



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420  
 PEORIA, IL 61602  
 Phone: 309-673-9330 FAX: 309-673-9802  
[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee...CANCELLED.....4:30 p.m., August 24, 2017**  
**Full Commission/Executive Board (in lieu of Lack of quorum) 5:30p.m., August 24, 2017**

**MINUTES**

**Appointment of Pete Streid of Woodford County to Commission filling Mike Hinrichsen’s remaining term**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Van Winkle called the meeting to order at 5:30 pm

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT	excused		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Stan Glazier</b> Woodford Co.	x		<b>Brett Grimm,</b> Tazewell Co.	excused	
<b>John Delaney,</b> Woodford Co	x		<b>Nancy Proehl,</b> Tazewell Co	x	
<b>Pete Streid,</b> Woodford County		x	<b>Seth Mingus</b> Tazewell Co.	x	
<b>Jason Jording</b> Woodford Co.	x		<b>Don Gorman,</b> Peoria Co.	x	
<b>Richard Hill</b> Woodford County	x		<b>Phil Salzer</b> Peoria Co.	x	
<b>Bryant Kempf,</b> Woodford Co		x	<b>Matthew Bender,</b> Peoria Co.	x	
<b>Randy Roethler,</b> Woodford Co.		x	<b>Clinton Drury,</b> Peoria Co.	excused	
<b>Sue Sundell</b> Tazewell Co	x		<b>Michael Phelan</b> Peoria Co.	x	x
<b>Tim Neuhauser</b> Tazewell Co	x		<b>Paul Rosenbohm</b> Peoria Co.	x	
<b>Tazewell Co.</b>			<b>Steve Van Winkle</b> Peoria Co.	x	

Staff present: Eric Miller, Michael Bruner, Andrew Hendon, Ryan Harms, Ray Lees, Hannah Martin, and Jenny Sloan.

**3. Public Input**

- Presentation by Dick Taylor- City of Elmwood, George Ghareeb from TERRA
- Mr. Taylor explained the devastation that City of Elmwood had when the tornado struck their city. He then introduced George Ghareeb for TERRA Engineering who explained the reconstruction of the downtown district that was destroyed by the tornado in 2010. The Illinois Transportation Environment Plan gave a grant to fulfill the needs and wants of the cities reconstruction of the downtown area. He said the main goal was to make it ADA compatible inviting new businesses and to be proud to be a citizen of the City of Elmwood.
- Mr. Taylor said it was a blessing to benefit from the 2010 ITEP Illinois Transportation Environment Plan investment.

**4. Approval of July 27, 2017 Meeting Minutes**

Sundell moved to approve the July 27, 2017 minutes and Salzer seconded. Motion carried.

**5. Executive Director report**

Miller reported on the following:

- Accountant Jenny Sloan has turned in her resignation and have immediately began the search for replacement.
- Regional Hazard Mitigation Plan- contract negotiations with Consultant are complete. Work will begin once contract is executed.
- Regional Water Supply Planning- Have set up meetings with DNR to discuss project
- FY17 State Planning Funds- Have submitted Final Scope of Work to IDOT, regional pavement Condition ratings survey, Peoria Heights Commercial studies, Complete streets seminar, and Computer equipment.
- FY17 Rural Planning Funds- Village of Roanoke Planning, Village of Minonk GIS / Mapping, Village of Elmwood GIS
- Metamora/ Germantown Hills Trail planning.
- Crawford asked about the Port study. He suggested we could pursue the soybeans community. Maybe creating a MOU with EDC for support and it come thru PPUATS for more funding.

## **6. Ways and Means Report**

a. Motion to approve Resolution 18-05 for July Financial Statements and Billings

Delaney moved to approve Resolution 18-05 July Financial Statements and Billings and Sundell seconded. Motion carried.

Ms. Sloan reported on the following:

- Operating cash is \$443,259, Revenue is \$114,399, Expenses are \$105,172 with a Net Income of \$9,227. Operating Revenue is up \$3,000. Over all we had a positive month.

b. Motion to approve Resolution 18-06 Line of Credit with South Side Bank

Delaney moved to approve Resolution 18-06 Line of Credit with South Side Bank and Proehl seconded. Motion carried.

Miller explained that with the 2013 financial issues TCRPC got a line of credit with South Side Bank for \$100,000. We only used \$35,000 a few years back and paid back the next month. Ways & Means recommends continuing since the cost is only \$100 a year to have this.

c. Motion to approve Procurement Policy (Handout)

Delaney moved to approve the Procurement Policy.

- Bruner explained the process of the Procurement Policy to follow State and Federal guidelines. He explained the 3 types of procedures.
- Miller said the Executive Board revised and recommended to have our lawyers review and make sure all Federal and State regulations are correct. Also, there is not an Emergency Procurement which should be added.
- After review and a few changes from Commissioners and additions to local papers, Neuhauser moved to table until next month and Crawford seconded. Motion carried.

## **7. Administration**

Nothing to report

## **8. GIS**

a. Presentation of Asset Management Program- Andrew Hendon

- Hendon explained the connection he has helped map. These have helped connect smaller communities with Asset Management. He has completed the following: Village of Tremont in 2016; Village of Peoria Heights in 2017 and City of Minonk and Elmwood. His ongoing projects are, Peoria Heights, Peoria Park District, City of Minonk, and City of El Paso.
- Hill asked how many GPS's we have, and if we could rent from farmers. Sundell asked how much they are and Hendon replied \$7010. Hill suggested to get another one so we don't have to wait on projects.
- Proehl asked if we are making money. Miller said it is charged to the MPO grant. Smaller communities have a smaller rate per hour.
- Hill did mention that the technology does go out of date so we need to be cautious.
- Jording asked if we are charged for our own GPS and Miller said no it is a service.

## **9. Planning Issues**

Nothing to report

**10. Transportation**

- a. Motion to approve Resolution 18-07 to amend contract with Hanson Professional Services for necessary updates to the Travel Demand Model for IDOT for an amount not to exceed \$53,000 Crawford moved to approve Resolution 18-07 and Sundell seconded. Motion carried.  
Miller explained this resolution of being IDOT – District 4 use of Travel Demand Modal which has \$53,000 left for a variety of projects.

**11. Executive Session**

**12. Any action coming out of Executive Session**

**13. Other**

**14. Adjournment**

Hill moved to adjourn at 6:33 pm and Sundell seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

**September 2017 MEETING SCHEDULE**

<b>PPUATS Policy Committee</b>	<b>Wednesday, September 6</b>	<b>9:00 a.m.</b>
Executive Board	Monday, September 18	5:30 p.m.
<b>PPAUTS Technical Committee</b>	<b>Wednesday, September 20</b>	<b>9:00 a.m.</b>
Ways & Means	Thursday, September 28	4:30 p.m.
<b>FULL COMMISSION</b>	<b>Thursday, September 28</b>	<b>5:30 p.m.</b>

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.