



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

Ways and Means Committee Meeting

456 Fulton Suite 420

Peoria, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

**Greg Menold, CHAIRMAN
Andrew Rand, and Chuck Nagel**

Wednesday, April 6, 2022

8:30 a.m.

AGENDA

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of March 2, 2022
5. Recommendation to Commission the approval of February Financials Statements and Billings (Resolution 22-43)
6. Other
7. Adjournment



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**Greg Menold, CHAIRMAN
Andrew Rand, and Chuck Nagel**

Wednesday, March 2, 2022

8:30 a.m.

Minutes

1. Call to Order

Chairman Greg Menold called the meeting to order at 8:30 a.m.

2. Roll Call

Present: Greg Menold. Virtual: Andrew Rand, and Chuck Nagel. Staff present: Eric Miller, Debbie Ulrich, Rebecca Eisele, and Ray Lees

3. Public Input-none

4. Approval of Minutes of February 2, 2022

Andrew Rand moved to approve the February 2, 2022, minutes and Greg Menold seconded. Motion carried.

5. Recommendation to Commission the approval of January Financial Statements and Billings (Resolution 22-37)

Andrew Rand moved to recommend to Commission the approval of January Financial Statements and Billings and Greg Menold seconded.

Rebecca Eisele reported on the following:

- End of month Operating cash was \$635k. Net cash decreased in January by (\$28k). Operating Activities in January resulted in a net surplus of approximately \$21k.
- Accounts Receivable at the end of the month was \$378k. Of the A/R balance, \$250k was federal funds, \$97k was state funds, and \$31k was local funds.
- Accounts Payable at the end of the month was \$33k, there was \$23k in unpaid pass-through expenses as of the end of January. The remaining \$10k A/P balance included regular monthly bills, including health, dental, vision, and life insurances.

- Total Billings for January were \$86k, minus direct pass-throughs of \$19k which resulted in Operating Revenue of \$67k. January included 20 regular working days, and 1 paid holiday.
 - Total Expenses for January were \$65k, minus direct pass-throughs of \$19k which resulted in Operating Expenses of \$46k.
 - January ended with a net surplus of about \$21k, and FY22 has a year-to-date surplus of \$9k.
- Motion carried.

6. Other

Eric Miller updated on the following:

- Draft UPWP increased by 20%
- Challenge of finding a Planner but do have an intern which has started and working remotely and will start full time after she graduates from ISU in the Spring. We still are looking for a second planner.

7. Adjournment

Chuck Nagel moved to adjourn at 8:45 a.m.

Submitted by:

Eric Miller

Executive Director

Transcribed by:

Debbie Ulrich

Office Manager

RESOLUTION 22-43

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR FEBRUARY

WHEREAS the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for February 2022 and recommends that the Commission approve said reports.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for February 2022 are approved.

Presented this 6th day of April 2022

Adopted this 6th day of April 2022

Michael Hinrichsen, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

Tri-County Regional Planning Commission

Balance Sheet

As of February 28, 2022

	Current Month	Previous Month	Previous Year
	Feb 28, 22	Jan 31, 22	Feb 28, 21
ASSETS			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	752,648	634,835	615,881
Total 10000 · Cash - Unrestricted	752,648	634,835	615,881
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	198,896	166,301	51,224
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retirement	11,706	11,178	18,354
Total 11000 · Cash - Restricted	231,370	198,248	90,346
Total Checking/Savings	984,018	833,083	706,228
Accounts Receivable			
13000 · Accounts and Grants Receivable	208,377	377,959	349,512
Total Accounts Receivable	208,377	377,959	349,512
Other Current Assets			
15000 · Prepaid Expenses	31,587	25,130	23,764
Total Other Current Assets	31,587	25,130	23,764
Total Current Assets	1,223,983	1,236,172	1,079,504
Fixed Assets			
17100 · Computer Equipment	33,098	33,098	33,098
17101 · Accum. Deprec. - Computers	(33,098)	(33,098)	(32,313)
Total Fixed Assets	-	-	785
TOTAL ASSETS	1,223,983	1,236,172	1,080,288
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	14,811	32,787	36,777
20011 · MCB Credit Card	16	(9)	436
Other Current Liabilities			
21000 · Accrued Expenses	1,610	1,357	3,732
21100 · Accounts Payable - Employees	159	299	136
22100 · Accrued Wages Payable	21,231	20,793	23,200
22200 · Accrued Vacation/Personal Time	55,475	51,653	61,817
22300 · Unvested Retirement	11,876	11,375	18,606
22500 · Payroll Taxes and Withholdings	3,493	3,272	3,416
Total 22000 · Employer Liabilities	92,075	87,094	107,039
23000 · Unearned Revenue			
23100 · PPUATS	192,941	196,441	29,837
23200 · IL MPO	19,238	19,238	19,238
23250 · Walkability Funds	-	-	10,975

Tri-County Regional Planning Commission

Balance Sheet

As of February 28, 2022

	Current Month	Previous Month	Previous Year
	Feb 28, 22	Jan 31, 22	Feb 28, 21
23300 · Woodford County	-	-	8,400
23400 · Regional Server Partnership	3,000	3,750	3,000
23500 · Village of Washburn	488	488	488
Total 23000 · Unearned Revenue	215,667	219,917	71,937
Total Other Current Liabilities	309,511	308,666	182,845
Total Current Liabilities	324,338	341,444	220,059
Total Liabilities	324,338	341,444	220,059
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	678,902	678,902	619,810
Net Income	14,293	9,376	33,969
Total Equity	899,645	894,728	860,230
TOTAL LIABILITIES & EQUITY	1,223,983	1,236,172	1,080,288

Tri-County Regional Planning Commission
Profit & Loss
February 2022

	Current Month	Previous Month	FY22 - Current YTD	FY21 - Previous YTD
	Feb 22	Jan 22	Jul '21 - Feb 22	Jul '20 - Feb 21
Ordinary Income/Expense				
Revenue by Type				
41000 · Federal Grants and Awards	55,695	54,201	549,617	623,372
42000 · State Grants and Awards	13,140	23,867	174,751	337,951
43000 · Local Matching Contributions	1,286	-	(6,648)	83,819
44010 · GIS Support	2,073	2,786	17,661	44,612
44020 · Planning & Zoning Support	985	985	10,894	14,520
45000 · Member Dues	4,250	4,250	33,102	33,150
46000 · Interest Income	16	15	96	230
Total Income	77,446	86,104	779,472	1,137,653
Gross Profit	77,446	86,104	779,472	1,137,653
Expense by Account & Category				
61010 · Computer Hardware and Supplies	60	-	34,093	2,550
61020 · Computer Software & Services	1,426	1,403	14,469	14,765
Total 61000 · Computer Expenses	1,486	1,403	48,562	17,315
61501 · Computer Support Contracts	11	91	28,871	17,671
61503 · Contractual Services	2,042	362	60,881	223,895
61505 · Consultants	-	-	74,511	140,650
Total 61500 · Outside Services	2,053	453	164,263	382,216
Total 62000 · Depreciation	-	-	157	1,255
63001 · FICA and Medicare	3,613	3,627	28,579	30,308
63002 · Unemployment	202	285	773	721
63010 · Health Insurance	5,955	6,425	56,013	60,973
63020 · Parking	680	680	5,455	6,673
63030 · Retirement	1,971	2,192	18,619	19,403
63040 · Workers Compensation Insurance	254	127	1,227	1,306
Total 63000 · Employee Benefits	12,676	13,336	110,665	119,384
63510 · Bank Service Charges	19	15	123	117
63530 · Copier	418	418	4,941	3,366
63533 · Fuel	-	-	134	79
63540 · Internet and Phones	667	670	5,346	5,459
63550 · Professional Liab. & Auto Ins.	489	245	2,285	3,601
63560 · Office Supplies	67	208	983	1,115
63570 · Parking	129	136	1,149	933
63580 · Postage	-	64	64	289
63600 · Repairs and Maintenance	-	64	437	270
63610 · Subscriptions	-	-	59	39
63620 · Water	11	63	328	213
Total 63500 · Office Administration	1,801	1,884	15,849	15,482
64010 · Advertising	-	-	1,830	790
64030 · Membership Dues	-	249	3,662	3,512
64040 · Legal Notices	-	-	34	267
64050 · Other	-	-	(10,891)	10,290

Tri-County Regional Planning Commission
Profit & Loss
February 2022

	Current Month	Previous Month	FY22 - Current YTD	FY21 - Previous YTD
	Feb 22	Jan 22	Jul '21 - Feb 22	Jul '20 - Feb 21
Total 64000 · Miscellaneous	-	249	(5,364)	14,859
65010 · Accounting Fees	-	-	37,460	23,890
65015 · Data Collection Services	-	-	188	91,241
65020 · Legal Fees	1,786	-	1,873	18,753
Total 65000 · Professional Fees	1,786	-	39,521	133,884
65510 · Office Rent	2,950	2,950	23,600	23,600
65530 · Cleaning	186	186	1,446	1,390
65560 · Property & Casualty Insurance	722	361	3,259	1,350
65570 · Utilities	254	254	2,102	1,990
Total 65500 · Facility Costs	4,112	3,751	30,407	28,330
Total 66000 · Salaries and Wages	48,131	41,547	352,111	389,693
67040 · Meals	46	-	122	107
67045 · Meeting Expenses	-	-	113	-
67050 · Mileage	113	251	1,199	932
67070 · Training	325	2,400	7,575	225
Total 67000 · Travel and Training	484	2,651	9,009	1,264
Total Expense	72,529	65,273	765,179	1,103,683
Net Income	4,917	20,830	14,293	33,969

Tri-County Regional Planning Commission

Statement of Cash Flows

July 2021 through February 2022

	Feb 22	Jul '21 - Feb 22
OPERATING ACTIVITIES		
Net Income	4,917	14,293
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	169,582	230,526
15000 · Prepaid Expenses	(6,458)	(11,219)
20000 · Accounts Payable	(17,977)	(101,982)
20011 · MCB Credit Card	25	(35)
21000 · Accrued Expenses	254	619
21100 · Accounts Payable - Employees	(140)	33
22100 · Accrued Wages Payable	438	(1,193)
22200 · Accrued Vacation/Personal Time	3,821	(9,598)
22300 · Unvested Retirement	501	(2,876)
22503 · FICA & Medicare	292	157
22504 · IL Unemployment Taxes	202	513
22505 · 457 (b) Contributions	(281)	(85)
22520 · United Way	7	(7)
23100 · PPUATS	(3,500)	163,104
23250 · Walkability Funds	-	(10,975)
23300 · Woodford County	-	(4,667)
23400 · Regional Server Partnership	(750)	3,000
Net cash provided by Operating Activities	150,935	269,611
INVESTING ACTIVITIES		
17101 · Accum. Deprec. - Computers	-	157
Net cash provided by Investing Activities	-	157
Net cash increase for period	150,935	269,768
Cash at beginning of period	833,083	714,250
Cash at end of period	984,018	984,018

Tri-County Regional Planning Commission
Funding Summary by Project
Since Project Inception

	Est. Revenue	Act. Revenue	(\$) Diff.	(%) Diff.
IDOT - FTA				
HSTP 6/23	136,638	35,132	(101,506)	-74.29%
Total IDOT - FTA	136,638	35,132	(101,506)	-74.29%
IDOT Special Planning & Research				
Activity-Based TDM 6/23				
20% Match - State Planning Funds (1437)	96,000	-	(96,000)	-100.0%
80% Federal SPR (1439)	384,000	-	(384,000)	-100.0%
Total Activity-Based TDM 6/23	480,000	-	(480,000)	-100.0%
Asset Management Software 10/23				
Local Share				
City of Pekin	9,864	6,664	(3,200)	-32.44%
City of Peoria	6,000	-	(6,000)	-100.0%
Total Local Share	15,864	6,664	(9,200)	-57.99%
SPF Share - State Planning Funds	48,081	19,606	(28,475)	-59.22%
SPR Share - Federal	192,323	78,423	(113,900)	-59.22%
Total Asset Management Software 10/23	256,268	104,693	(151,575)	-59.15%
Grey Area Study 3/22				
20% Match - State Planning Funds (1437)	20,000	19,978	(22)	-0.11%
80% Federal - SPR (1439)	80,000	79,914	(86)	-0.11%
Total Grey Area Study 3/22	100,000	99,892	(108)	-0.11%
Total IDOT Special Planning & Research	836,268	204,585	(631,683)	-75.54%
IDOT State Planning Funds				
21T0050 - State Metro PF 06/22	140,000	36,241	(103,759)	-74.11%
Total IDOT State Planning Funds	140,000	36,241	(103,759)	-74.11%
IDOT Unified Work Program				
FY22 UWP 12/22				
20% Match - State Planning Funds 12/22	170,355	102,456	(67,899)	-39.86%
PL-FTA 80% Federal Funds 12/22	681,421	409,825	(271,596)	-39.86%
Total FY22 UWP 12/22	851,776	512,280	(339,496)	-39.86%
Total IDOT Unified Work Program	851,776	512,280	(339,496)	-39.86%
TOTAL	1,964,682	788,238	(1,176,444)	-59.88%

Tri-County Regional Planning Commission

A/R Aging Summary

As of February 28, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Direct Bill - GIS						
Greater Peoria Sanitary District	75	-	-	-	-	75
Woodford County Zoning	4,559	-	-	-	-	4,559
Total Direct Bill - GIS	4,634	-	-	-	-	4,634
Direct Bill - Planning Contracts						
Princeville Comprehensive Plan	-	-	-	-	2,140	2,140
Tazewell Co Comm. Development Review	754	-	-	-	-	754
Village of Dunlap Land Use Plan	-	-	-	-	265	265
Village of Tremont Comprehensive Plan	-	-	-	-	(333)	(333)
Woodford Co. Planning & Zoning - Review	-	-	-	-	488	488
Total Direct Bill - Planning Contracts	754	-	-	-	2,560	3,313
Dues - County						
PPUATS Dues	3,500	-	-	-	-	3,500
Total Dues - County	3,500	-	-	-	-	3,500
Dues - GIS						
Woodford County	-	-	-	-	3,000	3,000
Total Dues - GIS	-	-	-	-	3,000	3,000
IDOT - FTA						
HSTP 6/23	3,135	4,052	3,155	2,454	3,266	16,063
Total IDOT - FTA	3,135	4,052	3,155	2,454	3,266	16,063
IDOT Rural Planning Funds						
19T0035 4 Bicycle/Pedestrian Transit 4/20						
Delavan	-	-	-	-	473	473
Eureka	-	-	-	-	2,523	2,523
Hanna City	-	-	-	-	853	853
Total 19T0035 4 Bicycle/Pedestrian Transit 4/20	-	-	-	-	3,848	3,848
Total IDOT Rural Planning Funds	-	-	-	-	3,848	3,848
IDOT Special Planning & Research						
Asset Management Software 10/23						
SPF Share - State Planning Funds	5	20	-	-	-	25
SPR Share - Federal	20	79	-	-	-	98
Asset Management Software 10/23 - Other	-	-	-	-	-	-
Total Asset Management Software 10/23	25	98	-	-	-	123
Grey Area Study 3/22						
20% Match - State Planning Funds (1437)	-	892	-	-	-	892
80% Federal - SPR (1439)	-	3,569	-	-	-	3,569
Total Grey Area Study 3/22	-	4,461	-	-	-	4,461
Rdwy Asset Mgmt 12/20						
20% Local						
Bartonville 4.049%	-	-	-	-	54	54
East Peoria 9.725%	-	-	-	-	105	105
Germantown Hills 3.017%	-	-	-	-	282	282
Peoria Hts 3.476%	-	-	-	-	854	854
Total 20% Local	-	-	-	-	1,295	1,295
80% Federal - SPR (1439)	-	-	-	-	15,324	15,324
Total Rdwy Asset Mgmt 12/20	-	-	-	-	16,619	16,619
Total IDOT Special Planning & Research	25	4,559	-	-	16,619	21,203
IDOT State Planning Funds						
19T0058-1437 (SPF) 7/2020						
LRTP Tools	-	-	-	-	386	386
Total 19T0058-1437 (SPF) 7/2020	-	-	-	-	386	386
21T0050 - State Metro PF 06/22						
GIS Server	-	11,340	-	-	-	11,340

Tri-County Regional Planning Commission

A/R Aging Summary

As of February 28, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Total 21T0050 - State Metro PF 06/22	-	11,340	-	-	-	11,340
Total IDOT State Planning Funds	-	11,340	-	-	386	11,726
IDOT Unified Work Program						
FY22 UWP 12/22						
20% Match - State Planning Funds 12/22	13,135	11,623	-	-	-	24,758
PL-FTA 80% Federal Funds 12/22	52,540	46,493	-	-	-	99,033
Total FY22 UWP 12/22	65,675	58,116	-	-	-	123,792
Total IDOT Unified Work Program	65,675	58,116	-	-	-	123,792
PPUATS Funding						
City of East Peoria	-	-	-	-	9,048	9,048
City of West Peoria	-	-	-	-	1,801	1,801
Village of Bartonville	-	-	-	-	2,502	2,502
Village of Creve Coeur	-	-	-	-	2,108	2,108
PPUATS Funding - Other	1,286	-	-	-	-	1,286
Total PPUATS Funding	1,286	-	-	-	15,459	16,745
USDOT						
5310 Admin						
FY20 and FY21	-	-	-	-	498	498
Total 5310 Admin	-	-	-	-	498	498
Paratransit Study						
20% PPUATS Match	-	-	-	-	55	55
80% Federal	-	-	-	-	(0)	(0)
Total Paratransit Study	-	-	-	-	54	54
Total USDOT	-	-	-	-	552	552
TOTAL	79,009	78,067	3,155	2,454	45,691	208,377

Tri-County Regional Planning Commission

A/P Aging Summary

As of February 28, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Blue Cross and Blue Shield of Illinois	6,703	-	-	-	-	6,703
Comcast	360	-	-	-	-	360
Delta Dental	238	-	-	-	-	238
Facet Technologies, Inc.	985	-	-	-	-	985
Guardian	411	-	-	-	-	411
Heartland Parking 243602	765	-	-	-	-	765
Heartland Parking 243651-240830	44	-	-	-	-	44
Heyl Royster	3,786	-	-	-	-	3,786
Hinckley Springs	11	-	-	-	-	11
Morton Community Bank	596	-	-	-	-	596
The Cleaning Source	186	-	-	-	-	186
Verizon Wireless	307	-	-	-	-	307
Xerox Financial Services	418	-	-	-	-	418
TOTAL	14,811	-	-	-	-	14,811

Tri-County Regional Planning Commission
Check Register - Operating Account
February 2022

Date	Num	Name	Memo	Amount
02/01/2022	ACH	Delta Dental	Dental Insurance	238.31
02/01/2022	ACH	Guardian	Life, Disability, and Vision Insurance	388.78
02/01/2022	ACH	United Healthcare	Health Insurance	7,438.50
02/04/2022	ACH	Staff - Payroll	Payroll 01/16/22 - 01/31/22	15,920.67
02/04/2022	ACH	Department of the Treasury	Payroll Taxes 01/16/22 - 01/31/22	5,194.02
02/04/2022	ACH	CEFCU	Payroll Liability 01/16/22 - 01/31/22	50.00
02/04/2022	ACH	Illinois Department of Revenue	Payroll Taxes 01/16/22 - 01/31/22	992.97
02/04/2022	ACH	Nationwide	Retirement 01/16/22 - 01/31/22	1,427.34
02/04/2022	ACH	Unvested Retirement Account	Retirement 01/16/22 - 01/31/22	250.67
02/04/2022	Transfer	PPUATS	Transfer of PPUATS Receipts - 01/2022	36,090.00
02/07/2022	ACH	Comcast	Phones and Internet	360.95
02/07/2022	ACH	ESRI, Inc.	IDOT UPWP FY22 - Consultant Services	400.00
02/07/2022	ACH	Facet Technologies, Inc.	GIS Server - HaaS Service 02/22 - 01/25	11,340.00
02/07/2022	ACH	Heartland Parking	Parking Validations	51.00
02/07/2022	ACH	Hinckley Springs	Water	63.16
02/07/2022	ACH	Lochmueller Group, Inc.	Grey Area Study - Contractual Services	4,461.00
02/07/2022	ACH	Quill Corporation	Office Supplies	82.47
02/07/2022	ACH	Quill Corporation	Office Supplies	80.91
02/07/2022	ACH	The Cleaning Source	Office Cleaning - 01/2022	186.00
02/07/2022	ACH	Verizon Wireless	Phones	309.29
02/07/2022	1219	City of Peoria	Rent - 02/2022	2,950.00
02/07/2022	1220	Xerox Financial Services	Copier	417.91
02/07/2022	1221	American Planning Association	Membership Dues - G. Guevara	99.00
02/16/2022	1222	Morton Community Bank	Credit Card Payment	570.10
02/16/2022	1223	Cincinnati Insurance	Work Comp Insurance	1,353.00
02/16/2022	1224	Cincinnati Insurance	Property, Liability, Auto, Crime, Umbrella Insurance	3,251.00
02/18/2022	ACH	Staff - Payroll	Payroll 02/01/22 - 02/15/22	15,787.03
02/18/2022	ACH	Department of the Treasury	Payroll Taxes 02/01/22 - 02/15/22	5,213.96
02/18/2022	ACH	CEFCU	Payroll Liability 02/01/22 - 02/15/22	50.00
02/18/2022	ACH	Illinois Department of Revenue	Payroll Taxes 02/01/22 - 02/15/22	1,001.67
02/18/2022	ACH	Nationwide	Retirement 02/01/22 - 02/15/22	1,487.12
02/18/2022	ACH	Unvested Retirement Account	Retirement 02/01/22 - 02/15/22	276.29
02/18/2022	ACH	Martin Hood	FY21 Audit	6,300.00
02/24/2022	1225	Envision Insurance Group	Professional Liability Insurance	4,358.00
02/28/2022	ACH	Morton Community Bank	Service Charge	19.00
Register			Total Checks	128,460.12

Tri-County Regional Planning Commission
Credit Card Register
February 2022

Date	Employee Card	Vendor	Memo	Amount
01/31/2022	Ulrich	Adobe	Adobe User Subscription - Accounting	15.93
02/05/2022	Ulrich	Adobe	Adobe User Subscription - Miller	15.93
02/06/2022	Ulrich	Adobe	Adobe User Subscription - Lees	15.93
02/08/2022	Bruner	Amazon Business	2 Laptop Stations	59.98
02/08/2022	Ulrich	Western IL University	Conference Registration - G. Guevara	50.00
02/09/2022	Ulrich	Qbox	QuickBooks File Management	12.00
02/09/2022	Ulrich	Amazon Business	Office Supplies	66.95
02/11/2022	Bruner	Elementor, Ltd.	Annual Elementor Pro Subscription	36.75
02/11/2022	Bruner	Elementor, Ltd.	Add-Ons for Elementor Pro Subscription	35.45
02/15/2022	Ulrich	Adobe	Adobe Main Account Subscription	52.99
01/16/2022	Bruner	ESRI, Inc.	Conference Registration - B. West	275.00
01/31/2022	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	636.91

Date	Employee Card	Vendor	Memo	Amount
02/22/2022	Lees	Adobe	Adobe User Subscription - Lees	-15.93
02/22/2022	Abi-Akar	American Planning Association	2021 APA IL State Conference Credit	-25.00
Register			Total Refunds and Credits	-40.93