



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., August 22, 2019

Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., August 22, 2019

AGENDA

1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. July 25, 2019 Executive Board (Commission minutes)
5. Motion to retain as confidential or release to public the following minutes:
 - February 26, 2015
 - March 26, 2015
6. Executive Director report
7. Ways and Means Report
 - a. Motion to approve July Financial Statements and Billings (Resolution 20-07)
8. Administration
 - a. Discuss Strategic Planning Session
 - b. Presentation of 2020 Census- Caryl Riley- U.S. Census Bureau
 - c. Motion to approve the support of 2020 Census Proclamation (Resolution 20-06)
9. Planning
 - a. Illinois Department of Human Services Grant Opportunity related to 2020 Census
 - b. Motion to approve purchase of technology and computer equipment upgrades (Resolution 20-10)
10. Transportation
 - a. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$80,000 in State Planning and Research (SPR) Funds "Grey Area Mobility Enhancement and Expansion (Resolution 20-08)
 - b. PPUATS Report
11. GIS
 - a. Staff presentation- Britney West
 - b. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$149,000 in State Planning and Research (SPR) Funds on acquisition of digital plainimetric data layers to augment existing transportation asset management applications for a four county area (Resolution 20-09)
12. Executive Session
13. Any action coming out of Executive Session
14. Other
15. Adjournment

September 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, September 4	9:00 a.m.
Executive Board	Monday, September 16	5:15 p.m.
PPUATS Technical	Wednesday, September 18	9:00 a.m.
Ways & Means	Thursday, September 26	4:30 p.m.
Full Commission	Thursday, September 26	5:30 p.m.



TRI-COUNTY REGIONAL PLANNING COMMISSION
 456 FULTON STREET, SUITE 401
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., July 25, 2019
 Full Commission/**Executive Board (in lieu of Lack of Quorum)** 5:30 p.m., July 25, 2019

Minutes

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.		x	Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.		x	Brandon Hovey, Tazewell Co	x	
Ben Kingdon Woodford Co.		x	Vacant, Tazewell Co.		
Michael Smith Woodford Co.	x		Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.		x	Phil Salzer Peoria Co..	x	
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	x		Greg Chance, Peoria Co.		x
Sue Sundell Tazewell Co		x	Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.		x	Donald White Peoria Co.		x

Staff: Miller, Lees, Stratton, Bruner, Hendon, Martin, and Harms

Also present: Jamila Wilson, Irene Pritzer (Women’s League of Voters), and Jack Hammond

Due to Lack of Quorum for Full Commission this is recognized as Executive Board meeting

3. Public Input

Jake Hammond from Innovation District/Smart City Overview gave a presentation

4. Motion to approve June 27, 2019 Commission minutes

Crawford moved to approve the June 27, 2019 Commission minutes and Rosenbohm seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- PLBA continues scoping of Hydrology Study
- No word on ADS Grant
- Capitol Bill- US 24 and Peoria Heights projects
- More local projects from Capitol Bill will be announced later.
- Executive Board has decided to no pursue renewing Line of Credit.

6. Ways and Means Report

a. Motion to approve June Financial Statements and Billings (Resolution 20-04)

Smith moved to approve June Financial Statements and Billings (Resolution 20-04) and Rosenbohm seconded. Motion carried.

Stratton updated on the following:

- Operating cash for end of June was \$685,376 which is an increase of \$82,253 over last month
- Accounts receivable was \$169,421 which is composed of \$36,173 in direct pass thru costs billed to various programs
- Accounts payables was \$54,736 of which \$46,640 is for contract services and the remaining \$9,100 is just bills or normal operating expenses that came in but were unpaid as of the last of the month.
- Total revenue for June was \$98,003 which was direct pass throughs of \$25,018 = Operating revenue \$72,985
- Total expenses for June was \$99,044 with less direct pass throughs of \$25,028 = Operating expenses of \$74,026.
- Our bottom line for June is negative \$1,041 which brings our year to date results to \$113,587 positive so the results of our fiscal year end are that we met 94% of our targeted net income.

7. Administration

a. Motion to approve for Salary Ranges of Full-Time employees (Resolution 20-02)

Phelan moved approve for Salary Ranges of Full-time employees and Crawford seconded. Motion carried.

Miller explained the minimum/maximum salary schedule. Want to keep up with inflation. The CPI is 1.8% but asked for 2%.

b. Motion to approve for Salary Increases of Full Time Employees (Resolution 20-03)

Phelan moved to approve Salary increases of Full-Time employees (Resolution 20-03) and Smith seconded. Motion carried.

Miller explained that full time employees will receive a flat 2% increase in salaries.

c. Discuss Strategic Planning Session

- Neuhauser said him and Miller met with Amdall's for the new facilitators. All Executive Board members will be questioned by them. We also will be inviting the rest of Commission and Chairman of PPUATS Policy chairman. The date is set for Saturday, October 5th, no time has been set yet. He also mentioned that there will be no charge from the Amdall's, but a donation from the Commission can be given to a couple of the Amdall's charities.
- Phelan said they are very engaging
- Crawford commented that the Commission input is valuable and that all Commissioners should attend.

8. Planning

9. Transportation

a. PPUATS Report

Harms thanked Chairman Logan for a good job done at the past Joint PPUATS meeting.

- LRTP – staff is undertaking for planning process
- Approval for steering committee/ Technical advisory committee
- Approval for Special Planning studies for \$90,000 is due August 9th.

b. Motion to approve TCRPC to contract with selected consultant to assist with event management and graphic design for a Regional Autonomous Mobility Conference (Resolution 20-05)

Rosenbohm moved to approve TCRPC to contract with selected consultant to assist with event management and graphic design for a Regional Autonomous Mobility Conference (Resolution 20-05) and Crawford seconded. Motion carried.

Martin mentioned there are a lot of projects going on in the office and we do not have enough staff to complete this project. Miller said that both PPUATS and IDOT have approved these funds. Neuhauser added the projected attendance is 100 to 150. Miller also said that Jack Hammond from Innovation Alliance will be submitting a quote.

10. GIS

a. Staff presentation- Andrew Hendon

Hendon presented that he lives in Washington, IL with his wife Hillary, and dogs Ellie, and Walter. His hobby is working with wood. He constructs guitars. He got his Bachelors Degree in Geography from Eastern Illinois University in Geology and Geography. He has engaged in over 30 communications and organizations around the Tri-County Region with GIS related projects. He recently worked with Village of Peoria Heights in Geodatabase of Water Utilities, Storm Sewers and Street signs. The outgoing projects himself and staff have worked on in Guardrail Inventories, Sidewalk inventories. His other major tasks consist of Woodford GIS, and Regional GIS with Server & Internet Mapping Sites with City Link, Logan County and Woodford County. He is working with the following tools and resources: ESRI Analyst, Regional GIS Server, ESRI Products, and GPS/Data Collection Equipment.

b. Motion to approve Trimble VRS subscription renewal (Resolution 20-01)

Rosenbohm moved to approve Trimble VRS subscription renewal (resolution 20-01) and Smith seconded. Motion carried.

Hendon explained this is an annual renewal for 2 subscriptions. We have 2 Trimble's, and this is to keep them up to date.

11. Executive Session

12. Any action coming out of Executive Session

13. Other

14. Adjournment

Adjourned at 6:30 pm

August 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, August 7	9:00 a.m.
Executive Board	Monday, August 19	5:15 p.m.
PPUATS Technical	Wednesday, August 21	9:00 a.m.
Ways & Means	Thursday, August 22	4:30 p.m.
Full Commission	Thursday, August 22	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.

DRAFT

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: August 15, 2019
 Subject: Executive Director Report for August, 2019

Project	Activity	Status
Administrative		
Outreach Activities	Met with EL Paso officials regarding County Road 1100	Complete
	Attended ILARC teleconference	Complete
	Coordinated with Peoria Heights on RFP for Comp plan	Complete
	Met with Tom Tincher Heartland Water Resources Council	Complete
	Attended Pekin Chamber Transportation meetings	Complete
Audit	Prep for FY 19 audit	Ongoing
Personnel	Staff Reviews Ongoing	Ongoing
Financial Report	August results \$ k (Awaiting Results)	Ongoing
Indirect Cost Rate(ICR)	Work on FY20 ICR with State of Illinois GOMB	Ongoing
Website	Updated website.	Ongoing
Planning issues		
PLBA		
	Continued scoping work for Hydrology Study	Ongoing
	Research of UMRP projects for grant submittal	
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Village of Princeville Comp Plan	Signed Contract with Princeville, Work has commenced	Ongoing
Village of El Paso Comp Plan	Signed Contract with El Paso, Work has commenced	Ongoing
Beneficial Use of Dredge Material	Continued Outreach with Stakeholders	Ongoing
	Planning /Coordination Activities for September 4 and 5 BUDM Symposium	Ongoing
	Coordination with H. Wayne Wilson regarding September "At Issue" program	Ongoing
	Coordination with ADM and Better Earth Compost for dredge material	Ongoing
Regional Hazard Mitigation Plan	Waiting on IEMA and FEMA review	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract	Ongoing
Watershed Planning	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
PPUATS/ Transportation		
FY 20 UPWP Development	Complete -Signed IDOT PL IGA	Ongoing
SPR Grant applications	Received notice of funding for 2 projects	complete
Transportation Improvement Program	Amendments processed	Ongoing
STU project Selection	Continued work on New STU selection program	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, post processing has begun.	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
FY 19 Rural Planning Funds	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail Planning prep meeting presented initial findings	ongoing
FY19 State Planning Funds	Region wide Guardrail inventory	ongoing
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

RESOLUTION 20-07

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JULY 2019

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for July 2019, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for July 2019 are approved.

Presented this 22nd day of August 2019

Adopted this 22nd day of August 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
JULY 2019

ASSETS	JULY 31, 2019	JUNE 30, 2019	JULY 31, 2018
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,620	1,620	1,620
100016 · Savings - Unvested Retirement	32,375	32,167	29,080
100011 · Checking - PPUATS	69,539	69,529	72,770
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	122,772	122,555	122,709
Unrestricted Cash:			
100010 · Checking - Operations	607,006	685,376	579,263
Total Checking/Savings Busey Bank	729,778	807,931	701,972
100020 · Accounts Receivable	374,808	169,455	474,129
Other Current Assets			
100050 · Prepaid Expenses	36,299	21,163	34,498
Total Other Current Assets	36,299	21,163	34,498
Total Current Assets	1,140,885	998,549	1,210,598
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	96,361
100044 · Vehicles	23,944	23,944	23,944
100046 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(174,272)	(173,440)	(164,292)
Total Fixed Assets	7,646	8,478	17,626
Other Assets			
190000 · Right of Use - Office Space	354,000	-	-
Total Other Assets	354,000	-	-
TOTAL ASSETS	\$ 1,502,531	\$ 1,007,026	\$ 1,228,224
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	23,608	54,771	236,479
Other Current Liabilities			
200015 · Accrued Expenses	723	704	1,536
200021 · Accrued Payroll	21,150	23,142	21,550
200055 · Vacation/Personal Time	40,396	44,182	41,126
200056 · Unvested Retirement Account	32,351	32,143	30,359
200060 · Employer Liabilities	2,682	2,599	3,096
200071 · Deferred Revenue - PPUATS	200,377	53,816	177,072
200081 · Deferred Revenue - IDOT/PPUATS	15,450	-	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	3,733	4,667	3,733
200104 · Deferred Revenue - Regional Server	8,250	-	8,250
200107 · Deferred Revenue - Village of Washburn	563	563	975
Total Other Current Liabilities	344,912	181,054	306,937
Total Current Liabilities	368,521	235,824	543,416
Long Term Liabilities			
290000 · Office Space Lease Liability	351,050	-	-
Total Long Term Liabilities	351,050	-	-
Total Liabilities	719,571	235,824	543,416
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	564,752	451,328	451,328
Net Income	11,758	113,424	27,031
Total Equity	782,960	771,202	684,809
TOTAL LIABILITIES & EQUITY	\$ 1,502,531	\$ 1,007,026	\$ 1,228,224

**TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
JULY 2019**

	Month of JULY 2019	Month of JUNE 2019	Current FY To Date	Previous FY To Date	Annual FY20 Budget	% Annual FY19 Budget
Income						
400010 · FHWA PL Fund	44,129	16,505	44,129	48,142	613,226	7.2%
400011 · FTA Section 8	11,729	4,388	11,729	12,797	163,131	7.2%
400015 · PPUATS Matching	13,964	5,223	13,964	15,235	197,859	7.1%
400016 · IDOT Rural Planning	2,288	8,803	2,288	926	32,100	7.1%
400017 · FHWA SPR Fund	-	-	-	-	430,999	0.0%
400020 · Regional/Local Funds	3,438	3,437	3,438	3,437	41,250	8.3%
400022 · Woodford County GIS	2,186	1,810	2,186	2,918	42,000	5.2%
400136 · Municipal GIS Support Services	-	53	-	413	500	0.0%
400140 · Tazewell Co. Zoning	754	754	754	754	9,045	8.3%
400188 · City of El Paso GIS	-	-	-	-	1,000	0.0%
400200 · Interest Income	117	100	117	97	1,200	9.7%
400210 · Other	-	-	-	-	-	0.0%
400213 · Princeville Comprehensive Plan	1,098	-	1,098	-	-	0.0%
400214 · El Paso Comprehensive Plan	473	-	473	-	-	0.0%
400240 · Woodford County Planning	-	-	-	-	500	0.0%
400254 · Human Services Trans Plan	2,433	4,553	2,433	3,597	62,108	3.9%
400271 · Regional Server Partnership	750	750	750	750	9,000	8.3%
400276 · JARC/New Freedom	-	19,700	-	-	25,000	0.0%
400315 · GPSD GIS Staffing	2,100	750	2,100	2,100	28,000	7.5%
400320 · Regional Water Supply Plan	1,083	3,284	1,083	-	25,000	4.3%
400322 · Hazard Mitigation Plan	-	-	-	-	-	0.0%
400323 · Peoria Park District	-	-	-	-	-	0.0%
400325 · FTA 5310 Admin Fee	158	-	158	-	-	0.0%
400326 · Para-Transit Study	-	-	-	-	10,000	0.0%
400330 · IDOT State Planning	1,617	27,928	1,617	16,556	242,204	0.7%
Total Income	\$ 88,316	\$ 98,038	\$ 88,316	\$ 107,721	\$ 1,934,122	4.6%
Expense						
500010 · Advertising and Printing	47	-	47	81	3,000	1.6%
500015 · Contractual Services	12,202	23,735	12,202	16,556	775,476	1.6%
500015 · Community Events	-	-	-	-	500	0.0%
500020 · Copier	420	406	420	486	6,000	7.0%
500025 · Computer Software and Support	2,294	2,450	2,294	2,659	34,000	6.7%
500025 · Computer Hardware	-	-	-	-	30,000	0.0%
500030 · Equipment Maintenance	-	402	-	-	4,000	0.0%
500035 · Group Health Insurance	7,260	6,529	7,260	6,783	87,036	8.3%
500036 · General Insurance	610	(130)	610	633	7,324	8.3%
500038 · Workers Compensation	163	163	163	195	1,959	8.3%
500040 · Membership and Subscriptions	576	172	576	441	3,000	19.2%
500050 · Miscellaneous	35	103	35	85	2,500	1.4%
500070 · Office Supplies	171	499	171	1,085	5,500	3.1%
500080 · Postage	324	-	324	123	500	64.8%
500085 · Rent	2,849	2,849	2,849	2,849	35,298	8.1%
500086 · Retirement	2,224	2,371	2,224	2,224	28,289	7.9%
500090 · Telephone	535	532	535	437	5,400	9.9%
500100 · Training & Conferences	823	2,387	823	-	31,400	2.6%
500110 · Utilities	311	311	311	319	3,831	8.1%
500111 · Travel	253	661	253	289	3,600	7.0%
500120 · Professional Services	-	-	-	1,900	44,000	0.0%
500130 · Space Costs	1,068	1,044	1,068	1,020	13,080	8.2%
510000 · Depreciation Expense	832	832	832	675	9,980	8.3%
520000 · Salaries	40,110	50,304	40,110	38,452	575,304	7.0%
520600 · Payroll Taxes	3,452	3,623	3,452	3,400	50,960	6.8%
Total Expense	\$ 76,557	\$ 99,241	\$ 76,557	\$ 80,690	\$ 1,761,937	4.3%
Net Income	\$ 11,758	\$ (1,203)	\$ 11,758	\$ 27,031	\$ 172,185	6.8%

TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
JULY 2019

OPERATING ACTIVITIES	<u>JUL '19</u>	<u>YTD</u>
Net Income	\$ 11,758	\$ 11,758
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	832	832
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(205,354)	(205,354)
100050 · Prepaid Expenses	(15,135)	(15,135)
200010 · Accounts Payable	(31,162)	(31,162)
200015 · Accrued Expenses	19	19
200021 · Accrued Payroll	(1,993)	(1,993)
200055 · Vacation/Personal Time	(3,786)	(3,786)
200060 · Employer Liabilities	291	291
200071 · Deferred Revenue - PPUATS	146,560	146,560
200081 · Deferred Revenue - IDOT/PPUATS	15,450	15,450
200103 · Deferred Revenue - Woodford Co.	(933)	(933)
200104 · Deferred Revenue - Regional Server	8,250	8,250
200107 · Deferred Revenue - Village of Washburn	-	-
Net cash provided by Operating Activities	<u>\$ (75,203)</u>	<u>\$ (75,203)</u>
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	-
190000 · ROU - Office Space	(354,000)	(354,000)
Net cash provided by Investing Activities	<u>(354,000)</u>	<u>(354,000)</u>
FINANCING ACTIVITIES		
390000 · Office Space Lease Liability	351,050	351,050
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	<u>351,050</u>	<u>351,050</u>
Net cash increase/(decrease) for period	(78,153)	(78,153)
Cash at beginning of period	<u>807,931</u>	<u>807,931</u>
Cash at end of period	<u>\$ 729,778</u>	<u>\$ 729,778</u>

Check Register - General Fund
Tri-County Regional Planning Commission
JULY 2019

DATE	CHECK #	VENDOR NAME	MEMO	AMOUNT
07/01/2019	15023	Delta Dental	Monthly premium	293.08
07/02/2019	15024	A5.com, Inc.	Website	19.95
07/02/2019	15025	Amazon Business	Computer supplies	5.78
07/02/2019	15026	Busey Bank Credit Card	Monthly charges	2,811.18
07/02/2019	15027	City of Peoria - Rent & Utilities	July rent	2,848.67
07/02/2019	15028	Comcast	Internet/phones	363.59
07/02/2019	15029	FACET, Inc.	Computer support	665.00
07/02/2019	15030	Heartland Parking 243602	Employee parking	825.00
07/02/2019	15031	Illinois Association of Regional Councils	Annual membership	2,000.00
07/02/2019	15032	Quill Corporation	Office supplies	234.41
07/02/2019	15033	RK Dixon	Copier supplies	6.91
07/02/2019	15034	The Cleaning Source	Office cleaning	165.00
07/02/2019	15035	Verizon Wireless	Phones	297.99
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,187.45
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,485.91
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,627.23
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,631.50
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	3,003.23
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,894.86
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	3,417.58
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	871.28
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,456.56
07/05/2019	ACH	Staff	Payroll 6/16/19 - 6/30/19	1,137.17
07/05/2019	ACH	Nationwide Retirement Solutions	Payroll liabilities 6/16/19 - 6/30/19	2,165.61
07/05/2019	ACH	United States Treasury	Payroll liabilities 6/16/19 - 6/30/19	6,117.74
07/05/2019	ACH	IL Dept of Revenue	Payroll liabilities 6/16/19 - 6/30/19	1,149.53
07/05/2019	ACH	CEFCU	Employee - HSA	50.00
07/16/2019	15036	Amazon Business	Computer supplies	22.98
07/16/2019	15037	City Link	JARC/New Freedom Pass-thru	16,406.62
07/16/2019	15038	Delta Dental	Monthly premium	293.08
07/16/2019	15039	ESRI	Annual computer contract	15,450.00
07/16/2019	15040	Hinckley Springs	Office water	58.82
07/16/2019	15041	Journal Star	RFQ	13.26
07/16/2019	15042	Quill Corporation	Office supplies	152.83
07/16/2019	15043	TIAA Bank	Copier	398.98
07/16/2019	15044	WEX Bank	Fuel	22.56
07/19/2019	ACH	CEFCU	Employee - HSA	50.00
07/19/2019	ACH	Nationwide Retirement Solutions	Payroll liabilities 7/1/19 - 7/15/19	1,363.90
07/19/2019	ACH	Unvested Retirement Savings	Payroll liabilities 7/1/19 - 7/15/19	504.80
07/19/2019	ACH	United States Treasury	Payroll liabilities 7/1/19 - 7/15/19	5,147.76
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	572.60
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,367.24
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,514.05
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,461.81
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	2,410.28
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,543.74
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	3,189.39
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,418.88
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,061.77
07/20/2019	ACH	Staff	Payroll 7/1/19 - 7/15/19	1,168.82
07/24/2019	ACH	IL Dept of Revenue	Payroll liabilities 7/1/19 - 7/15/19	1,057.90
07/25/2019	15045	American Planning Association	Employee Annual Membership	225.00
07/25/2019	15046	City Link	JARC/New Freedom Pass-thru	19,700.24
07/25/2019	15047	Comcast	Internet/phones	366.06
07/25/2019	15048	FACET, Inc.	Computer support	385.00
07/25/2019	15049	Guardian	Monthly premium	431.94
07/25/2019	15050	Hanson Professional Services Inc.	Contractual services	279.90
07/25/2019	15051	Heartland Parking 243602	Employee parking	825.00
07/25/2019	15052	Heartland Parking Inc. 243651/240830	Parking validations	54.00
07/25/2019	15053	Journal Star	RFQ	20.28
07/25/2019	15054	Trimble	Computer support	3,300.00
07/25/2019	15055	United Healthcare	Monthly premium	7,990.09
07/25/2019	15056	City of Peoria - Rent & Utilities	Aigist remt	2,950.00
07/31/2019	ACH	Busey Bank	Service Charge	34.60
			Total checks	130,946.39



ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY

Credit Limit \$5,000.00
 Credit Available \$3,852.00
 Statement Closing Date July 26, 2019
 Days in Billing Cycle 30
 Previous Balance \$2,811.18
 - Payments & Credits \$2,811.18
 + Purchases & Other Charges \$1,126.86
 + Balance Transfer \$0.00
 + Cash Advances \$0.00
 + FEE CHARGED \$0.00
 + INTEREST CHARGED \$0.00
 = New Balance \$1,126.86

Questions? Call Card Services 1-800-248-9600
 Or Write: PO BOX 2360
 Omaha, NE 68108
 Or email: customercare@busey.com

PAYMENT INFORMATION

New Balance \$1,126.86
 Minimum Payment Due \$56.00
 Payment Due Date August 23, 2019

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	6 years	\$1,526.00
\$40.00	3 years	\$1,444.00 (Savings = \$82.00)

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/26	06/27	24692165H2X7645RL	Intuit *PayrollEE usag 800-446-8848 CA	25.50 ✓
06/28	06/30	24492155KS0MBOYH4	PAYPAL *APAIL 402-935-7733 CA	50.00 ✓
06/28	06/30	24492155KS0MG1A8M	PAYPAL *APAIL 402-935-7733 CA	50.00 ✓
07/05	07/05	F3248005U000PI186	PAYMENT-BRANCH THANK YOUPEORIA IL	2,811.18 ✓
07/09	07/11	24013395Z016RV6HE	COMFORT INN & SUITES 309-7924660 IL	156.60 ✓
07/09	07/11	24013395Z016RV6J6	COMFORT INN & SUITES 309-7924660 IL	156.60 ✓
07/10	07/12	247893060TH7K3NWK	DIGITAL NEWSPAPER SUBSCRIB77-5782716 NY	4.99 ✓
07/13	07/14	2469216622XNG9P6V	LOGMEIN*GOTOMEETING LOGMEIN.COM CA	36.00 ✓
07/16	07/17	2443106650RXQ883Z	ADOBE *CREATIVE CLOUD 800-833-6687 CA	56.30 ✓

Transactions continued on next page

1035 VVG 001 7 26 190726 0 PAGE 1 of 3 1 0 3248 4000 0C52 01AA1035



Busey
100 W. University Ave
Champaign IL 61820

ERIC MILLER
456 FULTON ST SUITE 401
PEORIA IL 61602

Make Check
Payable to:

BUSEY
PO BOX 660525
DALLAS TX 75266-0525

Payment Information

Account Number: XXXX XXXX XXXX 9435
 Payment Due Date August 23, 2019
 New Balance \$1,126.86
 Minimum Payment Due \$56.00
 Past Due Amount \$0.00

Amount Enclosed: \$

ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
07/18	07/19	2422638682LR8T237	WAL-MART #1028 EAST PEORIA IL	11.87 ✓
07/18	07/19	244921567S1Q2DSTL	PAYPAL *PAIIL 402-935-7733 CA	400.00 ✓
07/18	07/19	2469216672XAFT14Z	B2B Prime*MH2XT7YR2 Amzn.com/bill WA	179.00 ✓
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
07/26	07/26		Interest Charge on Purchases	0.00
07/26	07/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	0.00

Totals 2019 Year-to-Date	
Total fees charged in 2019	\$35.00
Total interest charged in 2019	\$12.90

REWARDS SUMMARY

Available Points 32,205

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	16.90% (f)	\$0.00	30	\$0.00
Cash Advances	16.90% (f)	\$0.00	30	\$0.00

(v) = variable (f) = fixed

IMPORTANT MESSAGES

Access your Legacy South Side Bank Credit Card by visiting busey.com/ssbcards.

RESOLUTION 20-06

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO SUPPORT THE 2020 DECENNIAL CENSUS

WHEREAS, the 2020 Decennial Census is quickly approaching, and Tri-County Regional Planning Commission and other local governments need to ensure a maximum response rate; and

WHEREAS, the Tri-County region must count every resident in order to be fully represented in both the Illinois General Assembly and the United States Congress; and

WHEREAS, the Tri-County region needs to maximize Census response rates among households in the community, as low response rates can result in undercounts of the population and affect Congressional apportionment and funding levels for local programs; and

WHEREAS, local preparations for the 2020 Census will include the formation of a Complete Count Committee, a group of local elected officials and community leaders tasked to encourage all households to participate in the Census; and

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That Tri-County Regional Planning Commission supports local Complete Count Committees, who will be engaging in publicity, outreach and education efforts with community leaders in an effort to overcome cultural, economic and linguistic barriers regarding participation in the Census; and

BE IT FURTHER RESOLVED BY THE COMMISSION AS FOLLOWS:

That Tri-County Regional Planning Commission urges all local governments and citizens to fully prepare for and participate in planning for the 2020 Census.

Presented this 22nd day of August 2019

Adopted this 22nd day of August 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 20-10

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PURCHASE TECHNOLOGY AND EQUIPMENT UPGRADES

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, offers a wide range of services to its members which requires the use of up-to-date computer systems and hardware, and

WHEREAS, the Executive Director and staff evaluate the inventory of computer hardware/software and electronic tools at the beginning of every fiscal year to be sure that the Commission's systems can fulfil its mission, grants, and contracts, and

WHEREAS, staff has identified the utility of a display/videoconference solution for the Commission's conference room to be used for board meetings, planning meetings, and staff meetings, and

WHEREAS, such a solution may be achieved with the purchase of flat panel monitors, panel wall mounts, a speaker bar, a videoconference webcam, and various cables and accessories, for a total purchase of \$3,000, and

WHEREAS, staff has identified one workstation computer that no longer meets the high-intensity requirements of GIS and graphics applications but is still suitable for more general uses, and

WHEREAS, a suitable replacement for the workstation computer may be purchased for \$2,000, and

WHEREAS, staff will follow the requirements and recommendations of the Commission procurement policy to ensure the most cost-effective pricing for each item, and

WHEREAS, adequate funding for the purchase of this equipment has been included in the "Computer Hardware" line item of the FY 2020 budget.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes the Executive Director to purchase technology equipment upgrades for an amount not to exceed \$5,000.

Presented this 22nd day of August 2019

Adopted this 22nd day August 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 20-08

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR \$80,000 IN STATE PLANNING AND RESEARCH (SPR) FUNDS.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides staffing expertise to the Metropolitan Planning Organization for the Peoria/Pekin Urbanized Area, and

WHEREAS, the Commission receives federal transportation funds for transportation projects and programs that are based on a continuing, cooperative, and comprehensive (“3-C) planning process, and

WHEREAS, State of Illinois, through the Illinois Department of Transportation (IDOT), Issued a request for project submittals to utilize on eligible planning projects, and

WHEREAS, Tri-County Regional Planning Commission has requested to use SPR funds to study “Grey Area Mobility Enhancement and Expansion” in the region, and

WHEREAS, the PPUATS will use State Metropolitan Planning Funds to meet the required twenty percent matching funds or \$20,000, and

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorize its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Transportation for \$80,000 in SPR funding and to match with \$20,000 from State Metropolitan Planning Funds for the “Grey Area Mobility Enhancement and Expansion” project.

Presented this 22nd day of August 2019

Adopted this 22nd day of August 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 20-09

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR \$149,000 IN STATE PLANNING AND RESEARCH (SPR) FUNDS.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides staffing expertise to the Metropolitan Planning Organization for the Peoria/Pekin Urbanized Area, and

WHEREAS, the Commission receives federal transportation funds for transportation projects and programs that are based on a continuing, cooperative, and comprehensive ("3-C) planning process, and

WHEREAS, State of Illinois, through the Illinois Department of Transportation (IDOT), Issued a request for project submittals to utilize on eligible planning projects, and

WHEREAS, Tri-County Regional Planning Commission has requested to use SPR funds on the acquisition of digital planimetric data layers to augment existing transportation asset management applications for a four county area; Peoria, Tazewell, Woodford and Logan Counties, and

WHEREAS, the four counties have agreed to provide the Commission with the required twenty percent matching funds or \$37,250, and

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorize its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Transportation for \$149,000 in SPR funding and to enter into sub-agreements totaling \$37,250 total with each of the four participating Counties.

Presented this 22nd day of August 2019

Adopted this 22nd day of August 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission