account Summary

Billing Cycle		08/01/2021
Days In Billing Cycle		31
Previous Balance		\$23.28
Purchases	+	\$0.00
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$39.00
Finance Charges	+	\$1.00

NEW BALANCE \$63.28

Credit Summary

Total Credit Line	\$50.00
Available Credit Line	\$0.00
Available Cash	\$0.00
Amount Over Credit Line	\$13.28
Amount Past Due	\$20.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$63.28
MINIMUM PAYMENT	\$43.28
PAYMENT DUE DATE	08/26/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

IT'S BACK-TO-SCHOOL TIME! EARN EXTRA POINTS WHILE DOING YOUR BACK-TO-SCHOOL SHOPPING! YOUR SCORECARD REWARDS CARD GIVES YOU EXTRA BONUS POINTS - 2X, 3X, 4X OR MORE - THROUGH THE SCOREMORE MALL WITH PARTICIPATING RETAILERS ONLINE AND IN-STORE. MORE POINTS MEANS MORE GREAT MERCHANDISE AND TRAVEL REWARDS! LOG-IN AT WWW.SCORECARDREWARDS.COM TODAY FOR MORE DETAILS!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/06	07/06	PBUS01	74625011187100187162003	LATE FEE	\$39.00
08/01	08/01	PBUS01	74625011213660213164008	INTEREST CHARGE PURCHASE	\$0.17
08/01	08/01	PBUS01	74625011213661213264020	MINIMUM INTEREST CHARGE	\$0.83

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5222 C - *

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 4209

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/01/21	\$63.28	\$43.28	08/26/21

\$



REEMA ABI AKAR
 TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

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Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

YOUR ACCOUNT IS NOW TWO MONTHS PAST DUE. YOUR ABILITY TO PURCHASE ON THIS ACCOUNT HAS BEEN SUSPENDED. RETURN THE CARDS WITH PAYMENT IF YOU HAVE NOT ALREADY DONE SO.

ScoreCard Bonus Points Information as of 07/30/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	440	0	0	0	440

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$22.28	0.77083%(M)	9.2500%(V)	\$1.00	\$0.00	53.8600%	\$63.28
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



SCORECARD Bonus Points Available 340

Account Summary




Billing Cycle		08/01/2021
Days In Billing Cycle		31
Previous Balance		\$106.98
Purchases	+	\$52.99
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$39.00
Finance Charges	+	\$1.01

NEW BALANCE \$199.98

Credit Summary

Total Credit Line	\$1,000.00
Available Credit Line	\$0.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$20.00
Disputed Amount	\$0.00

Account Inquiries

-  Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
-  Go to www.mycardstatement.com
-  Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$199.98
MINIMUM PAYMENT	\$30.00
PAYMENT DUE DATE	08/26/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

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Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/06	07/06	PBUS01	74625011187103187462001	LATE FEE	\$39.00
07/16	07/18	PBUS01	24943001197700797985450	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$52.99
08/01	08/01	PBUS01	74625011213671213264003	INTEREST CHARGE PURCHASE	\$1.01

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5222 C - *

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 4779

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/01/21	\$199.98	\$30.00	08/26/21

\$



RYAN HARMS
 TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602

e-Statement



MAKE CHECK PAYABLE TO:



MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

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By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

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In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last [grid]

First [grid] Middle [grid]

ADDRESS CHANGE

Street [grid]

[grid]

[grid]

City [grid] State [grid] ZIP Code [grid]

Home Phone ([grid]) [grid] - [grid] Business Phone ([grid]) [grid] - [grid]

Cell Phone ([grid]) [grid] - [grid] E-mail Address _____

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Additional Information About Your Account

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ScoreCard Bonus Points Information as of 07/30/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	287	53	0	0	340

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$131.62	0.77083%(M)	9.2500%(V)	\$1.01	\$0.00	9.2083%	\$199.98
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

INVOICE



Adobe Inc.
345 Park Ave
San Jose, CA 95110

PL/FTA

Bill To:

Ryan Harms
Tri County Regional PC
456 Fulton St, Ste 401, Peoria, IL
IL 61602-1299

Reprint	Page 1 of 1
Invoice Number:	1446439206
Invoice Date:	JUL-15-21
Payment Terms:	Credit Card
Due Date:	JUL-22-21
Purchase Order:	AD016993847
Contract No	00004490
Order Number:	5000374196
Order Date:	JUN-15-15
Customer No.:	1452233
Bill to No.	455947224
Adobe Contact Information:	
https://helpx.adobe.com/contact.html	

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65182902 Creative Cloud All Apps	EA	52.99	1	52.99	
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.00	USD	1	52.99

Comments:



SCORECARD Bonus Points Available **57**

Account Summary

Billing Cycle		08/01/2021
Days In Billing Cycle		31
Previous Balance		\$15.93
Purchases	+	\$15.93
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	\$1.00

NEW BALANCE \$32.86

Credit Summary

Total Credit Line	\$500.00
Available Credit Line	\$467.14
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$10.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$32.86
MINIMUM PAYMENT	\$20.00
PAYMENT DUE DATE	08/26/2021

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Important Information About Your Account

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Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/06	07/07	PBUS01	24943001187700771053053	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
08/01	08/01	PBUS01	74625011213663213464006	INTEREST CHARGE PURCHASE	\$0.23
08/01	08/01	PBUS01	74625011213664213564027	MINIMUM INTEREST CHARGE	\$0.77

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5222

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 4241

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/01/21	\$32.86	\$20.00	08/26/21

\$



RAY LEES
 TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

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The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

PLEASE NOTE MINIMUM PAYMENT DUE. WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS MAY BE REFLECTED IN YOUR CREDIT REPORT.

ScoreCard Bonus Points Information as of 07/30/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	41	16	0	0	57

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$29.29	0.77083%(M)	9.2500%(V)	\$1.00	\$0.00	40.9687%	\$32.86
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

INVOICE



Adobe Inc.
345 Park Ave
San Jose, CA 95110

Invoice Number:	1439786079
Invoice Date:	JUL-05-21
Payment Terms:	Credit Card
Due Date:	JUL-12-21
Purchase Order:	ADB108062417
Contract No	00004490
Order Number:	7012231577
Order Date:	MAY-05-20
Customer No.:	1452233
Bill to No.	1206792699
Adobe Contact Information: https://helpx.adobe.com/contact.html	

TCRPC Overhead

Bill To:

Ray Lees
Tri County Regional Planning Commission
456 Fulton Street Suite 401, Peoria
IL 61602-1299

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99	
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.94	USD	1	15.93

Comments:



SCORECARD Bonus Points Available **1,445**

Account Summary

Billing Cycle		08/01/2021
Days In Billing Cycle		31
Previous Balance		\$17.49
Purchases	+	\$43.86
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$39.00
Finance Charges	+	\$1.00

NEW BALANCE \$101.35

Credit Summary

Total Credit Line	\$1,050.00
Available Credit Line	\$0.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$17.49
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$101.35
MINIMUM PAYMENT	\$27.49
PAYMENT DUE DATE	08/26/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

IT'S BACK-TO-SCHOOL TIME! EARN EXTRA POINTS WHILE DOING YOUR BACK-TO-SCHOOL SHOPPING! YOUR SCORECARD REWARDS CARD GIVES YOU EXTRA BONUS POINTS - 2X, 3X, 4X OR MORE - THROUGH THE SCOREMORE MALL WITH PARTICIPATING RETAILERS ONLINE AND IN-STORE. MORE POINTS MEANS MORE GREAT MERCHANDISE AND TRAVEL REWARDS! LOG-IN AT WWW.SCORECARDREWARDS.COM TODAY FOR MORE DETAILS!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/01	07/02	PBUS01	24943001182700759148086	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
07/06	07/06	PBUS01	74625011187101187262009	LATE FEE	\$39.00
07/06	07/07	PBUS01	24943001187700771261987	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
07/10	07/11	PBUS01	24492151191743217963438	CORAL TREE-QBOX 408-448-7269 CA	\$12.00
08/01	08/01	PBUS01	74625011213665213664006	INTEREST CHARGE PURCHASE	\$0.43
08/01	08/01	PBUS01	74625011213666213764028	MINIMUM INTEREST CHARGE	\$0.57

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5222 C - *

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 4258

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/01/21	\$101.35	\$27.49	08/26/21

\$



ERIC MILLER
 TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last [grid]

First [grid] Middle [grid]

ADDRESS CHANGE

Street [grid]

[grid]

[grid]

City [grid] State [grid] ZIP Code [grid]

Home Phone ([grid]) [grid] - [grid] Business Phone ([grid]) [grid] - [grid]

Cell Phone ([grid]) [grid] - [grid] E-mail Address _____

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

YOUR ACCOUNT IS NOW TWO MONTHS PAST DUE. YOUR ABILITY TO PURCHASE ON THIS ACCOUNT HAS BEEN SUSPENDED. RETURN THE CARDS WITH PAYMENT IF YOU HAVE NOT ALREADY DONE SO.

ScoreCard Bonus Points Information as of 07/30/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	1,401	44	0	0	1,445

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$55.29	0.77083%(M)	9.2500%(V)	\$1.00	\$0.00	21.7011%	\$101.35
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

INVOICE



Adobe Inc.
345 Park Ave
San Jose, CA 95110

TCRPC Overhead

Bill To:

Eric Miller
Tri County Regional Planning Commission
456 Fulton St
Peoria IL 61602-1274

Reprint	Page 1 of 1
Invoice Number:	1439793245
Invoice Date:	JUL-05-21
Payment Terms:	Credit Card
Due Date:	JUL-12-21
Purchase Order:	ADB108069758
Contract No	00004490
Order Number:	7012235817
Order Date:	MAY-05-20
Customer No.:	1452233
Bill to No.	1206794128
Adobe Contact Information:	
https://helpx.adobe.com/contact.html	

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99	
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.94	USD	1	15.93

Comments:

INVOICE



Adobe Inc.
345 Park Ave
San Jose, CA 95110

TCRPC Overhead

Bill To:
Eric Miller
Tri County Planning Commission
456 Fulton St., STE 401
IL 61602

Reprint	Page 1 of 1
Invoice Number:	1456171580
Invoice Date:	JUL-31-21
Payment Terms:	Credit Card
Due Date:	AUG-07-21
Purchase Order:	AB00020810895CUS
Contract No	00004490
Order Number:	7042571829
Order Date:	APR-30-21
Customer No.:	1452233
Bill to No.	1226161391
Adobe Contact Information: https://helpx.adobe.com/contact.html	

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price	
000010	65232730 Acrobat Pro DC	EA	14.99	1	14.99	
North America		Invoice Totals				
		S & H	Sales Tax	Currency	Qty Shipped	Invoice Total
		0.00	0.94	USD	1	15.93

Comments:

Libby Benker

From: Eric Miller <emiller@tricountyrpc.org>
Sent: Tuesday, August 3, 2021 2:43 PM
To: Libby Benker
Subject: Fwd: Qbox payment due 08/08/2021

----- Forwarded message -----

From: **QBox** <noreply@coraltreetech.com>
Date: Thu, Jul 29, 2021 at 7:05 PM
Subject: Qbox payment due 08/08/2021
To: <emiller@tricountyrpc.org>

TCRPC Overhead

Dear Eric Miller,

Your Qbox payment of US\$ 12.00 is due on 08/08/2021. Your credit card *****4258 will be charged this amount automatically on the due date.

Please do not reply to this message.

Thank you,
Qbox Team





SCORECARD Bonus Points Available 637

Account Summary

Billing Cycle		08/01/2021
Days In Billing Cycle		31
Previous Balance		\$173.83
Purchases	+	\$0.00
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$39.00
Finance Charges	+	\$1.33

NEW BALANCE \$214.16

Credit Summary

Total Credit Line	\$800.00
Available Credit Line	\$0.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$20.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$214.16
MINIMUM PAYMENT	\$30.00
PAYMENT DUE DATE	08/26/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

IT'S BACK-TO-SCHOOL TIME! EARN EXTRA POINTS WHILE DOING YOUR BACK-TO-SCHOOL SHOPPING! YOUR SCORECARD REWARDS CARD GIVES YOU EXTRA BONUS POINTS - 2X, 3X, 4X OR MORE - THROUGH THE SCOREMORE MALL WITH PARTICIPATING RETAILERS ONLINE AND IN-STORE. MORE POINTS MEANS MORE GREAT MERCHANDISE AND TRAVEL REWARDS! LOG-IN AT WWW.SCORECARDREWARDS.COM TODAY FOR MORE DETAILS!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/06	07/06	PBUS01	74625011187102187362005	LATE FEE	\$39.00
08/01	08/01	PBUS01	74625011213668213964004	INTEREST CHARGE PURCHASE	\$1.33

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5222 C - *

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 4266

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
08/01/21	\$214.16	\$30.00	08/26/21

\$



DEBBIE ULRICH
 TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

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By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

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In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

YOUR ACCOUNT IS NOW TWO MONTHS PAST DUE. YOUR ABILITY TO PURCHASE ON THIS ACCOUNT HAS BEEN SUSPENDED. RETURN THE CARDS WITH PAYMENT IF YOU HAVE NOT ALREADY DONE SO.

ScoreCard Bonus Points Information as of 07/30/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	637	0	0	0	637

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$172.50	0.77083%(M)	9.2500%(V)	\$1.33	\$0.00	9.2522%	\$214.16
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

RESOLUTION 22-05

A RESOLUTION OF THE TRI- COUNTY REGIONAL PLANNING COMMISSION TO AMEND APPENDIX C (WAGE AND SALARY SCHEDULE FOR FULL-TIME EMPLOYEES, AND APPENDIX C1 (WAGE AND SALARY SCHEDULE FOR PART-TIME EMPLOYEES) OF THE EMPLOYEE HANDBOOK.

WHEREAS, the Employee Handbook includes a schedule of salary ranges for full-time and part-time employees of the Commission, and

WHEREAS, due to inflation and other factors, it is necessary to periodically adjust the salary ranges in an effort to attract and retain a well-qualified staff, and

WHEREAS, Appendices C and C1 of the Employee Handbook were last revised on June 22, 2017, and

WHEREAS, the minimum and maximum salary ranges for Appendix C and C1 are proposed to be adjusted for FY 2022 by 3 % (attached), and

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS: That the Commission approves the increases indicated above to the minimum and maximum salary ranges of Appendix C and C1 of the Wage and Salary Schedules and require that they be placed in the Employee Handbook.

Presented this 26th day of August 2021

Adopted this 26th day of August 2021

Mike Hinrichsen, Chairman

Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director

Tri- County Regional Planning Commission

Full Time Wage and Salary Schedule

The following wage and salary schedule depicts minimum and maximum ranges for FULL-TIME Commission team members. The schedule provides a guide to Executive Director for compensating new employees, as well as providing salary increases and promotions based on positive performance evaluations.

Position	FY 2021		FY2022 Proposed	
	Minimum	Maximum	Minimum	Maximum
Executive Director	To be determined by Commission		To be determined by Commission	
GIS Program Manager	\$74,311.94	\$107,141.70	\$76,541.30	\$110,355.95
Planning Program Manager	\$74,311.94	\$107,141.70	\$76,541.30	\$110,355.95
GIS Manager	\$55,859.77	\$80,536.01	\$57,535.57	\$82,952.09
Senior Planner	\$54,435.74	\$78,481.78	\$55,524.45	\$80,051.42
GIS Project Manager	\$54,435.74	\$78,481.78	\$56,068.81	\$80,836.24
GIS Specialist III	\$49,087.49	\$70,774.27	\$50,560.11	\$72,897.50
Planner III	\$49,087.49	\$70,774.27	\$50,560.11	\$72,897.50
GIS Specialist II	\$43,793.74	\$66,810.72	\$45,107.55	\$68,815.04
Planner II	\$43,793.74	\$66,810.72	\$45,107.55	\$68,815.04
GIS Specialist I	\$37,368.18	\$53,876.81	\$38,489.23	\$55,493.11
Planner I	\$37,368.18	\$53,876.81	\$38,489.23	\$55,493.11
Office Administrator	\$36,636.45	\$56,359.04	\$37,735.54	\$58,049.81

The Wage and Salary Schedule was adopted August 26, 2021, by the Tri-County Regional Planning Commission.

Part Time Wage and Salary Schedule

The following wage and salary schedule depicts minimum and maximum ranges for Commission part-time employees, who are scheduled to work an average of less than 30 hours per week and are not eligible for benefits. The schedule provides a guide to the Executive Director for compensating part-time employees.

Position	FY2021		FY2022 Proposed	
	Minimum	Maximum	Minimum	Maximum
Executive Director				
GIS Program Manager	\$38.08	\$52.79	\$39.22	\$54.37
Planning Program Manager	\$38.08	\$52.79	\$39.22	\$54.37
GIS Manager	\$36.84	\$47.88	\$37.94	\$49.32
Senior Planner/GIS Project Manager	\$35.61	\$46.66	\$36.68	\$48.06
Planner III	\$34.39	\$44.21	\$35.07	\$45.53
GIS Specialist III	\$34.39	\$45.43	\$35.42	\$46.79
Planner II	\$33.15	\$41.74	\$33.81	\$42.99
GIS Specialist II	\$33.15	\$41.74	\$34.14	\$42.58
Planner I	\$30.70	\$38.08	\$31.62	\$39.22
GIS Specialist I	\$30.70	\$38.08	\$31.62	\$39.22
Office Administrator	\$29.46	\$36.84	\$30.34	\$37.94
Secretary	\$24.55	\$29.46	\$25.29	\$30.34
Accountant	\$30.45	\$39.81	\$31.36	\$41.01

The Wage and Salary Schedule was adopted August 26, 2021, by the Tri-County Regional Planning Commission.

Staff Memo

TCRPC Personnel Committee

DATE: August 12, 2021

ISSUE: Annual Adjustment to the Wage and Salary Schedule

Discussion regarding the need to update the Wage and Salary Schedules.

ACTION NEEDED BY PERSONNEL COMMITTEE:

- Make recommendation to Executive Board and Full Commission

BACKGROUND:

Several years ago the Personnel Committee initiated an annual practice of reviewing and adjusting the Wage and Salary Schedules listed in the Employee Handbook. This practice was suggested by the Personnel Committee as a way to keep the Wage and Salary Schedule current and competitive. This adjustment is partially based on United States Department of Labor's (USDOL) Consumer Price Index (CPI). The attached report from the DOL indicates that the CPI ending in June 2021 is up 5.4%. Last year, the schedules were adjusted upward by 2.0%. This year, I am recommending to the Personnel Committee to adjust the wage and salary schedule by 3.0%

The charts for full-time salaried staff, part-time hourly staff scheduled to work under 1,000 hours in the fiscal year (with no benefits) are attached to this memo.

RESOLUTION 22-07

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE FY 2022 WAGE ADJUSTMENTS FOR THE FULL-TIME AND PART-TIME STAFF TO BE EFFECTIVE AS OF JULY 1, 2021

WHEREAS, the Tri-County Regional Commission, hereafter referred to as the Commission, employs a staff of administrators, planners, and specialists, and

WHEREAS, it has been customary for the Executive Director beginning July 1 of each fiscal year to provide salary adjustments based on merit and/or a cost of living index, and

WHEREAS, the Commission's professional staff has successfully carried out the policies and assignments of the Commission as set out in the FY 2022 Overall Work Program, and

WHEREAS, the FY 2022 Budget includes a 3% salary increase for the Commission's staff, and

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS: That the Commission approves a lump sum amount of \$14,428 for FY 2022 wage increases for the full time and part-time staff to be distributed by the Executive Director at his discretion.

Presented this 26th day of August 2021

Adopted this 26th day of August 2021

Mike Hinrichsen, Chairman

Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director

Tri- County Regional Planning Commission

Staff Memo

TCRPC Personnel Committee

Date: August 12, 2021

ISSUE: Annual salary increases for eligible staff

Discussion regarding staff salary increases for FY22.

ACTION NEEDED BY PERSONNEL COMMITTEE:

- Make recommendation to Executive Board and Full Commission

BACKGROUND:

It has been the practice of the Commission since 1998 to allow the Executive Director to request a lump sum for salary increases for full-time and part-time staff members excluding the Executive Director. Each year, managers review employees to determine whether they have met performance goals set forth for them in the previous year. Salary increases are given at the discretion of the Executive Director in consultation with Managers. Over the past few years, the Commission modified this approach and granted cost of living increases of to all Commission employees. To recognize high achieving employees, the Commission also adopted a "Promotion in Place" policy which is executed in February each year.

During the development of the FY 2022 budget, a 3% increase in the overall salary line item was budgeted. This budget number is included in the Unified Work Program (UWP) which was approved by the Commission and accepted by the Illinois Department of Transportation.

This year, I request authorization to adjust all eligible staff salaries by 3%. The 3% represents a dollar amount of \$14,428. All salary increases will be effective as of July 1, 2021



**Transmission of material in this release is embargoed until
 8:30 a.m. (ET) July 13, 2021**

USDL-21-1313

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
 Media Contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – JUNE 2021

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.9 percent in June on a seasonally adjusted basis after rising 0.6 percent in May, the U.S. Bureau of Labor Statistics reported today. This was the largest 1-month change since June 2008 when the index rose 1.0 percent. Over the last 12 months, the all items index increased 5.4 percent before seasonal adjustment; this was the largest 12-month increase since a 5.4-percent increase for the period ending August 2008.

The index for used cars and trucks continued to rise sharply, increasing 10.5 percent in June. This increase accounted for more than one-third of the seasonally adjusted all items increase. The food index increased 0.8 percent in June, a larger increase than the 0.4-percent increase reported for May. The energy index increased 1.5 percent in June, with the gasoline index rising 2.5 percent over the month.

The index for all items less food and energy rose 0.9 percent in June after increasing 0.7 percent in May. Many of the same indexes continued to increase, including used cars and trucks, new vehicles, airline fares, and apparel. The index for medical care and the index for household furnishings and operations were among the few major component indexes which decreased in June.

The all items index rose 5.4 percent for the 12 months ending June; it has been trending up every month since January, when the 12-month change was 1.4 percent. The index for all items less food and energy rose 4.5 percent over the last 12-months, the largest 12-month increase since the period ending November 1991. The energy index rose 24.5 percent over the last 12-months, and the food index increased 2.4 percent.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, June 2020 - June 2021
 Percent change

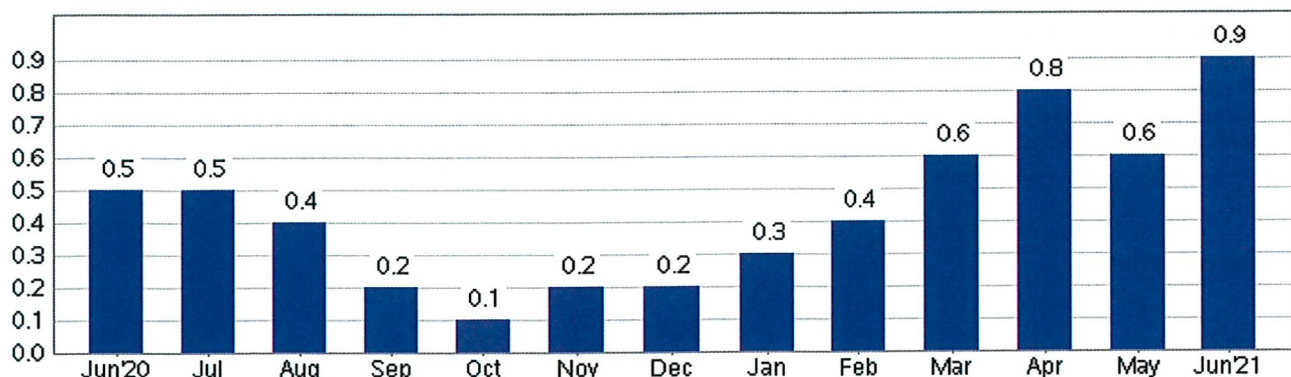


Chart 2. 12-month percent change in CPI for All Urban Consumers (CPI-U), not seasonally adjusted, June 2020 - June 2021

Percent change

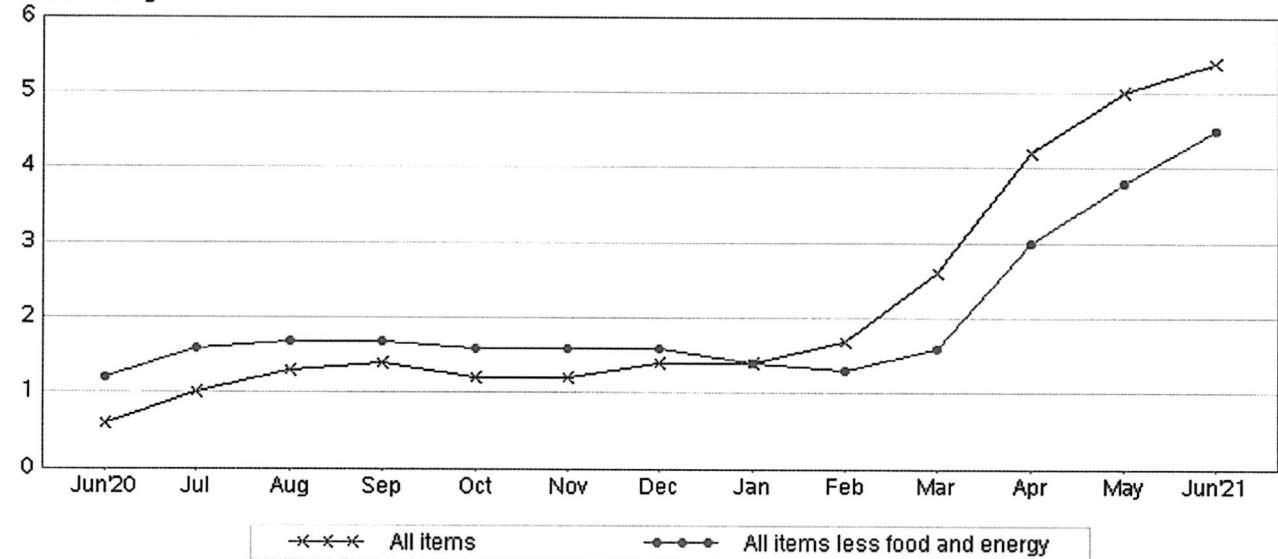


Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Jun. 2021
	Dec. 2020	Jan. 2021	Feb. 2021	Mar. 2021	Apr. 2021	May 2021	Jun. 2021	
All items.....	0.2	0.3	0.4	0.6	0.8	0.6	0.9	5.4
Food.....	0.3	0.1	0.2	0.1	0.4	0.4	0.8	2.4
Food at home.....	0.3	-0.1	0.3	0.1	0.4	0.4	0.8	0.9
Food away from home ¹	0.4	0.3	0.1	0.1	0.3	0.6	0.7	4.2
Energy.....	2.6	3.5	3.9	5.0	-0.1	0.0	1.5	24.5
Energy commodities.....	5.1	7.3	6.6	8.9	-1.4	-0.6	2.6	44.2
Gasoline (all types).....	5.2	7.4	6.4	9.1	-1.4	-0.7	2.5	45.1
Fuel oil ¹	10.2	5.4	9.9	3.2	-3.2	2.1	2.9	44.5
Energy services.....	0.2	-0.3	0.9	0.6	1.5	0.7	0.2	6.3
Electricity.....	0.4	-0.2	0.7	0.0	1.2	0.3	-0.3	3.8
Utility (piped) gas service.....	-0.4	-0.4	1.6	2.5	2.4	1.7	1.7	15.6
All items less food and energy.....	0.0	0.0	0.1	0.3	0.9	0.7	0.9	4.5
Commodities less food and energy commodities.....	0.1	0.1	-0.2	0.1	2.0	1.8	2.2	8.7
New vehicles.....	0.4	-0.5	0.0	0.0	0.5	1.6	2.0	5.3
Used cars and trucks.....	-0.9	-0.9	-0.9	0.5	10.0	7.3	10.5	45.2
Apparel.....	0.9	2.2	-0.7	-0.3	0.3	1.2	0.7	4.9
Medical care commodities ¹	-0.2	-0.1	-0.7	0.1	0.6	0.0	-0.4	-2.2
Services less energy services.....	0.0	0.0	0.2	0.4	0.5	0.4	0.4	3.1
Shelter.....	0.1	0.1	0.2	0.3	0.4	0.3	0.5	2.6
Transportation services.....	-0.6	-0.3	-0.1	1.8	2.9	1.5	1.5	10.4
Medical care services.....	-0.1	0.5	0.5	0.1	0.0	-0.1	0.0	1.0

¹ Not seasonally adjusted.

Food

The food index increased 0.8 percent in June, as did the food at home index; both indexes rose 0.4 percent in May. As in May, the food at home increase was mostly due to the index for meats, poultry, fish, and eggs, which increased 2.5 percent over the month. The beef index rose 4.5 percent in June, its largest 1-month increase since June 2020. The index for fruits and vegetables rose 0.7 percent in June after being unchanged in the preceding month. The nonalcoholic beverages index increased 0.9 percent in June after declining 0.5 percent in May. The index for other food at home rose 0.2 percent in June, as did the index for dairy and related products.

In contrast to these increases, the index for cereals and bakery products was the only one of the six major grocery store category indexes to decline in June, falling 0.3 percent over the month after increasing 0.5 percent in May.

The food away from home index rose 0.7 percent in June following a 0.6-percent increase in May. The index for full service meals rose 0.8 percent, its largest monthly increase since last June. The index for limited service meals increased 0.6 percent in June.

The food at home index increased 0.9 percent over the past 12 months. All six major grocery store food group indexes increased, but the index for fruits and vegetables was the only one to rise more than 0.8 percent; increasing 3.2 percent.

The index for food away from home rose 4.2 percent over the last year, the largest 12-month increase in that index since the period ending in May 2009. The index for limited service meals rose 6.2 percent since June 2020 and the index for full service meals rose 4.1 percent over the last 12 months. The index for food at employee sites and schools declined sharply over the last year, falling 29.9 percent.

Energy

The energy index increased 1.5 percent in June after being unchanged in May. The gasoline index rose 2.5 percent in June after falling 0.7 percent in May. (Before seasonal adjustment, gasoline prices rose 2.2 percent in June.) The index for natural gas increased 1.7 percent in June, as it did in May. The electricity index, in contrast, fell 0.3 percent following a 0.3-percent increase the prior month.

The energy index rose 24.5 percent over the past 12 months. The gasoline index rose 45.1 percent since June 2020. The index for electricity increased 3.8 percent over the last year, while the index for natural gas rose 15.6 percent.

All items less food and energy

The index for all items less food and energy rose 0.9 percent in June following a 0.7-percent increase in May. The index for used cars and trucks rose sharply for the third consecutive month, increasing 10.5 percent in June. This was the largest monthly increase ever reported for the used cars and trucks index, which was first published in January 1953. The shelter index rose 0.5 percent in June. The index for rent rose 0.2 percent and the index for owners' equivalent rent increased 0.3 percent, the same increases as in May. The lodging away from home index increased 7.0 percent in June.

The index for new vehicles rose 2.0 percent in June, that index's largest 1-month increase since May 1981. The motor vehicle insurance index increased 1.2 percent over the month. The index for airline

fares rose 2.7 percent in June after increasing 7.0 percent the previous month. The index for apparel increased 0.7 percent in June following a 1.2-percent rise in May. The recreation index and the education index each rose 0.2 percent over the month.

The index for household furnishing and operations fell 0.1 percent in June after rising 1.3 percent in May. The index for communication was unchanged for the month.

The medical care index declined 0.1 percent in June, as it did in May. Medical care component indexes were mixed. The index for prescription drugs declined 0.2 percent in June after falling 0.3 percent in May. The hospital services index increased 0.2 percent, while the physicians' services index rose 0.3 percent in June.

The index for all items less food and energy rose 4.5 percent over the past 12 months. The index for used cars and trucks increased 45.2 percent, the largest 12-month change ever reported for that index. The index for new vehicles rose 5.3 percent over the past 12 months, its largest 12-month increase since the period ending January 1987. The motor vehicle insurance index increased 11.3 percent in the last year, while the index for car and truck rental rose 87.7 percent over that period. The shelter index increased 2.6 percent over the last 12 months. The medical care index rose 0.4 percent over the past 12 months, its smallest 12-month increase since the period ending March 1941.

Not seasonally adjusted CPI measures

The Consumer Price Index for All Urban Consumers (CPI-U) increased 5.4 percent over the last 12 months to an index level of 271.696 (1982-84=100). For the month, the index increased 0.9 percent prior to seasonal adjustment.

The Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) increased 6.1 percent over the last 12 months to an index level of 266.412 (1982-84=100). For the month, the index rose 1.1 percent prior to seasonal adjustment.

The Chained Consumer Price Index for All Urban Consumers (C-CPI-U) increased 5.3 percent over the last 12 months. For the month, the index increased 0.9 percent on a not seasonally adjusted basis. Please note that the indexes for the past 10 to 12 months are subject to revision.

The Consumer Price Index for July 2021 is scheduled to be released on Wednesday, August 11, 2021 at 8:30 a.m. (ET).

Coronavirus (COVID-19) Pandemic Impact on June 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in June was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm.

RESOLUTION 22-09

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION
TO APPOINT JODI SCOTT TO THE HUMAN SERVICE TRANSPORTATION PLAN
URBAN SUBCOMMITTEE**

Whereas, since 2007, Tri-County has convened regular meetings to guide the coordination strategy for Human Services Transportation in both the urbanized area and seven surrounding rural counties (Peoria, Tazewell, Woodford, Marshall, Stark, Knox, and Fulton);

Whereas, counties appoint individuals to serve on the rural subcommittee on 3-year terms;

Whereas, the MPO appoints individuals to serve on the urban subcommittee for 3-year terms;

Whereas, Advocates for Access is a Center for Independent Living based in Peoria Heights, Illinois, which provides resources and assistance to individuals with disabilities in Peoria, Tazewell, Fulton, and Woodford counties;

Whereas, Advocates for Access has been represented on the Human Service Transportation Plan urban subcommittee since 2007;

Whereas, Tri-County Staff recommends the appointment of Jodi Scott based on past attendance contributions and future contributions to the HSTP process.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS: This resolution to be adopted on August 26, 2021, includes the appointment of Jodi Scott to the Human Service Transportation Plan urban subcommittee, effective immediately.

Presented this 26th day of August 2021.

Adopted this 26th day of August 2021.

Mike Hinrichsen, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION
FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted October 7, 2020, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
8/11/2021	2021	2024	City of Chillicothe

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Chillicothe Trail Purple Route	C-23-01			21-00040-00-BT	Various locations in the City of Chillicothe	Construction of multi-use path and on-road bike-ped accommodations	ITEP	80%	\$ 114,800
							State	10%	\$ 14,350
							Local	10%	\$ 14,350
							Total		\$ 143,500

Reason for Amendment: Add project to FY 2023 program. ITEP Award #443008 with State and Local matching funds

Chillicothe Trail Green Route	C-23-02			21-00040-00-BT	Various locations in the City of Chillicothe	Construction of multi-use path and on-road bike-ped accommodations	ITEP	80%	\$ 470,450
							State	10%	\$ 58,806
							Local	10%	\$ 58,806
							Total		\$ 588,062

Reason for Amendment: Add project to FY 2023 program. ITEP Award #443010 with State and Local matching funds

							State		
							Local		
							Total		\$ -

Reason for Amendment:

							State		
							Local		
							Total		\$ -

Reason for Amendment:

Technical	8/18/2021
Commission	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the COMMISSION. The implementing agency may elect to change fund type with notification to the COMMISSION.
 - The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."
 - Effective July 1, 2021, the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee merged with the Tri-County Regional Planning Commission (TCRPC). Following the merger, TCRPC took on the role, duties, and responsibilities of the MPO.

**TRI-COUNTY REGIONAL PLANNING COMMISSION
FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted October 7, 2020, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
8/11/2021	2021	2024	City of Pekin

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Stadium Drive Multi-Use Path	PEK-23-02				Stadium Drive from Court St heading north .47 miles to existing Pekin Park District trail	Construction of multi-use path	ITEP	80%	\$ 480,000
							State	20%	\$ 120,000
							Local		
							Total		\$ 600,000

Reason for Amendment: Add project to FY 2023 program. ITEP Award #443007 with State matching funds

							State		
							Local		
							Total		\$ -

Reason for Amendment:

							State		
							Local		
							Total		\$ -

Reason for Amendment:

							State		
							Local		
							Total		\$ -

Reason for Amendment:

Technical	8/18/2021
Commission	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the COMMISSION. The implementing agency may elect to change fund type with notification to the COMMISSION.
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 - 4) Effective July 1, 2021, the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee merged with the Tri-County Regional Planning Commission (TCRPC). Following the merger, TCRPC took on the role, duties, and responsibilities of the MPO.

FISCAL YEAR 2022

<u>TIP No.</u>	<u>Fiscal Year</u>	<u>Project Title</u>	<u>Funding Source</u>	<u>Federal</u>	<u>State/Local</u>	<u>Other</u>	<u>Total</u>	<u>Description</u>
CL-22-01	2022	Capital Cost of Contracting	FTA 5307, Local	568,000	142,000		710,000	Paratransit Contract Purchase
CL-22-02	2022	Other Capital Items	FTA 5307, Local	1,560,000	390,000		1,950,000	Preventative Maintenance
CL-22-03	2022	Lease Assoc Capital Maint	FTA 5307, Local	60,800	15,200		76,000	Tire Lease
CL-22-04	2022	Maintenance & Admin Facility	State		2,500,000		2,500,000	
CL-22-05	2022	Office Furniture & Equipment	FTA 5307, TDC	500,000			500,000	
CL-22-06	2022	Maintenance Equipment	FTA 5307, TDC	500,000			500,000	
CL-22-07	2022	5 - 35' Bus	FTA 5307, Local	1,600,000	400,000		2,000,000	
CL-22-08	2022	Maintenance & Admin Facility Const Management	Rebuild IL	2,000,000			2,000,000	
CL-22-09	2022	Transit Center Rehabilitation	Rebuild IL	425,000			425,000	
CL-22-10	2022	Maintenance & Admin Facility A&E	FTA 5307, Local	1,360,000	340,000		1,700,000	
CL-22-11	2022	Maintenance & Admin Facility	FTA 5339b, State	10,000,000	2,500,000		12,500,000	
CL-22-12	2022	Driving Simulator	Rebuild IL		2,000,000		2,000,000	
CL-22-13	2022	Mobile Camera System, ParaTransit, Rural and Urban	Rebuild IL		450,000		450,000	
CL-22-14	2022	Wheelchair Securemenr - Self-Service	Rebuild IL		80,000		80,000	
CL-22-15	2022	Land Acquisition for Construction Project	Rebuild IL		500,000		500,000	
CL-22-16	2022	Farebox Replacement	Rebuild IL		2,500,000		2,500,000	
CL-22-17	2022	Support Vehicle Replacement	Rebuild IL		500,000		500,000	
CL-22-18	2022	Maintenance Equipment	Rebuild IL		275,000		275,000	
CL-22-19	2022	IT Equipment	Rebuild IL		150,000		150,000	
CL-22-20	2022	Maintenance & Admin Facility	Rebuild IL		10,500,000		10,500,000	
CL-22-21	2022	Maintenance Additional Storage	Rebuild IL		5,000,000		5,000,000	
CL-22-22	2022	Bus Stop Upgrades	FTA 5310, Local	66,000	16,500		82,500	
CL-22-23	2022	Bike Share Program	FTA 5310, Local	80,000	20,000		100,000	
				\$ 18,573,800	\$ 28,242,200	\$ -	\$ 46,816,000	

FISCAL YEAR 2023

<u>TIP No.</u>	<u>Fiscal Year</u>	<u>Project Title</u>	<u>Funding Source</u>	<u>Federal</u>	<u>State/Local</u>	<u>Other</u>	<u>Total</u>	<u>Description</u>
CL-23-01	2023	Capital Cost of Contracting	FTA 5307, Local	580,000	145,000		725,000	Paratransit Contract Purchase
CL-23-02	2023	Other Capital Items	FTA 5307, Local	1,680,000	420,000		2,100,000	Preventative Maintenance
CL-23-03	2023	Lease Assoc Capital Maint	FTA 5307, Local	97,600	24,400		122,000	Tire Lease
CL-23-04	2023	Facility Camera	FTA 5307, Local	750,000			750,000	
CL-23-05	2023	5 - 35' Bus	FTA 5307, Local	1,600,000	400,000		2,000,000	
CL-23-06	2023	Administration Roof Repair	Rebuild IL		300,000		300,000	
CL-23-07	2023	New Building FFE & Soft Costs	Rebuild IL		3,000,000		3,000,000	
CL-23-08	2023	MicroTransit Pilot Program	Rebuild IL		1,500,000		1,500,000	
				\$ 4,707,600	\$ 5,789,400	\$ -	\$ 10,497,000	

FISCAL YEAR 2024

<u>TIP No.</u>	<u>Fiscal Year</u>	<u>Project Title</u>	<u>Funding Source</u>	<u>Federal</u>	<u>State/Local</u>	<u>Other</u>	<u>Total</u>	<u>Description</u>
CL-24-01	2024	Capital Cost of Contracting	FTA 5307, Local	600,000	150,000		750,000	Paratransit Contract Purchase
CL-24-02	2024	Other Capital Items	FTA 5307, Local	1,760,000	440,000		2,200,000	Preventative Maintenance

TIP Amendments

Amendments appear in red type.

Greater Peoria Mass Transit District

CL-24-03	2024	Lease Assoc Capital Maint	FTA 5307, Local	99,200	24,800	124,000	Tire Lease
CL-24-04	2024	5 - 35' Bus	FTA 5307, Local	1,600,000	400,000	2,000,000	
CL-24-05	2024	Transit Center Signage and Kiosks	Rebuild IL	2,500,000		2,500,000	
CL-24-06	2024	Transit Center Rehabilitation	Rebuild IL	500,000		500,000	
				\$ 7,059,200	\$ 1,014,800	\$ -	\$ 8,074,000

FISCAL YEAR 2025

<u>TIP No.</u>	<u>Fiscal Year</u>	<u>Project Title</u>	<u>Funding Source</u>	<u>Federal</u>	<u>State/Local</u>	<u>Other</u>	<u>Total</u>	<u>Description</u>
CL-25-01	2025	Capital Cost of Contracting	FTA 5307, Local	640,000	160,000		800,000	Paratransit Contract Purchase
CL-25-02	2025	Other Capital Items	FTA 5307, Local	1,840,000	460,000		2,300,000	Preventative Maintenance
CL-25-03	2025	Lease Assoc Capital Maint	FTA 5307, Local	100,800	25,200		126,000	Tire Lease
				\$ 2,580,800	\$ 645,200	\$ -	\$ 3,226,000	

MEMORANDUM

TO: Tri-County Regional Planning Commission
FROM: MPO Technical Committee
SUBJECT: COVID Relief Funds for Highway Infrastructure
DATE: August 26, 2021

Action Needed by Commission

Approval of COVID Relief Funds for Highway Infrastructure projects.

Background

Title IV of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021, provided an additional **\$876,791.41** to the Peoria-Pekin Urbanized Area for highway infrastructure projects in the urban area. COVID Relief Funds are to follow Surface Transportation Program guidelines. The funds are 100% federally eligible, meaning they are not subject to a required local match. The funds may be used in conjunction with other federal, state, and local dollars. Potential uses for these funds include:

- Add funds to FY 22-24 projects already in the Transportation Improvement Program (TIP)
- Identify and program new, shovel-ready projects of regional significance

Prior to the merger with Tri-County Regional Planning Commission, the PPUATS Policy Committee directed staff to release a call for projects and identify new, shovel-ready projects eligible for these funds. Staff received four applications from the call for projects. Policy directed Technical to assemble a review subcommittee that would score the new projects for regional significance and recommend projects for funding. The subcommittee would consider (1) the new project applications and (2) FYs 2023-24 Surface Transportation Block Grant (STBG) projects which were awarded funding less than the requested amounts.

Recommendation

On August 18, 2021, the Technical Committee voted unanimously to recommend the following:

- Use all COVID Relief Funds for two projects received from the call for projects (*Table 1*)
- Set aside \$621,744 in future STBG funds to bring STBG projects to requested amounts (*Table 2*)

Table 1: Recommended Project Funding, COVID Relief Funds

Road	Sponsor	Origin	Amount
CH 25 Santa Fe Trail Preservation	Woodford County	Call for Projects	\$501,502
Fischer Road Preservation	Creve Coeur	Call for Projects	\$375,289
Total			\$876,791

Table 2: Recommended Set-Aside for FYs 2023-24 STBG Projects

Road	Sponsor	Origin	Amount
Court Street	Pekin	STBG FY23	\$170,100
Freedom Parkway Phase 3	Washington	STBG FY24	\$212,244
Pioneer Parkway & University Street	Peoria	STBG FY24	\$239,400
Total			\$621,744

Subcommittee Meetings

The COVID Relief Funds Subcommittee (Alwan, Fink, Klopfenstein, McLaren, Miller, Moore) met twice following the call for projects. At the first meeting, on July 28, 2021, the subcommittee reviewed the project applications and assigned Project Points to each. At the second and final meeting, on August 11, 2021, the subcommittee weighed the options of funding new projects, funding existing projects, or some combination of the two. The recommendation to Technical Committee was the final product of this meeting. On August 18, 2021, the Technical Committee voted to forward the recommendation to the Commission as presented.

COVID Relief Funds Project Applications Scoring

The subcommittee assigned Project Points for each of the four (4) applications submitted in the call for projects (*Table 3*). Project Points scores were based on the narratives submitted and subcommittee members' collective knowledge of the regional transportation system. Project Points were assigned by unanimous consent and added to the Self-Scored Points to make a final score out of 100 (*Table 4*).

Table 3: Project Points for COVID Relief Funds Applications (COVID Relief Funds Subcommittee)

Road	PRESERVATION	PRESERVATION	PRESERVATION	NEW ROAD
	Cloverdale Rd	Fischer Rd	CH 25 Santa Fe Trl	Freedom Pkwy Phase 2
Termini	Bradley Ave to IL 29	US 24/IL 19 to Reynolds Ave	IL 26 to CH 19 Lourdes Rd	N Cummings Ln to 1,000 ft west
Sponsor	Chillicothe	Creve Coeur	Woodford County	Washington
Funding Request	\$187,500	\$538,798	\$720,000	\$876,791
Regional Connector	2.5	2.5	3.5	5
Job Center	3	3	2.5	6.5
Transport Facility	0	0	2	5
Public Facility	3.5	2.5	3	5
Project Phasing	0	2	2	8
Subtotal Total	9	10	13	29.5
Points Available	20	20	20	40

Of the four project applications received, three were Pavement Preservation and one was a New Road. Both applications use a 100-point total scale. Applications for Pavement Preservation include 20 maximum Project Points, while New Road and Existing Road projects include 40 maximum Project Points. Self-Scored points, which are based on project specifics (e.g., traffic counts), make up the remaining maximum scores out of 100.

Table 4: Total Scores for COVID Relief Funds Applications (Staff, COVID Relief Funds Subcommittee)

Road	Type	Request	Self-Scored	Project Points	Score Total
CH 25 Santa Fe Trail	Preservation	\$720,000	62	13	75
Fischer Road	Preservation	\$538,798	62	10	72
Cloverdale Road	Preservation	\$187,500	55	9	64
Freedom Parkway Phase 2	New Road	\$876,791	33	29.5	62.5
Total Requests		\$2,323,089			

Meeting 2: Prioritization and Developing a Recommendation

With the applications scored, the subcommittee moved on to prioritization and preparing a recommendation. For this exercise, the subcommittee reviewed the Call for Projects applications and STBG FYs 2023-24 projects that were funded below the requested amounts (*Table 5*). Scores for the STBG projects were assigned previously by a different review subcommittee. However, the scoring criteria were identical to those used for the COVID Relief Funds projects.

Table 5: COVID Relief Funds Projects and STBG FYs 23-24 Additional Funding **\$876,791 available**

COVID Relief Funds Call for Projects			STBG FYs 23-24 Additional Funding		
Road	Request	Score Total	Road	Request	Score Total
CH 25 Santa Fe Trail	\$720,000	75	Pioneer Parkway & University Street	\$239,400	81
Fischer Road	\$538,798	72			
Cloverdale Road	\$187,500	64	Court Street	\$170,100	73
Freedom Parkway Phase 2	\$876,791	62.5	Freedom Parkway Phase 3	\$212,244	63
Total	\$2,323,089		Total	\$621,744	

The subcommittee considered multiple funding scenarios and discussed the merits of each. They considered whether to (1) prioritize restoring STBG requests and fund a new project with the remainder, (2) to prioritize new projects and restore STBG a portion of STBG projects, or (3) some combination of the two. The subcommittee recognized two new projects, CH 25 Santa Fe Trail and Fischer Road, as the new projects most worthy of funding based on application scoring. The subcommittee also recognized the MPO’s past record of restoring existing project funding when new dollars become available. The amount available—\$876,791—was a limiting factor in every scenario considered by the subcommittee.

Subcommittee members asked staff if they anticipated increases to the region’s STBG allotment in future years. The MPO programs STBG projects years in advance before funding allotments are released. Staff indicated that allotments are usually larger than what the MPO programs for, leading to leftover funds. The subcommittee considered this information, as well as the anticipated new federal highway bill (where STBG funds come from), when discussing other means of restoring STBG FYs 23-24 requests in a timely manner.

The subcommittee prioritized the opportunity to utilize COVID Relief Funds to add two new projects to the region’s Transportation Improvement Program. The top two projects could not be funded at their requested amounts, but both applicants indicated that they would accept a reduced award and project scope. Therefore, the subcommittee recommends using \$501,502 in COVID Relief Funds for CH 25 Santa Fe Trail Preservation and \$375,289 in COVID Relief Funds for Fischer Road Preservation. The subcommittee also recommends that \$621,744 in future STBG funds be set aside to restore FYs 23-24 projects to the requested funding amounts.



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

July 28, 2021

Mr. Eric Miller
Executive Director, Tri-County Regional Planning Commission
456 Fulton Street, #401
Peoria, Illinois 61602

Dear Mr. Eric Miller,

The Illinois Department of Transportation is pleased to inform you that your project has been selected for local Highway Safety Improvement Program (HSIP) funding. The project, identified by the Department as HSIP # 202112023, includes systematic guardrail improvements in the Tri-County Region (Peoria, Tazewell, and Woodford). Congratulations on your successful application.

The federal HSIP commitment for this project will not exceed \$3,000,000. The Tri-County Planning Commission should place priority for improvements at locations along any National Highway System routes, locations with high crash frequencies, and locations with high average annual daily traffic counts. The Department requires the Tri-County Planning Commission to develop and send to IDOT a GPS based inventory of guardrail locations improved as part of this project. The inventory should include terminal end section types. All guardrail improvements must also be compliant with the Manual for Assessing Safety Hardware (MASH 2016). The deadline for this award to be federally authorized is October 6, 2023 or funds will be rescinded.

Please contact Mr. Tony Sassine, District 4 Local Roads Engineer at (309) 671-3690, or at Tony.Sassine@illinois.gov to discuss program requirements and preparation of any agreements and / or contracts. Projects located within a Metropolitan Planning Organization (MPO) planning boundary are required to be listed in the local MPO's Transportation Improvement Program (TIP). Questions regarding the HSIP may be directed to Ms. Melinda Kos in the Central Bureau of Local Roads and Streets at (217) 785-5178. As a reminder, projects are approved for funding based on a cursory review and are required to complete the NEPA process and follow appropriate design criteria as well as any design exceptions.

All HSIP grant recipients must be registered with the State of Illinois to comply with the Grant Accountability and Transparency Act (GATA) 30 ILCS 708. Full GATA compliance is required, including the completion of all pre-award GATA paperwork. You may send inquiries to the Central Bureau of Local Roads and Streets or to DOT.GATA@illinois.gov for further assistance.

An important element of the HSIP is feedback on the safety performance of improved locations. Review and reporting of the crash history at this project location before and after the completion of construction will involve your agency. IDOT will coordinate this review approximately four years after construction is completed.

Sincerely,

George A. Tapas, P.E., S.E.

A handwritten signature in blue ink, appearing to read 'G. Tapas'.

By: Stephane B. Seck-Birhame, P.E., PTOE
Local Program Development Engineer

Cc: Alan Ho, FHWA – Illinois Division
Cynthia Watters, IDOT – Bureau of Safety Programs and Engineering
Tony Sassine, IDOT District 4
File