



TRI-COUNTY REGIONAL PLANNING COMMISSION

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Ways & Means Committee.....4:30 p.m., August 23, 2018
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., August 23, 2018
MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Brett Grimm, Tazewell Co.	x	
Eric Lind Woodford Co.		x	Nancy Proehl, Tazewell Co.	x	
Ben Kingdon Woodford Co.	x		Seth Mingus Tazewell Co.		x
Michael Smith Woodford Co.		x	Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.		x	Phil Salzer Peoria Co..	x	
Doug Huser, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Woodford Co.			Clinton Drury, Peoria Co.		x
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co..		x
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.		x	Steve Van Winkle Peoria Co.	x	

Staff: Miller, Lees, Stratton, and Martin

3. Public Input-none

4. Motion to approve July 26, 2018 Commission minutes

Gorman moved to approve July 26, 2018 minutes and Van Winkle seconded. Motion carried.

5. Public Hearing – FY 2019-2022 Transportation Improvement Program

Gorman moved to open Public Hearing FY2019-2022 Transportation Improvement Program and Crawford seconded. Motion carried.

- Lees went thru the Public Hearing process

Hinrichsen moved to close Public Hearing FY2019-2022 Transportation Improvement Program at 5:35 pm and Kingdon seconded. Motion carried.

6. Motion to Retain as Confidential or Release to Public the following executive session minutes:

February 15, 2015

March 26, 2015

Gorman moved to Retain as Confidential the 2 above executive session minutes and Rosenbohm seconded. Motion carried.

7. Executive Director report

Miller reported on the following:

- Working with IDOT on Fall Planning Conference to be held in Peoria on Oct. 11th and 12th at Pere Marquette
- PLBA continued planning activities as a part of USACE agreement
- Continue outreach with stakeholders on beneficial use of dredge material
- Tour of USDA NCAUR, BIO Char discussion/presentation on August 30th at 10:30
- Conference call with IDNR to discuss continuation of water supply planning activities
- Began discussion with Woodford County SWCD to update Walnut Creek Watershed Plan
- Talked with Lisa Jording of Woodford County Zoning wanting assistance with Solar Farm
- Talked with Ross Miller on 5G project

8. Ways and Means Report

a. Motion to approve Resolution 19-05 for July Financial Statements and Billings

Van Winkle moved to approve Resolution 19-05 July Financial Statement and Billings and Sundell seconded. Motion carried.

Stratton reviewed the following:

- Balance sheet- Operating cash is \$579, 263 up from last month. Accounts receivables is \$481,615, Accounts payables is \$224,750 which is \$9700 less than last month.
- Profit & Loss- Total Revenue is \$107, 721 less direct pass0through of \$18,625, total expenses is \$78, 546 , which leave July positive by \$29,175.
- Mr. Kingdon asked to receive the aging report.

9. Administration

a. Motion to approve Resolution 19-06 for Salary Ranges of Full-Time employees

Proehl moved to approve Resolution 19-06 for Salary Ranges of Full-Time employees and Sundell seconded. Motion carried.

- Miller explained the results of hrFit. We are ok at entry level to attract talent but within couple of years we need to increase salaries at mid-level. Benefits are a plus, but retirement is lacking while other government entities have IMRF. There is a large gap at retaining employee's salaries. Want to due an annual adjustment as COLA and mid-year a promotion.

b. Motion to approve Resolution 19-07 for Salary Increases of Full Time Employees

Van Winkle moved to approve Resolution 19-07 for Salary Increases of Full Time employees and Sundell seconded. Motion carried.

- Hinrichsen said that Personnel Committee and Executive Board wants to give #% now. It is an incentive for employees to grow and should be rewarded. Grow and retain our staff should be the goal of TCRPC. In 3 to 6 months have a meeting and give promotions.
- Neubauer asked if the money is in the budget and Miller said yes.

- Kingdon would like to do this report every 2 years. Miller agreed.
- c. Motion to approve Resolution 19-08 Appointment of Debbie Ulrich as EOO (Equal Opportunity Officer) of TCRPC.
Gorman moved to approve Resolution 19-08 Appointment of Debbie Ulrich as EOO (Equal Opportunity Officer) and Salzer seconded. Motion carried.
- d. Motion to approve as recommended by Executive Committee the Executive Director SMART Goals (July 1, 2018 to June 30, 2019)
Crawford moved to approve as recommended by Executive Committee the Executive Director SMART Goals (July 1, 2018 to June 30, 2019) and Hinrichsen seconded. Motion carried.
 - Crawford explained the Performance Evaluation process.
 - Neuhauser said this is the first year to include PPUATS Policy involvement
 - Crawford stated that the Smart Goals & Smart Goals tasks are merged together.
 - Van Winkle said we worked with PPUATS Policy for MOU. We will be working together as a team.

10. Planning-nothing to report

11. Transportation

- a. PPUATS Report
Martin reported on the Public Hearings, Open Call for Projects which is for Planning Studies 6 were received in the amount of \$209,000 but only have \$93,000. A subcommittee was created to review projects and chose those to receive monies.

12. GIS-nothing to report

13. Executive Session

14. Any action coming out of Executive Session

15. Other

16. Adjournment

Proehl moved to adjourn at 6:15pm and Sundell seconded. Motion carried.

Respectively submitted by:

Eric Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich