

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Rosenbohm, and Bender
Monday, April 15, 2019
5:15 p.m.

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes March 18, 2019
5. Executive Director Report
6. Discussion of Strategic Planning Session
7. Discussion of Illinois Capital Bill
8. Discussion of IDOT SPR (State Planning & Research) Project submittals
9. Discussion of Illinois Center of Transportation (ICT) proposal
10. Review of April 25, 2019 Commission Agenda (***Handout***)
11. Other
12. Executive Session
13. Any action as a result of Executive Session
14. Adjournment

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Monday, March 18, 2019
5:15 p.m.

Minutes

1. Call to Order

Chairman Neuhauser called the meeting to order at 5:15 pm

2. Roll Call

Present: Neuhauser, Hinrichsen, Smith, Sundell, Kingdon, Rosenbohm and Bender. Crawford via phone. Staff: Miller, Lees, Martin, Abi-Akar, and Bruner

3. Public Input

None

4. Approval of Minutes February 11, 2019

Smith moved to approve the February 11, 2019 minutes and Rosenbohm seconded. Motion carried.

5. Executive Director Report

Miller asked Ulrich to update on the lease for our office

- Ulrich reported the lease is to run out August 1, 2019. She has been working with the legal department with the City of Peoria. She said she contacted them so we have a head start on what the increase would be for our 2019/20 budget and its terms. The City will extend our lease for another 5 years with an increase of \$100 a month which brings our rent to \$2,948.67. She said we have to take into consideration we use conference room 420 and the kitchen for no extra cost. This increase has TCRPC paying \$8.28 per square feet. Total square feet are 4,273. It increased by .28.

Miller reported on the following:

- Received 4 RFP's from auditors. Stratton and himself reviewed and he then sent out to Ways & Means members to review and will discuss at this month's meeting and then forward onto Full Commission for approval.
- ICT grant for Beneficial Use of Dredge material has been received for approval. There will be 75% funding and 25% match.
- Rosenbohm asked what does this entail? Lees said this will focus on design for engineering top soil for surfacing roads. They need to do research and legislators approve.
- Smith asked if research supports this will legislators support, and Lees said yes.
- Financial Report for February is positive
- Coordinating with Legislative Aid on Transportation Infrastructure Funding meeting which will be held Monday, April 8 at Bradley University. This is a Senate Statewide Construction Hearing for Fund Illinois' Transportation System Responsibly.
 - Crawford reported we went after funds last year but did not receive.
 - Neuhauser pointed out that we all need to attend to show support of this.
 - Hinrichsen said "If you are not at the table you are the menu" Show support for this.
- Miller explained having a Strategic Planning meeting at TCRPC for members of the Commission

- Smith asked what the purpose of this Strategic Plan is. Neuhauser responded to look at our goals from another perspective and explain benefits and opportunities for our organization.
 - Hinrichsen explained that the Executive Board is the role of the facilitator to facilities.
6. Discussion of USDOT ADS (Automated Driving Systems) Demo grant
Martin explained the status of the grant. Recapped on Autonomous, Hanson and Nexmobi. She then mentioned the 3 commutes chosen to run:
- Commute from Morton to Peoria Transit 4 times daily
 - OSF campus shuttle service
 - Residential from home to transit center or to grocery store, etc.
- Rosenbohm asked after the 3-year grant funding then what happens? Martin answered there may be other grants down the road we can apply for.
Miller said that TCRPC is the applicant and if granted will buy 6 Ford transit automobiles.
Neuhauser said there could be other opportunities for other areas on the grids at a later time.
7. Discussion of American Water Environmental grant program
Bruner talked about the American Water Environmental grant they applied for which is \$10,000. Education is the big key for this project. There will be workshops for local landowners. These funds will be used for workshops but not staff salaries. Grantee will be announced April 26, 2019
8. Discussion of UIUC Landscape Architecture Spring Studio
Abi-Akar spoke of students from U of I that are looking at the City of Peoria area for designs for erosion in the Peoria area and coming up with designs to help.
9. Review of March 28, 2019 Commission Agenda (**Handout**)
10. Other
11. Executive Session
12. Any action as a result of Executive Session
13. Adjournment
Sundell moved to adjourn at 6:20 pm and Hinrichsen seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: April 15, 2019
 Subject: Executive Director Report for April, 2019

Project	Activity	Status
Administrative		
Outreach Activities		
	Ongoing coordination with Strong towns regarding Peoria Heights event	Complete
	Ongoing planning activity regarding Autonomous Mobility Grant	Complete
	Attended Peoria Heights STEM Planning Meeting	Complete
	met with USACE CERL reps and UIUC reps regarding BUDM project	Complete
	Attended ICAT Conference and Various Meetings, East Peoria, IL	Complete
	Met with Statewide MPO's	Complete
	Presented Testimony at Transportation Subcommittee - State Infrastructure Plan - Public Hearing	Complete
	Coordination with possible facilitators for Strategic Planning session	Ongoing
Audit		
Personnel	Issued a notice to proceed with selected Commission auditor	Complete
Financial Report		
Indirect Cost Rate(ICR)	March results \$5387	Ongoing
Website	Work on FY 19 ICR with State of Illinois GOMB	Ongoing
	Updated website.	Ongoing
Planning issues		
PLBA		
	Continued scoping work for Hydrology Study	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Coordinating participants for response to Illinois Center for Transportation Study (ICT) RFP	Ongoing
	Planning Activities started for September BUDM Symposium	Ongoing
	Coordination with H. Wayne Wilson regarding September "At Issue" program	
Regional Hazard Mitigation Plan		
Regional Water Supply Planning	Phone conversation with Chris Kaergaard, Journal Star regarding Hazard Mitigation plan	Ongoing
Watershed Planning	Began Work for Regional Water Supply Planning	Ongoing
	Resubmitted proposal to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration		
	Exploring ICT funding opportunities for Beneficial Use study	Ongoing
GIS Projects		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 20 UPWP Development	Ongoing Development of FY 20 UPWP	Ongoing
Transportation Infrastructure Funding		
Transportation Improvement Program	Presented Testimony at Transportation Subcommittee - State Infrastructure Plan - Public Hearing	Ongoing
	Amendments processed	Ongoing
STU project Selection		
Eastern Bypass Coalition	Continued work on New STU selection program	Ongoing
Intelligent Transportation Systems	No activity	
	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program		
	No Activity	
Special Transportation Studies		
	Continued Consultant procurement with Communities on selected projects	Ongoing
		in progress
State Planning and Research Funding		
Digital ortho project	Work has began	Ongoing
Regional Pavement management Expanded		
	Outreach to stakeholders	Ongoing
FY 19 Rural Planning Funds		
	Developed planning framework and started to meet with rural communities	
FY17 State Planning Funds		
	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds		
	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds		
	Received Notice of State award 160000	
	Region wide Guardrail inventory	ongoing
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In progress