



## **HSTP Steering Committee Meeting (Human Services Transportation Plan)/**

**HSTP Rural Subcommittee/HSTP Urban Subcommittee (in lieu of Lack of Quorum)**

**Tuesday, June 7, 2022 – 12:00 PM**

*Open to the Public*

**Meeting Location: VIRTUAL and in-person\*:  
456 Fulton St., Suite 401, Peoria, IL 61602**

*\*please call in advance to reserve your in-person spot*

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/TCRPC/hstp-meeting>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 329-465-365

### **Agenda**

- 1. Welcome, Introductions, & Roll Call**
- 2. Public Comment**
- 3. Approval of April 5, 2022 minutes**
- 4. Public Meeting for the Transportation Improvement Program (TIP) document**
- 5. Major Survey Themes & Feedback**
- 6. Discussion & Activity: HSTP goals**
- 7. Provider and Agency Updates**
- 8. HSTP Coordinator Report**
- 9. Other**
- 10. Adjourn**

Opportunities for public comment will be afforded.

For more information, contact Reema Abi-Akar at (309) 673-9796 ext. 231 or [rabiakar@tricityrpc.org](mailto:rabiakar@tricityrpc.org), or visit <http://www.tricityrpc.org/transportation/transit/>

In compliance with the Americans with Disabilities Act, should any person wishing to attend this meeting need special accommodations for signing or other communications, please contact the Tri-County Regional Planning Commission Office at (309) 673-9330.

# Human Services Transportation Plan Steering Committee Meeting

**Tuesday, April 5, 2022 - 12:00 PM**

Tri-County Regional Planning Commission (TCRPC)

Suite 401, 456 Fulton St., Peoria, IL 61602

Hybrid Meeting: Both Virtual and In-Person Options

## Meeting Minutes

### **1. Welcome, Introductions, & Roll Call**

Reema Abi-Akar called the meeting to order at 12:05 p.m.

<b>RURAL AREA SUBCOMMITTEE</b>				
Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton	X	
Barb Long*				X
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Joe Coffin	KCCDD	Knox	X	
Kraig Boynton	City of Galesburg	Knox		X
Hannah Fuchs	Marshall-Stark PCOM	Marshall		X
David Lueders	Marshall County Board	Marshall	X	
Mary Patton	AARP	Peoria	X	
ShamRA Robinson	GPMTD - CityLink	Peoria	X	
Traci Dowell	MSW Projects	Stark	X	
J. Thomas Howes	Stark County Board	Stark		X
<del>Joe Roberts</del>	Tazewell County Board	Tazewell		X
<del>Brandon Hovey</del>	Tazewell County Board	Tazewell		X
Tyler Rogers	ADDWC	Woodford	X	
Sean Griffin	We Care	Woodford	X	
<b>URBAN AREA SUBCOMMITTEE</b>				
Dawn Harper	EPIC	Agency	X	
Jodi Scott	Advocates for Access	CIL	X	
Angel Marinich	TransDev	Provider		X
Renee Razo	Central Illinois Agency on Aging	Agency	X	
Chris Mitchell	Paratransit User	User		X
Don Rulis	CWTC	Agency		X
Greg Cassidy	TCRC	Agency		X

\* = Shared seat

\*\* = Proxy Vote

~~stricken~~ = no longer in their position

#### **Also in attendance:**

Reema Abi-Akar, TCRPC  
 Francesca Lewis, TCRPC  
 Gabriel Guevara, TCRPC  
 Ray Lees, TCRPC

Zoe Keller, IDOT  
 Audrey Barret, Snyder Village  
 Marie Argubright, IVCIL  
 Jim Bremner, Washington Township

Megan Brake, Tazewell-  
 Mason Counties  
 Special Ed Assn.

## **2. Public Comment**

No public comment.

## **3. Approval of the February 1, 2022 Minutes**

Shelly Entrekin moved to approve February 1 minutes. Sean Griffin seconded the motion. There were no comments, and the minutes were approved.

## **4. Consolidated Vehicle Procurement (CVP) Update from Zoe Keller, IDOT Office of Intermodal Project Implementation**

Zoe reported that the CVP application is open, and there was a training that was available on April 6. To fill out the application, the applicant must have a Black Cat account, and the applications are due May 2. The applications can be found on the Black Cat website. An application instruction document lists all the forms you will need. The public hearing is a requirement for Public Providers and Non-Profit Providers. Zoe noted that there need to be 14 days' notice prior to the public hearing, which needs to happen before the deadline. What is needed from the meeting is proof of notice, agenda, and minutes.

These CVP funds are able to replace vehicles that are both ADA accessible and non-ADA accessible. Zoe said that it is recommended that each driver fill out a pre- and post-trip check.

Joe Coffin asked a few questions about the logistics of the application, and Zoe answered them.

## **5. Initial Survey Feedback**

Gabriel Guevara gave presentation on initial survey findings from the Agency survey, one of four types of HSTP surveys distributed around the region.

## **6. Provider and Agency Updates**

### ***FCRC/FCRT***

Shelly Entrekin had no updates.

### ***Fulton County PCOM***

Audra Miles had no updates.

### ***KCCDD***

Joe Coffin reported that issues continue with staffing and machinal problems with vans.

### ***Marshall County Board***

David Lueders had no updates.

### ***AARP***

Mary Patton had no updates on transportation.

### ***GPMTD/Citylink***

ShamRA Robinson reported that Citylink is working towards 5310 funding for the Washington paratransit initiative. GPMTD started their COA and implemented their new routes. ShamRA reported that GPMTD distributed 94 hard copy surveys for riders from different demographics. She said that they received 133 surveys, and they are working on hiring new operators for fixed routes. GPMTD received 59 new paratransit applications in the month of March.

### ***MSW Projects (Marshall, Stark, Woodford)***

Traci Dowell reported that have submitted application for 5311 and DOAP funding. She said that they started to work on the CVP application to get some vehicles replaced. Traci said MSW is working towards getting scheduling software. They are looking for feedback on the different scheduling software.

### ***ADDWC***

Tyler Rogers had no updates.

### ***WeCare***

Sean Griffin reported that they are looking transportation software and waiting for the funding to come through to start training. The software that they are looking to use is Tripmaster.

### ***EPIC***

Dawn Harper reported that they had a surprise inspection a couple weeks ago. They are still dealing with mechanical issues with vehicles.

### ***Advocates for Access***

Jodi Scott had no updates.

### ***Central Illinois Agency on Aging***

Renee Razo had no updates.

### ***Synder Village***

Audrey Barret reported that there are no updates

### ***Tazewell-Mason County Special Ed Association***

Megan Brake introduced herself. She was invited to join to learn about the transportation in Tazewell County. She said that she works primarily with high school students with disabilities. Transportation is an issue that they struggle with, especially in rural areas of Tazewell.

### ***Washington Township***

Jim Bremner reported that they plan to begin their Washington Paratransit trial run soon. The trial run has been extended to six months (used to be 4), and they are still waiting for FTA approval for 5310 funding. Jim says that the township is looking to enter into an intergovernmental agreement and design a shorter rider application to encourage quicker response to the short-term transportation trial.

### ***Illinois Valley Center for Independent Living (IVCIL)***

Marie Argubright had no updates.

## **7. HSTP Coordinator Report**

Reema reported that Tri-County, in conjunction with the City of Washington, Washington Township, and the Greater Peoria Mass Transit District were able to extend the service term for the Washington Township paratransit from 4 months to 6 months without increasing the funds. Minor changes had to be made to the application to reflect this change.

There was about \$13,000 in 5310 funds left over from FY2020 funds, and these funds will be put towards engineering for an old Peoria project that was re-scoped. This project will improve an intersection in Peoria near Glen Oak Park.

Tri-County is in the process of updating the HSTP document; Reema asked that the committee review the goals and objectives and identify which goals are still relevant.

## **8. Other**

Ray Lees presented the Bob Michel Bridge project to the HSTP Committee.

## **9. Adjournment**

The meeting was adjourned at 1:02 p.m.