



## **HSTP Steering Committee Meeting (Human Services Transportation Plan)/**

**HSTP Rural Subcommittee/HSTP Urban Subcommittee (in lieu of Lack of Quorum)**

**Tuesday, December 6, 2022 – 12:00 PM**

*Open to the Public*

**Meeting Location: VIRTUAL and in-person\*:  
456 Fulton St., Suite 401, Peoria, IL 61602**

*\*please call in advance to reserve your in-person spot*

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/TCRPC/hstp-meeting>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 329-465-365

### **Agenda**

- 1. Welcome, Introductions, & Roll Call**
- 2. Public Comment**
- 3. Approval of October 4, 2022 minutes**
- 4. Approval of November 1, 2022 special meeting minutes**
- 5. Approval of final HSTP Document**
- 6. Provider and Agency Updates**
- 7. HSTP Coordinator Report**
- 8. Other**
- 9. Adjourn**

Opportunities for public comment will be afforded.

For more information, contact Reema Abi-Akar at (309) 673-9796 ext. 231 or [rabiakar@tricityrpc.org](mailto:rabiakar@tricityrpc.org), or visit <http://www.tricityrpc.org/transportation/transit/>

In compliance with the Americans with Disabilities Act, should any person wishing to attend this meeting need special accommodations for signing or other communications, please contact the Tri-County Regional Planning Commission Office at (309) 673-9330.

# Human Services Transportation Plan Steering Committee Meeting

**Tuesday, October 4, 2022 – 12:00 PM**

Tri-County Regional Planning Commission (TCRPC)

Suite 401, 456 Fulton St., Peoria, IL 61602

Hybrid Meeting: Both Virtual and In-Person Options

## Meeting Minutes

### 1. Welcome, Introductions, & Roll Call

Reema Abi-Akar called the meeting to order at 12:03 p.m.

<b>RURAL AREA SUBCOMMITTEE</b>				
Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton	X	
Barb Long*				X
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Joe Coffin	KCCDD	Knox		X
Kraig Boynton	City of Galesburg	Knox	X	
Hannah Fuchs	Marshall-Stark PCOM	Marshall		X
David Lueders	Marshall County Board	Marshall		X
Mary Patton	AARP	Peoria		X
ShamRA Robinson	GPMTD - CityLink	Peoria	X	
Traci Dowell	MSW Projects	Stark		X
J. Thomas Howes	Stark County Board	Stark		X
Sierra Smith	Tazewell County Board	Tazewell	X	
Max Schnieder	Tazewell County Board	Tazewell		X
Tyler Rogers	ADDWC	Woodford	X	
Sean Griffin	We Care	Woodford	X	
<b>URBAN AREA SUBCOMMITTEE</b>				
Dawn Harper	EPIC	Agency	X	
Jodi Scott	Advocates for Access	CIL	X	
Angel Marinich	TransDev (CityLift/CountyLink)	Provider		X
Renee Razo	Central Illinois Agency on Aging	Agency		X
Chris Mitchell	Paratransit User	User	X	
Don Rulis	CWTC	Agency		X
Greg Cassidy	TCRC	Agency	X	

\* = Shared seat

\*\* = Proxy Vote

stricken = no longer in their position

### **Also in attendance:**

Reema Abi-Akar, TCRPC

Francesca Lewis, TCRPC

Gabriel Guevara, TCRPC

Audrey Barrett, Snyder Village

Katy Deadmond, Western Illinois Area Agency on Aging

Molly Pilgreen, Phoenix Community Development Services

Marie Argubright, IL Valley Center for Independent Living (IVCIL)

## **2. Public Comment**

No public comment.

## **3. Approval of the August 2, 2022 Minutes**

Greg Cassidy moved to approve the August 2, 2022 minutes. Jodi Scott seconded the motion. There were no comments, and the minutes were approved.

## **4. Provider and Agency Updates**

### ***Tazewell County Resource Center (TCRC)***

Greg Cassidy reported that organization is dealing with the issue of catalytic converters being stolen and are exploring security solutions.

### ***Transit Rider***

Chris Mitchell commented that the dispatchers she has worked with are excellent.

### ***Advocates for Access***

Jodi Scott had no report.

### ***EPIC***

Dawn Harper had no report.

### ***We Care***

Sean Griffin reported that We Care finished online training with Tripmaster. Tripmaster will provide live training, and We Care plans to go live with the new software system by the end of the month or beginning of next month.

### ***ADDWC***

Tyler Rogers had no updates.

### ***Tazewell County Board***

Sierra Smith had no reports.

### ***CityLink***

ShamRA Robinson reports working with Angel to update the rider's guide. They will take the guides to the ADA committee to get approval for them. The Washington pilot program has reached 60 rides. ShamRA reported that after receiving comments requesting service to the Cedars of Lebanon apartment complex, CityLift will now serve that area. On election day, CityLink will offer free rides on its fixed routes.

### ***City of Galesburg***

Kraig Boynton reported that they lost a mechanic, fixed route driver, and dispatcher. There is a driver shortage, and there is a lot of competition. He said they have made an offer for a mechanic and driver, though they are still looking for a dispatcher. Kraig has contacted the local

junior college to see if they could restart their CDL program. He is also looking for other partners to get this program started.

***Fulton County***

Audra Miles had no report.

***Fulton County Rural Transit (FCRT)***

Shelly Entrekin had no report.

***Illinois Valley Center for Independent Living (IVCIL)***

Marie Argubright had no report.

***Western Illinois Area Agency on Aging (WIAAA)***

Katie Deadmond had no report.

***Phoenix Community Development Services***

Molly Pilgreen had no report.

**5. Discussion of HSTP plan document**

Reema gave a presentation about the status of the HSTP document. She shared that even though the draft of the document is not complete, TCRPC staff is very close. She then shared the timeline of the remaining steps left in the process. The presentation also covered the different sections that will be in the plan, and she presented the new goals and objectives of the plan.

**6. HSTP Coordinator Report**

Reema reported how she attended the IPTA conference in O'Fallon, Illinois.

She shared that the Peoria region has two projects that have been grandfathered into the 5310 urban funding program. Reema noted that these projects are being prioritized so funding can be spent on them.

**7. Other**

No comment.

**8. Adjourn**

The meeting adjourned at 12:30 p.m.

# Human Services Transportation Plan Steering Committee Special Meeting

**Tuesday, November 1, 2022 – 12:00 PM**

Tri-County Regional Planning Commission (TCRPC)

Suite 401, 456 Fulton St., Peoria, IL 61602

Hybrid Meeting: Both Virtual and In-Person Options

## Meeting Minutes

### 1. Welcome, Introductions, & Roll Call

Reema Abi-Akar called the meeting to order at 12:03 p.m.

RURAL AREA SUBCOMMITTEE				
Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton		X
Barb Long*				X
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Joe Coffin	KCCDD	Knox		X
Kraig Boynton	City of Galesburg	Knox	X	
Hannah Fuchs	Marshall-Stark PCOM	Marshall		X
David Lueders	Marshall County Board	Marshall		X
Mary Patton	AARP	Peoria	X	
ShamRA Robinson	GPMTD - CityLink	Peoria	X	
Traci Dowell	MSW Projects	Stark		X
J. Thomas Howes	Stark County Board	Stark		X
Sierra Smith	Tazewell County Board	Tazewell	X	
Max Schnieder	Tazewell County Board	Tazewell		X
Tyler Rogers	ADDWC	Woodford		X
Sean Griffin	We Care	Woodford		X
URBAN AREA SUBCOMMITTEE				
Dawn Harper	EPIC	Agency		X
Jodi Scott	Advocates for Access	CIL	X	
Angel Marinich	TransDev (CityLift/CountyLink)	Provider		X
Renee Razo	Central Illinois Agency on Aging	Agency		X
Chris Mitchell	Paratransit User	User	X	
Don Rulis	CWTC	Agency		X
Greg Cassidy	TCRC	Agency		X

\* = Shared seat

\*\* = Proxy Vote

stricken = no longer in their position

#### **Also in attendance:**

Reema Abi-Akar, TCRPC  
 Francesca Lewis, TCRPC  
 Gabriel Guevara TCRPC  
 John Corey, Public

Katy Deadmond, Western Illinois Area Agency on Aging  
 Kylie Rathmann, Express Employment Professionals  
 Eileen Setti, Phoenix Community Development Services

## **2. Public Meeting for Human Service Transportation Plan (HSTP) Document**

Chris Mitchell motioned to open the public meeting for the HSTP document, and Sierra Smith seconded. Reema presented the status of the HSTP document. She also shared the timeline and remaining steps left in the process. After the presentation, Reema left the remaining time left open for questions.

Mary Patton asked how we intend to inform people about the different transportation options that are available to the public. She presented the idea of creating brochures or pamphlets about public transportation, then placing them at doctor's offices or state representatives' offices.

Mary also asked, how do we keep local elected officials in the loop about HSTP issues?

Chris Mitchell commented about the need for further education regarding construction areas. She also gave the example of inability of a bus to turn around in Glen Park Place, forcing individuals to walk down the entire road to get to their doctor's appointments there after being dropped off on Glen Ave.

Chris Mitchell also shared her appreciation for providing this public meeting to voice thoughts and concerns.

Kylie Rathmann asked what efforts are being made to expand routes or service in areas that don't have many transportation options. Reema shared the Washington senior citizen transportation pilot program as an example of service being expanded.

Kylie also asked how bus stops and times are determined. Reema deferred this question to ShamRA for further discussion. ShamRA explained that earlier this year, GPMTD produced a Comprehensive Operating Analysis (COA) with public input opportunities that helped restructure bus routes.

Chris commented that there is a need to educate riders about bus routes and transportation policies. An example was brought up that if people don't have enough to pay for fares in a taxi, the driver has the right to call the police and have the rider arrested for theft of services.

Chris motioned to close the public meeting for the HSTP document, and Kraig seconded.

## **3. Other**

No other.

## **4. Adjourn**

The meeting was adjourned at 12:49pm.