



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

VIRTUAL MEETING

Ways & Means Committee.....4:30 p.m., April 23, 2020 Cancelled
 Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., April 23, 2020

MINUTES

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1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT		x	Russ Crawford Tazewell Co.	Via phone	
Mike Hinrichsen Woodford Co.		Via phone	Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.		x	Brandon Hovey, Tazewell Co.	Via phone	
Ben Kingdon Woodford Co.		x	Tammy Stimson, Tazewell Co.	Via phone	
Michael Smith Woodford Co.	Via phone		Don Gorman, Peoria Co.	Via phone	
Roy Bockler Woodford Co.	Via phone		Vacant Peoria Co..		
Russ Cotton, Woodford Co.	Via phone		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	Via phone		Vacant, Peoria Co.		
Sue Sundell Tazewell Co	Via phone		Michael Phelan Peoria Co..	Via phone	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	Via phone	
Greg Menold Tazewell Co.	Via phone		Donald White Peoria Co.	Via phone	

Staff: Miller, Lees, and Harms. Via phone: Stratton, Bruner, and Martin via phone

3. Public Input-none

4. Presentation of Executive Board (Full Commission) March 26, 2020 minutes

Cotton moved to approve March 26, 2020 minutes and Logan seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Staff has transitioned to working remotely
- New bank set up is complete
- We are transitioning to paperless billing and payments
- Continuing work for Regional Water Supply Planning Contract Extension
- Lees updated on Regional Economic Regional team which was put together by Chris Setti and driven by Anthony Corso, City Centric
- Hinrichsen added that TCRPC is involved and identify the strategy and that we are being representatives.
- Neuhauser said that when we get green light to reopen recovery will be forefront on scope. If we have other input, please let Ray Lees know.
- Lees updated on Asian Carp program with Midwest Fishing Coop.

6. Ways and Means Report

a. Motion to approve March Financial Statements and Billings (Resolution 20-45)

Hovey moved to approve March Financials Statements and Billings (Resolution 20-45) and Smith seconded. Motion carried.

Stratton updated on the following:

- Total cash \$853,668. Overall, cash decreased by \$39k. Our result if operations was \$10,364, then we take away the \$133.9k due to the increase in AR this month and add back \$81.6k for cash provided by this month's increase in AP. That just leaves us with \$2.9k increase in cash which is the net of changes in accruals and deferrals that you see on the Cash Flow Statement on Page 3.
- Accounts Receivables at the end of the month was \$501,042 which is up by \$134k over February. That is a lot of money, but it is coming in and going out regularly, and nearly all of it is Federal and State funds.
- Account Payable at the end of the month was \$358,692 which is \$81.5k higher than end of February. All but about \$4.6k is direct [ass – thru money for contract services and consultants.
- Total Billings doe March were \$264.5k less direct pass-throughs of \$180.7k = operating revenue of \$83.8k for 22 working days (3 more than February)
- Total Expenses for March were \$254.1k less direct pass-throughs of \$180.7k – operating expenses of \$73.4k – well within our expected range.
- March is surplus of \$10, 364
- Y-T-D \$32,872 positive

b. Motion to approve Martin Hood LLC for 2020 audit (Resolution 20-43)

Sundell moved to approve Martin Hood LLC for 2020 audit (Resolution 20-43) and Gorman seconded. Motion carried.

Miller explained the letter of engagement

Logan was happy they are working out.

7. Planning

a. Update on 2020 Census Grant Program

Bruner updated on the following:

- Reported on an additional funding of \$130,000.
- Advertising will be placed on City Link in Peoria ad agency
- DCC is impressed with IDES and UIC getting the word out for Census
- Miller commented on social media and the response rate. Will send out response totals to Commission.

8. Transportation

a. PPUATS Report

Harms updated on the following:

- STBG and the call for projects. Have received 7 applications from all 3 counties and has a review subcommittee of PPUATS members to review applications.
- LRTP final draft will be presented to PPUATS Policy on June 3rd for review. Public review will be a challenge so we will use our tools to implement and meet our deadlines.

b. Presentation of draft FY 21 (UPWP) Unified Planning Work Program

Harms reported the beginning of July will be our deadline

- PL grant up a little bit to \$851,000.
- Work tasks are different
- Miller said we are lowering our indirect cost rate. Proposing an entry level staff person in July budget but have decided to hold off.
- Federal money \$170,000 match 80/20. We are proposing the use of Metropolitan Funds as match for Federal funds to give communities relief for fiscal year. This is a 1-time thing.
- Hovey said well done on the hard work
- Martin reminded that Pavement Assessment is going on. Neuhauser said to contact Eric Miller of website so people know what the strange vehicle in their area is doing. Hinrichsen asked to him for Germantown Hills. Ulrich will send out information after meeting.

9. GIS

10. Executive Session

11. Any action coming out of Executive Session

12. Other

- Neuhauser asked for any suggestions for further meetings
- Miller added there will be a Nominations Committee meeting this month for Officers and Committee members nominations.

13. Adjournment

Meeting adjourned at 6:20 pm

Submitted by:
Eric Miller, Executive Director
Recorded and transcribed by:
Debbie Ulrich

May 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, May 6 2020	9:00 a.m.
Executive Board	Monday, May 18, 2020	5:15 p.m.
PPUATS Technical	Wednesday, May 20, 2020	9:00 a.m.
Ways & Means	Thursday, May 21, 2020	4:30 p.m.
Full Commission	Thursday, May 21, 2020	5:30 p.m.

DRAFT