



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., August 22, 2019

Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., August 22, 2019

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 p.m. He then welcomed staff to meeting, also introduced Tammy Stimpson from Tazewell County to the Commission.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.	x		Brandon Hovey, Tazewell Co	x	
Ben Kingdon Woodford Co.	x		Vacant, Tazewell Co.		
Michael Smith Woodford Co.		x	Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Phil Salzer Peoria Co..		x
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	x		Greg Chance, Peoria Co.	x	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, Stratton, Bruner, Hendon, Martin, and Harms

Also, present: Caryl Riley- U.S. Census Bureau

3. Public Input-none

4. July 25, 2019 Executive Board (Commission minutes)

5. Motion to retain as confidential or release to public the following minutes:

- February 26, 2015
- March 26, 2015

Gorman moved to retain both sets of minutes as confidential and Cotton seconded. Motion carried.

6. Executive Director report

Miller reported on the following:

- Peoria Heights Housing grant assistance
- Village of Goodfield Comprehensive Plan assistance
- 2 conferences coming up- Beneficial Use Dredge Material Sept. 4 & 5 and Autonomous Conference has been delayed until February

7. Ways and Means Report

- a. Motion to approve July Financial Statements and Billings (Resolution 20-07)
Hovey moved to approve July Financial Statements and Billings (Resolution 20-07) and Menold seconded. Motion carried.

Miller reported on the following:

- Operating cash is \$607,006 down \$78,370 from last month
- Accounts receivables is \$374,808- \$168,838 is for annual PPAUTS billings, \$9000 is for annual GIS billings, \$3,675 is member dues, and the rest is mostly IDOT.
- Accounts payables is \$23,608- \$21, 491 of that is for contract services and the remaining \$2,227 is joust our monthly bills.
- Total revenue for July was \$88,316
- Total expenses for July were \$76,557
- Our bottom line for July is positive \$11,758 so we are off to a good start this year.

8. Administration

- a. Discuss Strategic Planning Session

- Neuhauser updated the meeting will be October 5 @ 8:00 am in Room 420 until noon. This will be an Executive Board meeting, but all Commissioners are welcome to come and participate.
- Miller added that the Amdall's were very complimentary of those Commissioners they did talk to.

- b. Presentation of 2020 Census- Caryl Riley- U.S. Census Bureau

Caryl Riley explained the importance of the count:

- \$675 Billion will be distributed annually based on Census information.
- State funded allocated on a Per-Capita basis using census number (MFT, Sales, Income, Grants)
- April 1st will be Census Day
- She then explained the different demographics of getting the correct information for each area.

- c. Motion to approve the support of 2020 Census Proclamation (Resolution 20-06)

Logan moved to approve the support of 2020 Census Proclamation (Resolution 20-06) and Gorman seconded. Motion carried.

Bruner explained Tri County Regional Planning Commission support for the 2020 Census.

9. Planning

- a. Illinois Department of Human Services Grant Opportunity related to 2020 Census

Bruner reported on the following:

- Grant Overview
 - The Illinois General Assembly appropriated \$29 million to the Illinois Department Services (IDHS) to support a statewide census outreach and education effort to reach highest self-response rate possible

- Of this amount, up to \$20 million will be awarded through this grant opportunity
 - Funding through this award will focus on increasing the self-response rate of Hard-to-Count (HTC) communities
 - IDHS has divided the state into 12 designated regions
 - There will be one award per designated region
 - Tri County is located within the North Central Region
 - Available funding for North Central Region is minimum \$500,000; Maximum \$650,000
 - Timeline for this grant: Due Friday, September 6, 2019, Announcement will be October 7, 2019. The anticipated grant agreement start date will be October 15, 2019 with Workplan Implementation to start on November 4, 2019. The grant end date is June 30, 2020.
 - The North Central Region consists of 1 county: Stark, Livingston, Dewitt, Fulton, Marshall, McLean, Mason, and Tri-County
 - Grant recipient's role and responsibilities are:
 - ❖ The central coordinator of the census outreach efforts
 - ❖ Provide subawards to subrecipients who are viewed as trusted messengers in their communities
 - ❖ Responsible for selecting, managing and evaluating their subrecipients
 - ❖ Responsible for designing and implementing a region-wide outreach program which utilizes subrecipients and builds upon existing census efforts.
 - ✓ Bockler asked what is the downside of this for staff? Miller said we will subcontract with local areas. We would administer the grant.
 - ✓ Hinrichsen asked if we do not do this who does? Miller explained we have done this before and feel comfortable in doing this.
 - ✓ Neuhauser asked for a consensus and Commission agreed to do it.
- b. Motion to approve purchase of technology and computer equipment upgrades (Resolution 20-10)
- White moved to approve purchase of technology and computer equipment upgrades (Resolution 20-10) and Cotton seconded. Motion carried.
- Harms explained the items to be purchased. Neuhauser said this is in our budget.

10. Transportation

- a. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$80,000 in State Planning and Research (SPR) Funds "Grey Area Mobility Enhancement and Expansion (Resolution 20-08)
- Sundell moved to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$80,000 in State Planning and Research (SPR) Funds "Grey Area Mobility Enhancement and Expansion (Resolution 20-08) and Rosenbohm seconded. Motion carried.
- a. PPUATS Report
- Harms reported on the following:
- Special Plan studies- 5 requests have been received. They are as followed:
 - Peoria County Smart Regions Strategic Plan
 - Morton Bicycle Master Plan
 - Woodford County Asset Management
 - Peoria Pavement Optimization

- Peoria/East Peoria Bob Michel
- STU project changes
 - East Peoria- FY20 Camp St/River Rd. Programmed \$2.4M for roundabout, requested to lower scope and cost to a traditional intersection. This would put back \$1.6M back into pot which means no loss of funds. Technical recommended to Policy on September 4.
- LRTP is running on schedule
- APA- IL Award

Formal announcement will be September 6, 2019

Regional Bike Plan- 2017 completed and submitted by Nick Hayward has been awarded the APA-IL Award. BikeConnect HOI (2017) award and will be presented to Tri County Regional Planning Commission in Evanston, IL on Sept. 25, 2019.

11. GIS

- a. Staff presentation- Britney West

West presented she lives in Peoria Heights with her cat. She got her bachelor's degree in Geography from Illinois State University and was a member of Gamma Theta Upsilon Alpha Chapter. She the studied abroad in Japan. Her current projects are at GPSD doing plant mapping and inspection point updates. Has worked on Morton History Project which included and story map of historical locations/photos, oral histories and written histories. Other projects she is involved are Fourth Fridays, Tornado report mappings and inspecting guardrails.
- b. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$149,000 in State Planning and Research (SPR) Funds on acquisition of digital planimetric data layers to augment existing transportation asset management applications for a four-county area (Resolution 20-09)
 - Crawford moved to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$149,000 in State Planning and Research (SPR) Funds on acquisition of digital planimetric data layers to augment existing transportation asset management applications for a four-county area (Resolution 20-09) and Sundell seconded. Motion carried.

Hendon explained this is a digital planimetric data layers to augment existing transportation asset management application of four counties which include, Peoria, Tazewell, Woodford, and Logan.

12. Executive Session

13. Any action coming out of Executive Session

14. Other

Crawford mentioned we need to redo smart goals. Hope to present at the September Executive Board meeting.

15. Adjournment

Adjourned at 6:45 pm

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

September 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, September 4	9:00 a.m.
Executive Board	Monday, September 16	5:15 p.m.
PPUATS Technical	Wednesday, September 18	9:00 a.m.
Ways & Means	Thursday, September 26	4:30 p.m.
Full Commission	Thursday, September 26	5:30 p.m.